

REGULAR SCHOOL BOARD MEETING MINUTES

October 12, 2016

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None

BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair
Grace Laman, Vice Chair
Shawn Helligso, Director
Jenna Rickenbach, Director
David Oser, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Tracy Telen, Board Secretary (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, October 12, 2016 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 *COMMUNITY RECOGNITION

Director Laman read a recognition to the North Coast Food Web for providing cooking sessions for Astoria School District staff members that was paid for from an OEA Choice Trust grant the district received this past spring. In attendance from the North Coast Food Web was board member Mika Souza. Director Laman presented a certificate of appreciation to Mika.

3.0 AHS STUDENT REPRESENTATIVE REPORT

Sadie Wooldrige reported on the most recent events taking place at Astoria High School including:

- Volleyball has two more games; currently have a 0/8 loss; it's flannel night at tonight's game against Banks
- Boys Soccer has a 2/3 loss
- Girls Soccer has a 1/5 loss, with one tie
- Football has a 5/1 win
- Key Club packaged for bridge run
- BLOT is having a pasta sales for their spring business trip
- Spanish Club is having a candle sales for their trip in the spring
- Activity Fair is on October 27; a time for students to walk around booths to check out the different clubs to sign up for; there will be games, prizes, and candy
- Homecoming Week; Fiesta was the theme, activities included: meatball volleyball, powder puff, cook off, Tiki Tuesday, Culture day, Throwback Thursday, Purple & Gold day; Seniors won, 4 years in a row; Homecoming dance had a new DJ; decorations were awesome; Justin Grafton did photos
- New drinking fountains are super cool

- Some student comments were that lunch items runs out quickly; I can tell it has really improved; had a burrito today and it was super good; some student opinions on what food do you want to see: burrito bar, steak, teriyaki & rice, sandwich bar, ravioli, alfredo, nachos, corndogs, chicken alfredo, better pizza, ribs, good salad bar, taco salad, really good pizza; what I got from it was that we need a new angle; we need to stop trying to make bad foods good for you, but good food good

4.0 PATRON COMMENTS / QUESTIONS

Nik Rouda asked to speak to the board about busing issues and adjusting school times. He stated that his wife had submitted her ideas to Mr. Hoppes.

Some concerns he mentioned to the board were:

- Buses are very crowded
- Kids are getting up at 6:30 in the morning
- Challenges with instruments on the bus
- No busing to after school activities like Girl Scouts
- Parents are working and can't get their kids to the activities

Mr. Rouda suggested that making changes would allow teens to start later in the morning, crowding impacted, will help teachers, and more bus drivers with multiple runs. He stated that his wife Jennifer had researched other districts in the country. Mr. Rouda asked the board to relook at this matter.

5.0 CONSENT AGENDA

- A. Approve minutes of Board Study Session, September 14, 2016
- B. Approve minutes of Regular Board Meeting, September 14, 2016

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

6.0 REPORTS

A. ADMINISTRATIVE REPORTS

Principal Gohr informed the board that Astor staff was getting ready for in service on Friday. She stated that they were sending letters out to parents explaining the changes on the new proficiency based report cards.

Principal Ploghoft shared with the board that Lewis and Clark had their literacy night last night and that he spent his time there cooking pizzas. He stated that there was a table were books could be taken.

Principal Berger informed the board that AMS had their first character assembly on Monday and that students got to choose the staff member of the month.

Curriculum Director Linder shared with the board that they were getting ready for the title audit in which they would be doing on site visits. She explained that it takes a lot of prep work and

has consumed all of her time. Ms. Linder reported that Title I teachers are meeting more often and ELD teachers are having super team meetings on Friday afternoon to collaborate. Special Programs Director Clay shared with the board that preschool started September 15 with 16 preschoolers enrolled. She pointed out that Sped staff are having staff development.

B. PROFESSIONAL LEARNING COMMUNITIES REPORTS

Principal Berger shared with the board that her staff is so excited and are trying to build their PLC goals.

C. ENROLLMENT REPORT

Superintendent Hoppes shared with the board that this was the first enrollment report in which there are 1,857 students enrolled. He explained that the district had budgeted for 1,825.

Superintendent Hoppes stated that he was a little disappointed on the numbers, but felt class sizes were good.

D. STAFF WELLNESS REPORT

Cynthia Harber spoke to the board about how as a teacher, nothing has ever come down the pipe for just us staff. Mrs. Harber highlighted some of the things the Wellness Grant is providing for the staff:

- Elliptical in each building
- North Coast Food Web classes
- River Zen classes
- District competition starting November 1

Mrs. Harber also explained that the North Coast Food Web will donate snacks for staff on the third Thursday of each month for staff.

E. FOOD SERVICE REPORT

Food Service Director Mike Kelley pointed out that breakfast and lunch numbers were steadily climbing the first three weeks and that they have kind of topped off. He explained how they are still changing some items. Mr. Kelly reported that he will be attending a seminar next week and hopes to bring back more ideas from other schools. Mr. Kelly mentioned that November is breakfast school challenge month and that he will be getting ahold of the building principals about the challenge. Mr. Kelly said that some of the challenges they are faced with is lack of equipment in the kitchens and minimal staffing.

F. GIFTS TO THE DISTRICT

Chair Sampson read the Gifts to the District report and thanked the donors for their generosity.

7.0 INFORMATION

The following information items were presented:

- A. Resignation of Katie Junes, 6.75 hours per day Instructional Assistant-Resource Room, Astoria High School, effective September 30, 2016
- B. Employment of Faith Samuelson, 4.25 hours per day Bus Driver, Transportation Department, effective September 12, 2016

- C. Transfer of Daine Forte, 4.5 hours per day Instructional Assistant-Title I, Lewis and Clark Elementary School to 6.0 hours per day Instructional Assistant-Resource Room, Lewis and Clark Elementary School, effective September 23, 2016
- D. Transfer of Jessica Jones, 3.0 hours per day Instructional Assistant, Astor Elementary School to 4.0 hours per day Instructional Assistant-Title I, Astor Elementary School, effective September 27, 2016
- E. Resignation of Francisco Zavalza, 8.0 hours per day Evening Custodian, Lewis and Clark Elementary School, effective September 21, 2016

8.0 UNFINISHED BUSINESS

The following policies were submitted for a second reading and approval:

- A. **DN – Disposal of District Property (Second Reading)**
- B. **GBDA – Mother Friendly Workplace (Second Reading)**
- C. **GBM – Staff Complaints (Second Reading)**
- D. **GBMA – Whistleblower (Second Reading)**
- E. **GCDA/GDDA – Criminal Records Checks/Fingerprinting (Second Reading)**
- F. **GCDA/GDDA-AR – Criminal Records Checks/Fingerprinting (Second Reading)**
- G. **IGAEB – Drug, Alcohol and Tobacco Prevention, Health Education (Second Reading)**
- H. **JFG – Student Searches (Second Reading)**
- I. **JFG-AR – Student Searches (Second Reading)**
- J. **LBEA – Resident Student Denial for Virtual Public Charter School Attendance (Second Reading)**

DIRECTOR LAMAN MADE A MOTION TO APPROVE THE POLICIES SUBMITTED FOR SECOND READING AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

9.0 NEW BUSINESS

A. 2016-2017 CLASSIFIED CONTRACT

DIRECTOR LAMAN MADE A MOTION TO APPROVE THE 2016-2017 CLASSIFIED CONTRACT AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. 2016-2017 BOARD GOALS

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE 2016-2017 BOARD GOALS AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

C. SURPLUS ITEMS – ASTOR SCHOOL LIBRARY BOOKS

Because of the long list of surplus items, Principal Gohr requested to take another look at the list. The item was tabled by the board.

- D. **BBAA - Individual Board Member's Authority and Responsibilities (First Reading)**
- E. **BBC - Board Member Resignation (First Reading)**
- F. **BD/BDA - Board Meetings (First Reading)**

G. BDC - Executive Sessions (First Reading)

H. BFC - Adoption and Revision of Policies (First Reading)

OSBA Policy Services is conducting a review and rewrite of the generic samples and recently completed review of section AB, and therefore recommends the policy updates included in the list of samples below.

I. ECACB - Unmanned Aircraft System (UAS) a.k.a. Drone (First Reading)

J. KGB - Public Conduct on District Property (First Reading)

The 2016 Legislature passed House Bill (HB) 4066 and requires districts that choose to operate a UAS as part of the district curriculum, to adopt policies for the use, storage and accessing, and the sharing and retention of data resulting from the operation of the UAS.

Add ORS 332.172 to sample policy KGB – Public Conduct on District Property

We currently do not have a unmanned aircraft system used in curriculum but we do have people who have used them on district property to take pictures. The board can choose to pass this policy in case it comes up more.

J. (Continued) KGB - Public Conduct on District Property (First Reading)

- Added language around possible threats made within the school district
- There is also a reference to define the parking lot as school district property
- Also references the use of unmanned aircraft systems
- Also references the use of inhalant delivery systems

K. GBK/JFCG/KGC - Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems (First Reading)

L. JFCG/JFCH/JFCI - Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems (First Reading)

House Bill (HB) 2546 adds and defines “inhalant delivery system.” It amends laws concerning the sale of tobacco products to minors, and use, distribution or possession of tobacco products by minors, so those laws equally apply to inhalant delivery systems. It continues the requirement that school and working environments be free of tobacco products and now inhalant delivery systems, and continues to prohibit smoking and now aerosolizing and vaporizing on any school property, including parking lots, by any student, staff member or visiting public.

- There is also a reference to define the parking lot as school district property, this is new
- There is also reference to school districts responsibility to provide education of cessation support
- There is a reference to disciplining students for violations with IEPs through proper policy

M. GCBDC/GDBDC-AR - Employee Request for Domestic Violence, Harassment, Sexual Assault or Stalking Leave (First Reading)

This is a new form for employees to use in the district. The new form complies with the requirement in Oregon Revised Statute 659A.280 that an employee who requests domestic

violence, harassment, sexual assault or stalking leave, shall provide the district with reasonable advance notice, unless advance notice is not feasible.

N. IKF - Graduation Requirements (First Reading)

O. IL - Assessment Program (First Reading)

House Bill (HB) 2655 amended Oregon Revised Statute (ORS) Chapter 329 to include that school districts and public charter schools must annually provide notice to adult students (18 years of age or older) and parents of students of the time frame in which the statewide assessments will take place, and of the right of an adult student or a student's parent to request an exemption from taking the statewide summative assessments.

Schools are required to provide notice twice each year; once at the beginning of the year; and a second time at least 30 days prior to the administration of the test. The 30-day prior notice must be first provided during the 2015-2016 school year. The beginning of the year notice must first be provided during the 2016-2017 school year.

New state law also defines better criteria needed to get an extended diploma and that in grade 5 IEP teams must begin to discuss what diploma a student will attain if they are going to get an extended diploma.

The State Board of Education changed the criteria for demonstrating proficiency in Essential Skills, in the student's language of origin, to allow students to demonstrate English language skills through the end of high school, rather than to the end of their 11th grade year.

P. JFC - Student Conduct (First Reading)

Q. JG - Student Discipline (First Reading)

JFC dropped the Discipline part of the policy. That information was moved to JG – Student Discipline.

The added language in sample policies JFC - Student Conduct and JG – Student Discipline was recommended due to legal cases. The language adds an option to apply student conduct expectations and rules on discipline to students while traveling to and from school, at the bus stop, at school-sponsored events, while at other schools in the district and off campus, whenever such conduct causes a substantial and material disruption of the educational environment or the invasion of rights of others.

Q. (Continued) JG - Student Discipline (First Reading)

R. JED - Student Absences and Excuses (First Reading)

There is also new language in JG-Student Discipline that is new law around discipline of students and suspension of 5th grade and below. There is a reference to this in the footnotes of JED Student Absences.

10.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

B. SUPERINTENDENT

Superintendent Hoppes:

- I had a good opportunity to read the PLC reports
- Good to see the classified contract done
- In front of you, you each have a postcard regarding the CTE program for next week
- We had two weeks of audits, financial and title

C. BUSINESS MANAGER

Mrs. Landwehr was absent from tonight's board meeting.

D. BOARD MEMBERS

Director Oser:

- How wonderful Sadie's enthusiasm is
- Craig has asked me to be on the board for the foundation

Director Helligso:

- Regarding the bus schedules, we have gone through this before

Director Rickenbach:

- We tabled the bus issues before; don't know that I have an opinion or not
- Thank you everyone for the field trips
- Everyone is upbeat

Vice Chair Laman:

- Busing issue; letting the parent know that it's not a priority at this time; that is the thing what we start to evaluate; does a later start time help; maybe we come back to it later in the school year
- I really had a fun time at the literacy night at Lewis and Clark; I did different things than I did last time; it was super fun
- I did the Fort to Sea 6th grade field trip; it was sunny and warm; the only comment I got was there was this crazy kid that wanted to run everything
- I'm excited about the wellness report

Chair Sampson:

- Busing thing; we all have to get up early in the morning; we live in the northern hemisphere; it's dark; we have kids in sports; kids that work; I appreciate that people are looking at different ideas; It's not a priority like Grace said
- Had a very busy week starting with Homecoming; Seaside/Astoria Clatsop Clash
- Melissa did an amazing job singing the National Anthem
- Got to go on the 4th grade Ft. Clatsop field trip and forestry field trip, and literacy night the next night
- Planning on going to the CTE night at the high school next week

11.0 FUTURE MEETINGS/EVENTS

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| A. | Wednesday, November 9, 2016
6:15 P.M. | <u>BOARD STUDY SESSION</u>
ASD Boardroom |
| B. | Wednesday, November 9, 2016
7:30 P.M. | <u>REGULAR BOARD MEETING</u>
ASD Boardroom |

C. November 11-12, 2016

OSBA ANNUAL CONVENTION
Portland, Oregon

12.0 ADJOURNMENT

**DIRECTOR RICKENBACK MADE A MOTION TO ADJOURN THE MEETING AND
DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY
CARRIED.**

The meeting was adjourned at 8:47 P.M.


Board Chair


Superintendent/Clerk