

REGULAR SCHOOL BOARD MEETING MINUTES

October 14, 2015

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT: Martin Dursse, Chair
Jeanette Sampson, Vice Chair
Shawn Helligso, Director
Grace Laman, Director
Jenna Rickenbach, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Interim Business Manager; Tracy Telen, Recorder (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Chair Dursse called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, October 14, 2015 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 *COMMUNITY RECOGNITION

Vice Chair Sampson read a statement thanking the Astoria Youth Athletics for supporting the Astoria School District co-curricular programs for over 10 years. AYA provides well over \$12,000 in support of co-curricular programs within the Astoria School District in addition to providing scholarships for graduating seniors. One of their fundraising efforts is organizing and running all concession stands for the school related activities. A large number of parents and supporters participate in the concession stands and shows the support parents and community members have for our students. AYA also supports all community athletics and activities with the Astoria community. The District looks forward to continuing this partnership for many years to come. Tanya Helmersen and Heidi Hougham were present at tonight's meeting to accept the certificate of appreciation.

3.0 AHS STUDENT REPRESENTATIVE

Ms. Haley Korf was in attendance at tonight's meeting to report on the most recent events taking place at Astoria High School.

4.0 PATRON COMMENTS / QUESTIONS

None.

5.0 CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Board Study Session, September 9, 2015
- B. Approve minutes of Regular Board Meeting, September 9, 2015

DIRECTOR LAMAN MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

6.0 REPORTS

A. ADMINISTRATIVE

Principal Gohr reported that Astor Elementary School's "Push In" is off and going.

Principal Ploghoft reported that Lewis and Clark Elementary School held their literacy night last week in which parents received a passport and map, once they received three reading visits they then could go to dinner in the cafeteria. They are looking to have a math night in the spring.

Principal Berger reported that Astoria Middle School got through their first STAR testing. PBIS discipline dropped 84% last month. We are off to a good start.

Principal Jackson reported that Astoria High School had 169 students last year earn a total of 1300 credits. This year they are adding psychology and English courses. AHS has forty students enrolled in the AP English. 25 young ladies got "dressed" from the Assistance League for Homecoming. Our crisis team along with help from Seaside School District staff (who were having an in-service day) were able to follow our protocol when a recent tragic accident happened to a student last month. By having the support and structure needed, it allowed us to support our students during this difficult time. Scappoose went through the very same thing last spring.

Coordinator of Special Programs Mrs. Randall reported there are a total of 303 student in Special Education, up from last year.

B. PROFESSIONAL LEARNING COMMUNITIES

Superintendent Hoppes reviewed the PLC report for October that was included in the board packet.

C. ENROLLMENT

Superintendent Hoppes presented the enrollment report for October. He stated that class sizes are ok. K-2 class sizes are really good.

D. 2015-2016 BOARD/DISTRICT GOALS ()**

Superintendent Hoppes gave a brief overview of the board and district goals information included in the board packet.

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E. FINANCIAL

Superintendent Hoppes announced that Mindy Landwehr had accepted the Interim Business Manager position. Ms. Landwehr reported that revenue is up.

F. FOOD SERVICE

Superintendent Hoppes reported that meals are up 15 to 20% so far this year. Superintendent Hoppes will ask for that a more detailed report be provided for next month. Mrs. Landwehr reported that the levels are the same as the end of last year.

G. GIFTS TO THE DISTRICT

Chair Dursse read the Gifts to the District report and thanked the donors for their generosity.

7.0 INFORMATION

The following information items were presented:

- A. Transfer of Carolyn Czarnecki, 4.0 hours per day Instructional Assistant, Astor Elementary School to 6.5 hours per day Medical Instructional Assistant, Astor Elementary School, effective October 2, 2015
- B. Employment of Joe Scott, 5.0 hours per day Bus Driver, Transportation Department, effective September 7, 2015
- C. Employment of Shirine Taylor, 4.0 hours per day Instructional Assistant, Astor Elementary School, effective September 28, 2015

8.0 UNFINISHED BUSINESS

None.

9.0 NEW BUSINESS

A. 2015-2016 CLASSIFIED CONTRACT

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE 2015-2016 CLASSIFIED CONTRACT AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. 2015-2016 CONFIDENTIAL CONTRACT

DIRECTOR HELLIGSO MADE A MOTION TO APPROVE THE 2015-2016 CONFIDENTIAL CONTRACT AS PRESENTED AND VICE CHAIR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

C. 2015-2016 DISTRICT/BOARD GOALS

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DIRECTOR LAMAN MADE A MOTION TO APPROVE THE DISTRICT/BOARD GOALS AS PRESENTED AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

D. AE – DISTRICT GOALS (FIRST READING)

The following proposed changes to Policy AE were added:

- Supports the physical and cognitive growth and development of students;
- Provides for increased learning time; and
- Utilizes valid and reliable data for evaluating the success of curriculum, instruction, resource allocation and school improvement

E. CPA – LAYOFF/RECALL – ADMINISTRATIVE PERSONNEL (FIRST READING)

The following proposed changes to Policy CPA include clarification of the following:

- Refers to all licensed administrators below the rank of the assistant superintendent
- Competence includes recent experience and additional training

Additional proposed verbiage reads as follows:

- Merit includes the measurement of one administrator's ability and effectiveness against the ability and effectiveness of another administrator
- Prior to initial development of a recall procedure for administrators the Board will consult with the employee or a designated representative of the employees covered by this policy

F. CPA – AR – LAYOFF/RECALL – ADMINISTRATIVE PERSONNEL (FIRST READING)

The above proposed changes to Policy CPA are also included in Policy CPA-AR.

In addition the proposed verbiage reads as follows:

- Administrator that is identified for layoff as provided by state law can be given the option of classroom teaching assignment if they are licensed and determined by the District to be qualified based on merit and/or competence
- Administrator previously taught and was a contract teacher in the District may displace ("bump") a probationary or contract teacher with less seniority
- Administrator retains his/her rights to recall to a vacant administrative position in accordance with Section IV
- Administrators will be considered for recall based on proper licensure and qualifications. The District retains the right to recall a less senior administrator to the position if that individual has more merit and/or competence
- The District will also consult with employees covered by this administrative regulations prior to making any decisions regarding future changes to this procedure

G. GBNA/JFCF – CYBERBULLYING

Policy GBNA/JFCFA was replaced with Policy JFCF/GBNA.

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H. LBE – PUBLIC CHARTER SCHOOLS (FIRST READING)

Superintendent Hoppes explained that he receives notification upon a student going to a charter school that he completes and only 3 percent of the district's students can go to a charter school.

The following proposed verbiage was added to Policy LBE:

The district will annually by October 1 calculate the number of students residing in the district who are enrolled in the virtual public charter school. When the percentage is three percent or above, the district may choose to not approve additionally students for enrollment to a virtual public charter school.

The district is only required to use data that is reasonably available to the district including but not limited to the following for such calculation:

1. The number of students residing in the district enrolled in the schools within the district;
2. The number of students residing in the district enrolled in public charter schools located in the district;
3. The number of students residing in the district enrolled in virtual public charter schools;
4. The number of home-schooled students who reside in the district and who have registered with the educational service district; and
5. The number of students who reside in the district enrolled in private schools located within the school district

A parent may appeal a decision of a school district to not approve a student for enrollment to a virtual public charter school to the State Board of Education.

I. TECHNOLOGY SURPLUS

Directors reviewed the list of surplus items provided in the packet.

DIRECTOR RICKENBACH MADE A MOTION TO SURPLUS THE TECHNOLOGY ITEMS AS PRESENTED AND VICE CHAIR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

J. NOVEMBER 11, 2015 BOARD MEETING DATE CHANGED

Superintendent Hoppes stated that a press release would be sent out notifying the public of the date change.

DIRECTOR LAMAN MADE A MOTION TO CHANGE THE DATE OF THE NOVEMBER BOARD MEETING FROM NOVEMBER 11 TO NOVEMBER 18 AND DIRECTOR HELIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

10.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

B. SUPERINTENDENT

Superintendent Hoppes:

- Tuesday, October 20th there is a Foundation meeting at 6:30 P.M. with Brad Pope to discuss information on the strategic plan.
- Tomorrow night is the PAC meeting at Astor at 6 P.M.

C. INTERIM BUSINESS MANAGER

Ms. Landwehr:

- Auditors will be here that week that the Board meeting has been moved to in November.
- Fewer new certified staff and more new classified staff.
- Tracy has been busy paying the beginning of the year bills.
- Working on the kinks on our new substitute program, Tami's working hard on it.

D. BOARD MEMBERS

Director Rickenbach:

- Really impressed with how the school and community responded to Jade Morgan's accident. Mr. Fick was really close to her.
- I helped Lewis & Clark serve spaghetti at the literacy night.
- Congratulations to Mr. Cain, I heard what a great teacher he is.
- There will be a Town Hall meeting regarding mental health counselors, would it be a benefit for us to be there? Superintendent Hoppes stated he thought it would be a good idea and was planning on attending himself.

Director Helligso:

- Would like to commend everyone that was there during the difficult time at AHS.
- Congratulations to Mr. Cain, his program is really great.

Director Laman:

- I'll echo what they said about the feedback for the loss of our AHS student.
- Congratulations for Mr. Cain's achievements.
- Kudos to Lewis & Clark's literacy night, it made me think outside of the box on how to get my kids to read, the kids enjoyed it.
- The District is promoting wellness with their walking challenge.

Vice Chair Sampson:

- Same goes for me, thank you to the crisis team, the parking spot that everyone could contribute to, it was nice to visit there during the evening.
- Congratulations to Mr. Cain, Dani had him.
- I was on the forestry tour, they are having a hard time finding kids to work in that field, had a great turn out.

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- It is great what the Assistance League is doing and building partnerships.

Chair Dursse:

- I like all those comments. It never ceases to amaze me how the community comes together.
- Thank you to the administrators for the verbal reports.
- There was a really cool picture of the girls' soccer team on the Facebook page.

11.0 FUTURE MEETINGS

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| A. Wednesday, November 11, 2015
6:15 P.M. | <u>BOARD STUDY SESSION</u>
ASD Boardroom |
| B. Wednesday, November 11, 2015
7:30 P.M. | <u>REGULAR BOARD MEETING</u>
ASD Boardroom |
| C. November 13-14, 2015 | <u>OSBA ANNUAL CONVENTION</u>
Portland, Oregon |


12.0 ADJOURNMENT

**DIRECTOR LAMAN MADE A MOTION TO ADJOURN THE MEETING AND
DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY
CARRIED.**

The meeting was adjourned at 8:32 P.M.



Board Chair



Superintendent - Clerk