

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

STUDY SESSION MINUTES

May 10, 2017

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT: Jeanette Sampson, Chair
Grace Laman, Vice Chair
Shawn Helligso, Director (excused absence)
Jenna Rickenbach, Director
David Oser, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see **Attachment A** for complete list of attendees.)

1.0 CALL TO ORDER

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 6:18 P.M. on Wednesday, May 10, 2017 in the Astoria School District Boardroom.

2.0 2017-2018 Food Service

Superintendent Hoppes informed the Board that Food Service Director Mike Kelly would be discussing item number 2 on the agenda for 2017-2018 Food Service. Director Kelly presented his notes and recommendations. He discussed that the last increase in food costs was in 2012, and explained that our District has a current weighted price average of \$2.49, while the weighted price requirement is \$2.86. Director Kelly recommended that the District increase meal prices district wide to a weighted average of \$2.74. Director Kelly went on to discuss Provision 2 information and referenced a handout with information. He noted that school year 2017-2018 the Community Eligibility Program (CEP) would expire. He articulated the need for children K-5 to continue to have the option of receiving at least one healthy meal per day. Director Kelly recommended adopting Provision 2 for breakfast at both Lewis & Clark and Astor schools. Superintendent Hoppes referenced the handout with further information on Provision 2. There was general discussion regarding counting meals versus using a keypad to gauge usage. The group discussed the individual schools' processes for collecting required forms for children who continue on the free/reduced meal plan program. They went on to discuss the challenges of form completion and possible remedies for the collection process including online submission. Director Kelly went on to discuss the individual schools and contrasted their needs and wants in terms of food. He added that AHS would be having a free nacho day on May 23, 2017. He went on to explain the slight changes in the food requirements. Superintendent Hoppes discussed the budget and how the recommendations would reflect in the budget. Business Manager Landwehr referenced data between this school year and last, and noted an increase in meal participation from last school year.

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3.0 Fundraising Policy

Superintendent Hoppes discussed that the fundraising policy was one that he has been trying to get back in front of the Board. He explained that he had referenced four to five other Districts comparably to revise the policy. The group reviewed the policy and asked line-specific questions of the content. Superintendent Hoppes answered the questions and noted suggested amendments to the policy per the Board discussion. The Board continued in a group discussion with the school administrators regarding individual guidelines for fundraising procedures and how each group handles the financials. Superintendent Hoppes asked the Board if the policy should be brought back for an additional reading in June, and the Board agreed that it should.


4.0 P-3 INFORMATION

Superintendent Hoppes handed out a notebook to Board Members. He discussed that the District had organized a work-group and asked them to evaluate the P-3 program. He explained that the work-group produced the handout as a focus guide. The District will concentrate on three focus areas next fall: program based data, core priority (engaging families) and two-way communication. The goal is to put a plan in place for each of the focus areas next fall. There was a short discussion regarding the program.

5.0 ADJOURNMENT

The meeting was adjourned at 7:13 P.M.


Board Chair


Clerk/Deputy Clerk