

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

REGULAR SCHOOL BOARD MEETING MINUTES

May 8, 2019

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair
Grace Laman, Vice Chair
David Oser, Director
Jenna Rickenbach, Director
Jimmy Pearson, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:00 P.M. on Wednesday, May 8, 2019, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 AHS STUDENT REPRESENTATIVE

AHS student representative Aly Cotte presented the following:

Athletics – Track and Field will compete at districts this week and head to State next week; Baseball boys currently sit at the 15 seed in the 4A baseball league, with two games left; Softball girls currently rank 12 in the 4A softball league, with one contest remaining; Golf girls and boys have finished their season.

Activities – The 11th grade AP Literature test, which allows students to compete for college credit, was today; Smarter Balance testing is ongoing with the math sections happening next week; FFA attended State convention where a member placed 4th in the creed speaking competition; FFA is also working on plant sales, recruiting members and had an alumni banquet at the fairgrounds; The AHS Theatre production of Willy Wonka will be the last two weekends in May. The student representative excused herself from the Boardroom.

3.0 LIBRARY RECOGNITION

Superintended Hoppes explained that the Board would be recognizing private donations totaling more than \$30,000 to the Astoria School District school libraries. He explained that the generous donations have been received from David and Cass Kottkamp over the past two years. Mr. Hoppes played a video created by the library department displaying the unpacking of numerous books and supplies and the delighted student readers. The group applauded the generous donation from Mr. and Mrs. Kottkamp.

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4.0 CONSENT AGENDA

The following consent agenda items were presented:

A. Approve minutes of Regular Board Meeting, April 10, 2019

B. Approve minutes of Board Study Session, April 10, 2019

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR PEARSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

5.0 REPORTS

A. ADMINISTRATIVE REPORTS

Administrator Gohr (Astor Elementary) reported the following:

- Discussed eight (8) ELL students passed their tests at the primary level
- Astor had 100 students participate in kindergarten roundup – gathering more

Administrator Ploghoft (Lewis & Clark Elementary) reported the following:

- L&C is in the middle of State testing
- 5th grade classes are taking part in a STEM workshop at Camp Rilea – would like to make it permanent program for students

Administrator Brech (Astoria Middle School) reported the following:

- AMS is in the middle of State testing
- 8th grade is starting transition to high school
- 6th graders are prepping for wax museum
- 7th graders are prepping for brain symposium
- 8th graders are prepping for 8th grade showcase

Administrator Jackson (Astoria High School) reported the following:

- High school is State testing at the 11th grade level
- This years' graduating class is looking good and checking off requirements
- Invited the group to Grad Walk on Thursday, June 6 beginning at Astor at 8:30 A.M.

Administrator Clay (Special Programs) reported the following:

- Posted preschool promise applications with a good response so far
- Working a lot with County Special Education
- Collaborating with ELD staff and Sped staff

Curriculum Director Linder reported the following:

- District is in the middle of assessments
- Tomorrow is AMS Fiesta Ultima where they celebrate the success and hard work of the ELD students, including graduating seniors
- In hiring phase and expansion of the literacy coach in the elementary level
- May seek additional phonics programs for K-2 level to reduce the need for intervention

Food Service Director Kelly reported the following:

- Food service had a good year – accounts stayed up
- Closing down this year and depleting inventory

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- Summer feeding coming up
- Looking ahead to program improvements

B. EQUITY GOAL REPORT

Superintendent Hoppes discussed equity training as a board goal. He discussed that administrative staff is training with Department of Education and it is a high quality program. Mr. Hoppes explained that the District is working to acquire school board training dates with the Department of Education and queried the group regarding times and dates. There was a brief discussion regarding scheduling barriers.

C. STUDENT ATTENDANCE REPORT

Mr. Hoppes discussed the attendance report. He explained that the District has updated the attendance letters and has received a better response. Mr. Hoppes informed the group that he is still meeting and working with families to try to work through attendance issues.

D. FACILITY REPORT

Facilities Director Billy Eddy referenced the facility report and asked the group if there were any questions. He discussed that the District had put out a request for proposals (RFP) on the Lewis & Clark project. He explained that they sent it to each of the local contractors that attended the contractor meeting in February. Mr. Eddy went on to discuss the status of the Gray School projects. There was a brief discussion regarding project bids and contractors, engineering, forensics evaluations and hazardous material surveys. Mr. Hoppes added that the District had an opportunity to meet with Skanska, the Districts CMGC – the meeting was very positive.

E. ASD STRATEGIC PLAN REPORT

Superintendent Hoppes discussed strategic planning as a board goal. He explained that he is currently in the process of conducting short presentations at each building and soliciting feedback. Mr. Hoppes stated that the District would be having a work session for a selection of priorities. There was discussion regarding the administrators prioritizing strategic plan goals.

F. ENROLLMENT REPORT

Superintendent Hoppes referenced the enrollment report and noted that it is the same as last month. He stated that enrollment is above the budgeted amount and has been all school year.

G. FINANCIAL REPORT

Business Manager Landwehr referenced the financial report and asked if there were any questions. She stated that everything is running smoothly at the District Office. Mrs. Landwehr explained that the 2019-20 budget was approved by the budget committee and will come to the Board in June. Director Oser thanked Mrs. Landwehr for the chart regarding bond finances.

H. GIFTS TO THE DISTRICT

Chair Sampson read the Gifts to the District and thanked the contributors for their generosity.

6.0 PATRON COMMENTS/QUESTIONS

Matt Hensley, discussed the teacher rally that occurred May 8, 2019 and thanked the Board for their support of the OEA resolution regarding the Student Success Act. The Board thanked Mr. Hensley for his comments.

7.0 INFORMATION

The group reviewed the information items as presented.

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8.0 UNFINISHED BUSINESS

Mr. Hoppes discussed that items A-K were at second reading and ready for board approval. He reminded the Board that he was checking with OSBA on item L, and informed them that after checking, item L was as recommended by OSBA and should remain as printed. He noted that item L is an AR and does not need further approval.

- A. **BBA – Individual Board Member’s Authority and Responsibilities (Second Reading)**
- B. **ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone (Second Reading)**
- C. **GBDA – Mother Friendly Workplace (Second Reading)**
- D. **GBEBA – Staff - HIV, AIDS, and HBV (Second Reading)**
- E. **GBH/JECAC – Staff/Student/Parent Relations (Second Reading)**
- F. **GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault, or Stalking Leave (Second Reading)**
- G. **IGDJ – Interscholastic Activities (Second Reading)**
- H. **LBE – Public Charter Schools (Second Reading)**
- I. **IKF – Graduation Requirements (Second Reading)**
- J. **GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying – Staff (Second Reading)**
- K. **JFCF - Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating Violence, or Domestic Violence – Students (Second Reading)**
- L. **GBC-AR – Staff Ethics**

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE UNFINISHED BUSINESS ITEMS A-K AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

9.0 NEW BUSINESS

The following items of New Business were presented:

A. SCHOOL BUS PURCHASE

Business Manager Landwehr asked the group to review the school bus purchase information as presented. She noted that the District is working to replace certain aging busses, and is on track for the replacement schedule.

DIRECTOR PEARSON MADE A MOTION TO APPROVE THE SCHOOL BUS PURCHASE AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. AC – NONDISCRIMINATION (FRIST READING)

Mr. Hoppes explained that items B-E were at first reading and not ready for board approval. He discussed that these policies were updated at the recommendation of PACE in order to avoid future litigation, and as recommended by OSBA. He went on to discuss the District-wide update of ADA accessibility. The group reviewed the documents. There was a brief discussion regarding the Districts current procedure for facility use.

- C. **KG – COMMUNITY USE OF DISTRICT FACILITIES (FIRST READING)**
- D. **KG – AR (1) – DISTRICT FACILITY USE PERMIT**

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E. KG – AR (2) – ASD SPORTS COMPLEX FACILITY USE PERMIT

F. APPROVAL OF CM/GC GENERAL CONTRACTOR – PRE CONSTRUCTION WORK

The group reviewed the memo. There was positive discussion regarding the CM/GC group Skanska. Mr. Hoppes explained that this is for approval of the work leading up to construction and contract. The group reviewed the document.

DIRECTOR PEARSON MADE A MOTION TO APPROVE THE PRECONSTRUCTION WORK FOR THE CM/GC GENERAL CONTRACTOR GROUP SKANSKA AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

G. 2019-2020 ACADEMIC CALENDAR

Superintendent Hoppes referenced the calendar and explained the changes in detail. There was discussion regarding staff feedback, spring conferences, and student attendance considerations. The group reviewed the calendar.

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE 2019-2020 ACADEMIC CALENDAR AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

10.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

No Comment.

B. SUPERINTENDENT

Superintendent Hoppes:

- Enjoyed the teacher rally – great opportunity with the momentum of the revenue package
- Community engagement event on May 28th for bond design work – mailing flyers to all families in the district
- May 30th is the “Tradition of Excellence” event at the Liberty Theatre

C. BUSINESS MANAGER

Mrs. Landwehr:

- District office is very busy with lots of hiring – still a large amount of open positions
- Appreciated District staff and their hard work

D. BOARD MEMBERS

Director Rickenbach:

- Teacher Appreciation Week – There is no way to adequately thank them for the amazing work that they do
- The district is in the final frenzy – excited to see signing day at AHS

Director Pearson:

- Fascinating tour of the Public Library on April 14th – Students from AHS loved the “gnome” in the library basement
- Honestly appreciative of the work that it takes from everyone – it is phenomenal

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Director Oser:

- Fortunate to be at Astor when the Kottkamps were recognized – it was exiting
- Stamp scholarship assembly for Jenna Travers was amazing
- FFA banquet was great – exciting to have FFA restored
- Met with the Astor mural artist – trying to see if preservation is feasible

Vice Chair Laman:

- Thank you to the Teachers and the sacrifices they make for our students
- Middle School district track meet was on May 5, 2019 – 90% of the team achieved their personal record and all but two students are going on to State – Great year!

E. BOARD CHAIR

Chair Sampson:

- Echo the thanks for the library donations – amazing what it does for the kids
- Attended the FFA banquet as alumni – Ms. Hamby is doing a great job
- Thank you to the Teachers – Awesome things are happening here!

11.0 FUTURE MEETINGS

Chair Sampson read the upcoming meetings and events.

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| A. Wednesday, June 12, 2019
5:35 P.M. | <u>BUDGET HEARING</u>
ASD Boardroom |
| B. Wednesday, June 12, 2019
5:45 P.M. | <u>BOARD STUDY SESSION</u>
ASD Boardroom |
| C. Wednesday, June 12, 2019
7:00 P.M. | <u>REGULAR BOARD MEETING</u>
ASD Boardroom |

12.0 EXECUTIVE SESSION

The Board exited from Regular Session at 8:21 PM for a short break. The Board entered into Executive Session under ORS 192.660(2)(d) – To conduct deliberations with persons designated to carry on labor negotiations at 8:25 P.M.

13.0 OPEN SESSION

The Board exited Executive Session and Entered Open Session at 8:49 P.M.

14.0 ADJOURNMENT

VICE CHAIR LAMAN MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The meeting was adjourned at 8:49 P.M.


Board Chair


Superintendent/Clerk