

REGULAR SCHOOL BOARD MEETING MINUTES

May 10, 2017

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair
Grace Laman, Vice Chair
Shawn Helligso, Director (excused absence)
Jenna Rickenbach, Director
David Oser, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, May 10, 2017, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 COMMUNITY RECOGNITION

Chair Sampson read the community recognition for Nate Sandel, Education Manager at the Columbia River Maritime Museum. Mr. Sandel was provided a signed and framed certificate of appreciation and a picture was taken. Mr. Sandel explained the Maritime Museum works with children ages K-12, and this year began to refocus on elementary level children grades 2 through 5. Chair Sampson acknowledged the grain exhibit specifically, as a fun project for kids and a wonderful teaching experience. Nate Sandel appreciated the acknowledgment and further discussed this exhibit, which donated a total of 400 loaves of homemade bread to the foodbank. The group collectively thanked Mr. Sandel for his service.

3.0 PATRON COMMENTS / QUESTIONS

None.

4.0 AHS STUDENT REPRESENTATIVE

Sadie Woolridge reported on the most recent events taking place at Astoria High School including:

- Teacher Appreciation Week was a big success. Thank you Teachers!
- SATs were held on Saturday, the 6th of May. There was a large turnout.
- Thank you to Scholarship, Inc. for the opportunity.
- Working through Smarter Balance testing.
- AHS Track won the meet at Gladstone and are looking strong into Districts.
- Mother's Day Tea at the Flavel house from 1-4 on May 13th. Tickets are 12 dollars.
- AHS Prom will be on May 13th at the Old Astor Building Lobby area – Vintage Hollywood is the theme – April Showers Bring May Flowers. Ticket sales are good.
- There will be a raffle at the end of Prom to encourage guests to stay the whole night. The prize will be a 200 VISA gift card.

- Spring Fling will be the 4th week of May with numerous activities and spirit days.

5.0 CONSENT AGENDA

- A. Approve minutes of Board Study Session, April 12, 2017
- B. Approve minutes of Regular Board Meeting, April 12, 2017

DIRECTOR OSER MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

6.0 REPORTS

A. ADMINISTRATOR REPORTS

Administrator Jackson reported on the following:

- Assessments going with Smarter Balance for 2018.
- 34 juniors took the AP lit exam, then SATs.
- 20th year of wetland data collection for the freshman class. They collect habitat and water quality data along with 15 volunteer biologists, and add it to data from years' past.
- On May 17th ODE will observe the CTE classroom
- OSBA will be highlighting AHS graduation traditions including Grad Walk on June 8th.

Administrator Berger reported on the following:

- 140 students successfully competed in track & field, with a lot of parent support.
- There were 6,000 Viking Awards turned in at the AMS Carnival.
- The 6th Grade Mental Math group placed at the Seaside competition.
- The First ELD celebration for K-12, which was organized by the Teachers, will be held on May 24th.
- 8th Grade Showcase will be held on June 13th.

Administrator Gohr reported the following:

- They had a successful Round-up with 108 Kindergarteners, and most of the Staff in attendance.
- Kinder Move-Up will be held on May 25th for Kindergarten preview.
- They are accepting applications for Kinder Camp.

Administrator Ploghoft reported the following:

- There was a great turnout for Math Night.
- Today is an ESD sponsored Spelling Bee
- On Friday, will be the Career Fair with 16 stations where kids can see what it takes for the future.

Curriculum Director Linder reported the following:

- Excited about wrapping up the year.
- Shout out to the ELD Team for making things happen.
- Very Excited about the English Language learners and the increased biliteracy.
- They are working to acquire books and materials for book bags to support and increase bilingualism.
- They are assembling small novel and book groups to support language literacy.

Administrator Clay reported the following:

- School staff prepared ECSC students for transition to Kinder.
- ODE trained high school staff on transition programs and services.

- SpEd directors have been meeting regarding consortium classrooms at L&C to serve the County and avoid waiting lists.
- ESD and the High School received a Youth Transition Program grant to help with barriers to employment.

B. PROFESSIONAL LEARNING COMMUNITY REPORT

Curriculum Director Linder referenced her report and asked the group if they had any questions. Director Oser extended a huge shout out to Astor School regarding their positive statistics and added how important early education is.

C. STAFF WELLNESS REPORT

Superintended Hoppes explained the Ms. Harber was out. He went on to discuss that the District submitted a 25k grant which included Astoria Parks and Recreation discounts, yoga classes, walking competitions and healthy cooking classes.

D. 2016-2017 BOARD AND DISTRICT GOALS

Superintendent Hoppes announced that they were finished with the presentations for the year. He went on to state that he would like to schedule three more presentations for next year. Mr. Hoppes discussed that the Tradition of Excellence event at the Hampton Inn presented more than 40 awards to well-deserving ASD Staff.

E. ENROLLMENT REPORT

Superintendent Hoppes informed the group that the District was down 5 students from last month, with 1825 students. He went on to explain that the average enrollment was still in good shape, in terms of the budget.

F. FINANCIAL REPORT

Business Manager Landwehr stated that she had nothing new to report, and that she is keeping a close eye on expenditures because we are at the end of the year. Chair Sampson thanked Business Manager Landwehr for her hard work on the budget.

Chair Sampson asked Transportation Director Eddy to report on transportation. Mr. Eddy stated that his department has been very busy having conducted 67 trips since the last Board Meeting. He continued on and informed the Board that his department had a need for another Type 20 vehicle and possibly another van for special needs riders. He discussed his ideas as to how to make his department more budget friendly in terms of parts for their vehicles. Chair Sampson thanked Transportation Director Eddy for his contribution to the department, including filling in for the drivers and operating the busses. She went on to state how much his staff respects and appreciates his contributions.

G. FOOD SERVICE REPORT

Food Service Director Kelly stated that he is getting on track for next year. He recently attended a food tasting event and has applied for four wellness grants. Next week he will be creating focus groups for the 2017-2018 menu. Food Service Director Kelly discussed the promotion of the Summer Lunch program, and added they may be serving up to 40 kids at the Astoria Recreation Center (ARC).

H. GIFTS TO THE DISTRICT

Chair Sampson read the Gifts to the District report and thanked the donors for their generosity.

7.0 INFORMATION

The following information items were presented:

- A. Resignation of Danielle Brewer, 1.0 FTE High School Language Arts Teacher, Astoria High School, effective June 30, 2017
- B. Retirement of Ruth Sunderland, 1.0 FTE Kindergarten Teacher, Astor Elementary School, effective July 1, 2017
- C. Resignation of Mathew Kamel, 1.0 FTE Fourth Grade Teacher, Lewis & Clark School, effective June 16, 2017
- D. Retirement of Wanda Meiners, 1.0 FTE Kindergarten Teacher, Astoria Elementary School, Effective June 16, 2017
- E. Retirement of Renee Fruiht, 1.0 FTE Second Grade Teacher, Astor Elementary School, effective June 30, 2017

8.0 UNFINISHED BUSINESS

A. SUPERINTENDENT CONTRACT – REVISED

The superintendent contract was brought back because it contained incorrect information. Superintendent Hoppes explained that the contract changes had been completed.

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE SUPERINTENDENT CONTRACT AS REVISED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

9.0 NEW BUSINESS

A. FOOD SERVICE

Food Service Director Kelly referenced the report and information discussed in study session. Director Rickenbach asked for more information regarding Provision 2, and there was general conversation comparing and contrasting the food service options. Superintendent Hoppes explained that there would need to be two votes for food service:

DIRECTOR OSER MADE A MOTION TO APPROVE THE DISTRICT WIDE MEAL PRICE INCREASE AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE UTILIZATION OF PROVISION 2 FOR K-5 BREAKFAST AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. SEISMIC GRANT RFP APPROVAL

Transportation Director Eddy referred to the information presented during the Study Session. He explained the differences between tier 1 and tier 2 services, and went on to contrast the two companies in terms of services offered. Director Oser requested more information regarding State requirements and there was a brief discussion.

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE SEISMIC GRANT RFP AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

10.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

No Comment.

B. SUPERINTENDENT

Superintendent Hoppes:

- Reiterated the success of A Tradition of Excellence.
- RFPs are due Monday regarding the facility assessment – he has had daily email and phone contact from interested architect groups.
- Thanked Marisa Flukinger for her help in the District Office.

C. BUSINESS MANAGER

Mrs. Landwehr:

- Expressed her happiness to be fully staffed in the District Office.

D. BOARD MEMBERS

Director Oser:

- Thanked Mike Kelly and Billy Eddy for their contribution to the District.
- Mentioned the school year end quickly approaching.

Director Rickenbach:

- Expressed her thoughts on Teacher retirement and voiced how good our Teachers are.
- Discussed the Board election time has been a time to share.

Vice Chair Laman:

- Echoed the kind words directed to Billy Eddy and Mike Kelly.

E. BOARD CHAIR

Chair Sampson:

- Thanked Mike Kelly and Billy Eddy for all of their hard work.
- Shared that she had a Maritime Museum field trip opportunity.
- Discussed the success of L & C Math Night.
- Explained that sharing her Board experiences throughout the Board elections was awesome.

11.0 FUTURE MEETINGS/EVENTS

Chair Sampson read the upcoming meetings and events.

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| A. | Thursday, May 18, 2017
7:00 P.M. | <u>A Tradition of Excellence</u>
Hampton Inn |
| B. | Monday, May 22, 2017
6:00 P.M. | <u>2nd Budget Meeting</u>
ASD Boardroom |
| C. | Wednesday, June 14, 2017
6:00 P.M. | <u>BUDGET HEARING</u>
ASD Boardroom |
| D. | Wednesday, June 14, 2017
6:15 P.M. | <u>BOARD STUDY SESSION</u>
ASD Boardroom |
| E. | Wednesday, June 14, 2017
7:30 P.M. | <u>REGULAR BOARD MEETING</u>
ASD Boardroom |

12.0 EXECUTIVE SESSION

Chair Sampson closed the Meeting to enter executive session at 8:23 P.M.

A. Per ORS 192.660(2)(d) – To conduct deliberations with persons designed by the governing body to carry on labor negotiations.

13.0 OPEN SESSION

Chair Sampson reopened the Meeting at 8:39 P.M.

14.0 ADJOURNMENT

VICE CHAIR LAMAN MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The meeting was adjourned at 8:40 P.M.


Board Chair


Superintendent/Clerk