

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

REGULAR SCHOOL BOARD MEETING MINUTES

October 11, 2017

ANNOUNCEMENTS/AGENDA MODIFICATIONS

Chair Sampson informed the group that due to the resignation of Director Shawn Helligso, they would need to add a line item to New Business as an Action Item under line nine (9), letter G labeled BOARD VACANCY. This agenda item cannot wait until the next Board Meeting, as the Board will need to declare Position 3 to be open, and begin the process to select a new Board Member.

VICE CHAIR LAMAN MADE A MOTION TO ADD AN AGENDA ITEM TO NEW BUSINESS AS AN ACTION ITEM UNDER LINE NINE (9), LETTER G, LABELED BOARD VACANCY AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair
Grace Laman, Vice Chair
Jenna Rickenbach, Director
David Oser, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 6:17 P.M. on Wednesday, October 11, 2017, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 COMMUNITY RECOGNITION

Chair Sampson introduced attendees Brian and Becky Reichert, owners of Astoria Screen Printing. Director Rickenbach read from a prepared statement describing the generous contributions made to the District by Astoria Screen Printing. The trio posed for a photo, and the group applauded their personal and business contributions to the district. The attendees excused themselves from the Boardroom.

3.0 PATRON COMMENTS/QUESTIONS

None.

4.0 AHS STUDENT REPRESENTATIVE

Chair Sampson introduced the 2017/2018 AHS Student Representative, Kathy Perez. Ms. Perez introduced herself to the Board and discussed some of her hobbies. Ms. Perez presented the following AHS student updates to the Board:

- Strive for 5 is all around the school! The students are noticing. A leadership group went downtown and delivered flyers to local businesses to help explain Strive for 5.

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- Homecoming was October 7, 2017. Everyone was involved in the spirit days and the pep assembly was awesome.
- Varsity football has a game tomorrow at Banks – they are ranked 4th in the league
- Varsity Volleyball is in Banks tonight – they are ranked 3rd in the league
- Varsity Soccer has a game at Tillamook this Friday – they are 3rd in the league.
- Marching band placed at a recent competition
- PSATs were today, with the maximum allowed participants!

5.0 CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Regular Board Meeting, September 13, 2017
- B. Approve minutes of Board Study Session, September 13, 2017
- C. Approve employment of Korie Blacker, 1.0 FTE Counselor-Child Development Specialist, Lewis and Clark Elementary, effective August 31, 2017

DIRECTOR OSER MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

6.0 REPORTS

A. ADMINISTRATIVE REPORTS

Administrator Gohr reported the following:

- The Astor open house was a huge success – over 500 people attended. There were stations set up for families to play and learn. Some people dressed up in connection with the theme, and there was food available donated by local businesses.
- Astor staff met for their 100 percent meeting yesterday - There was good conversation with the teachers.

Administrator Ploghoft reported the following:

- They are off and running.
- LCE had its first student of the month assembly
- Representative Deb Boone is coming to meet the 5th grade class for literacy night on October 23rd

Administrator Berger reported the following:

- The AMS open house was great – the staff and students were excited and motivated
- AMS had a spirit week alongside the high school's homecoming week – it was fun!

Administrator Jackson reported the following:

- PSATs is an impressive endeavor – 150 students took the test
- The school offers ASVABs the same day as PSAT
- AHS is preparing for their 100 percent meeting, and exploring freshman on track

Administrator Clay reported the following:

- Pre-K went on their first field trip to Fort Clatsop

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- Attended a COSA conference focused on mental health – encouraged by our current practices here at the District, as they are inline and sometimes ahead of expected practices.

Curriculum Director Linder reported the following:

- Off and running in all areas
- Preparing for first professional development day, with a full schedule of presenters

Food Service Director Kelly reported the following:

- Food Service is off and running, with numbers higher than last year
- They are adjusting to vendor and staff changes, and things are going well

Transportation Director Eddy reported the following:

- Transportation has had 111 trips so far this year
- Student numbers are up, with 47-54 more student riders on any given day
- Stavebolt bridge will be closed next week, which will cause a delay for some stops
- They get their new Mini Bus tomorrow
- The doors at Astor, LCE and the Middle School are being wired on Friday in preparation for the new security systems.

B. FACILITY REPORTS

Superintendent Hoppes announced that there was not much change in this report since last month. Mr. Hoppes announced the first meeting for the Facilities Planning Committee would be held on October 19th, at Gray school, and discussed the list of 25-30 members, provided in the packet. Mr. Hoppes went on to discuss that the architects would be spending time on the same day at AHS and AMS.

C. STUDENT ATTENDANCE REPORT

Mr. Hoppes discussed the attendance report. He informed the group that Scott Perry was in the District this week, meeting with building administrators. He explained that administrators will share their attendance plans with the Board as they formulate them. He added that there was a continuing need for community awareness. Director Oser asked what the community feedback was like. Curriculum Director Linder explained that there are two camps of people: one that understands the concept and one that does not. She explained that strive means you are trying. She reiterated that we are not encouraging students to come to school when they are ill. Vice Chair Laman added that we are not rewarding attendance; we do not want kids to think they miss a prize if they are sick and unable to attend. The group concurred that most of the students understand the concept. Mr. Jackson added that the students that truly need to hear the message are not present to hear it. Mr. Hoppes concluded that change creates push back, and to continue the momentum – people are listening.

D. ENROLLMENT REPORT

Mr. Hoppes began the report by explaining that the district has not had this many enrolled student since school year 2011/2012. The group discussed the possible reason for inflated classes, which included siblings attending Astoria High School, economy of scale and courtesy enrollment. The group discussed enrollment and maintaining numbers. They went on to discuss enrollment capping if necessary, due to larger numbers of out of district students.

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E. FINANCIAL REPORT

Business Manager Landwehr referenced the report. She informed the group that we are watching enrollment numbers but it is hard to plan too much with it. Director Oser thanked Ms. Landwehr again for her expansion of the financial report.

F. GIFTS TO THE DISTRICT

Chair Sampson read the Gifts to the District and thanked the contributors for their generosity.

7.0 INFORMATION

The group reviewed the information items. Mr. Hoppes discussed that the deletion of AR line (S) and AR line (R) are for neighborhood schools and do not apply to our District. He added the AR line (T) and AR line (Q) correspond with policies being adopted tonight.

8.0 UNFINISHED BUSINESS

The group reviewed the unfinished business items.

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE UNFINISHED BUSINESS ITEMS AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

9.0 NEW BUSINESS

The following items of New Business were presented:

A. EBB – Injury/Illness Reports

Superintended Hoppes discussed the changes to the policy and added that these items were at first reading and the Board will not be taking action on them tonight.

B. GBI – Gifts and Solicitation

The group reviewed the document. Superintended Hoppes discussed the changes to the policy and added that these items were at first reading and the Board will not be taking action on them tonight. He added that this policy has had the language cleaned up and discusses crowd funding, which has been an issue at AHS, at times.

C. GBI-AR – Internet Sourced Crowd Funding Solicitation

Superintendent Hoppes connected the AR to the previously discussed policy and discussed the AR changes.

D. GCPB/GDPB – Resignation of Staff

Mr. Hoppes explained that this document combined two policies. He went on to discuss the language and briefly explained the process.

E. JEA – Compulsory Attendance

Mr. Hoppes discussed the updated language and briefly informed the group about a new law regarding emancipated minors.

F. CONFIDENTIAL CONTRACT

The group reviewed the contract. Mr. Hoppes discussed that confidential staff received the same pay increase as classified staff.

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CONFIDENTIAL CONTRACT AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

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***LINE ITEM ADDED**

G. BOARD VACANCY

Chair Sampson discussed the absence of Shawn Helligso and read the letter of resignation submitted by Mr. Helligso aloud. She explained that we will need a motion to declare position 3 open.

VICE CHAIR LAMAN MADE A MOTION TO ACCEPT THE RESIGNATION OF SHAWN HELLIGSO, POSITION 3 FOR THE ASTORIA SCHOOL DISTRICT BOARD OF DIRECTORS, AND DECLARE BOARD DIRECTOR POSITION 3 TO BE OPEN AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

Mr. Hoppes discussed the timeline for the Board Member selection process and mentioned that the District would also have two Budget Committee Member positions open in January.

10.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

No Comment.

B. SUPERINTENDENT

Superintendent Hoppes:

- Recognized Shawn Helligso as a long time Board Member and appreciated his dedication to the School District.
- Discussed inviting Mr. Helligso to a future meeting for community recognition.

C. BUSINESS MANAGER

Mrs. Landwehr:

- Discussed making it through the first full payroll of the year
- Mentioned the continued employment movement within the district
- The District Office is preparing for an audit in October
- Discussed the business manager conference in Denver that she attended on scholarship – she was happy to discover that Oregon is much like the other States in practice, and she appreciated being able to attend

D. BOARD MEMBERS

Director Rickenbach:

- Thanked Shawn Helligso for his service to the Board – recognized Mr. Helligso's ability to share his experience and knowledge with the group
- Welcomed Kathy Perez and recognized her as a wonderful addition to the group
- Comforted and happy to receive a letter sent out to the District from Michael Olsen discussing his entry into the District as the new Family Liaison
- Discussed Domestic Violence Awareness Month and the profound positive influence that our staff and administrators have on our students. Appreciated the place that our staff holds in the lives of children affected by domestic violence and thanked them for their support personally and professionally.

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Director Oser:

- Informed the group that last Sunday the Astoria Public Library celebrated 50 years.
- Discussed a fundraising opportunity called "Pennies for Piggies" that the Astoria elementary schools would be participating in starting October 23, 2017, and referenced a handout with further information.
- Added that the Library Foundation plans to get as much support as possible for the library updates and improvements.

Vice Chair Laman:

- No comment

E. BOARD CHAIR

Chair Sampson:

- Echoed the appreciation for Shawn Helligso as a Board Member and friend. Mentioned that he was a great support to her, with many years of district history, experience and knowledge.
- Kathy Perez did a great job tonight as the AHS student rep.
- Concurred with the statements regarding the Public Library and its importance.
- Thanked Jenna for her kind words towards District staff and administration
- Thanked everyone for attending

11.0 FUTURE MEETINGS

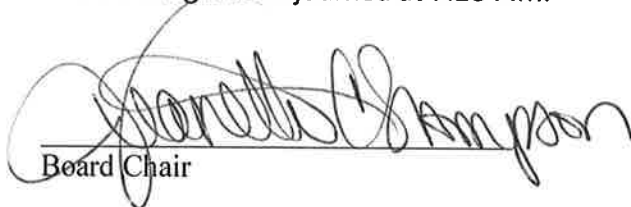
Chair Sampson read the upcoming meetings and events:

- | | |
|---|---|
| A. Wednesday, November 8, 2017
6:15 P.M. | <u>BOARD STUDY SESSION</u>
ASD Boardroom |
| B. Wednesday, November 8, 2017
7:30 P.M. | <u>REGULAR BOARD MEETING</u>
ASD Boardroom |
| C. November 9-11, 2017 | <u>OSBA CONFERENCE</u>
Portland, Oregon |

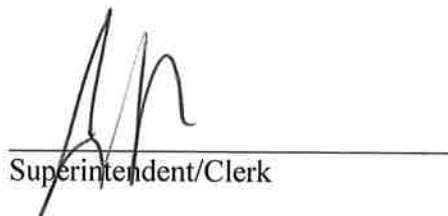
12.0 ADJOURNMENT

DIRECTOR RICKENBACH MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The meeting was adjourned at 7:28 P.M.



Board Chair



Superintendent/Clerk