

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

## **REGULAR SCHOOL BOARD MEETING MINUTES**

March 9, 2016

### **ANNOUNCEMENTS/AGENDA MODIFICATIONS**

None.

**BOARD OF DIRECTORS PRESENT:** Jeanette Sampson, Chair  
Shawn Helligso, Vice Chair  
Grace Laman, Director  
David Oser, Director  
Jenna Rickenbach, Director

**ALSO PRESENT:** Craig Hoppes, Superintendent/Clerk; Mindy Landwehr, Business Manager; Tracy Telen, Recorder (Please see Attachment A for complete list of attendees.)

### **1. CALL TO ORDER AND FLAG SALUTE**

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, March 9, 2016 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

### **2. \*COMMUNITY RECOGNITION**

Chair Sampson read a statement of appreciation recognizing Todd Olsen for his consistent dedication to our kids. Mr. Olsen has been a volunteer for over 22 years at Lewis and Clark Elementary, a Lunch Buddy to numerous elementary students who needed a strong mentor, and has spent numerous hours of his own time providing assistance to at-risk students. In addition, Mr. Olsen has been a volunteer fire fighter with the Lewis and Clark Fire Department for over 22 years. He has taught fire safety classes for every single class at Lewis and Clark Elementary every year. The District thanked Mr. Olsen and wished him the very best in the future.

### **3. AHS STUDENT REPRESENTATIVE REPORT**

Ms. Haley Korff reported on the most recent events taking place at Astoria High School including:

- Boys Basketball is going to Liberty High School tomorrow to play against Seaside in the second round of state
- Girls Basketball made it into the play-in rounds of state
- Girls Swimming had the 200 medley relay team qualify for state-on that team was Megan Sparks, Kendal Gustafson, Ashley Schacher, and Olivia Paul
- Boys Swimming had Josh Shipley qualify in his individuals
- Wrestling sent four boys to state-Seniors Andrew Poplin and Bronson Holthusen, Sophomore Trey Hageman, and Freshman Kaden Gilbert

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- Dance Team is preparing for their state meet on the 17<sup>th</sup> and 18<sup>th</sup>
- Rooter bus is leaving at 6pm-game starts at 8:30pm
- Spring Sports have commenced
- The Wizard of OZ play on Friday, Saturday, and next Wednesday
- Cezar Chaves Leadership Conference was last week-Kim Castro had so many amazing things to say about it
- Juniors and Seniors went to the Maritime Museum last week-Seniors went with their personal finance class to learn about economics
- Winter Ball was a huge success-people had a lot of fun
- Julia Strecker is going to state in solo ensemble
- The Band got the second highest score in the district and have a good chance for state competition
- Astoria Marching Band won Auburn contest parade section in the A-class, also David Keeling and Mike Zavalza were lead soloists at District Honor Band
- We have conferences the 16<sup>th</sup> and 17<sup>th</sup>-then Spring Break

**4. PATRON COMMENTS/QUESTIONS**

Ms. Josey Ballenger of the Astor Parents Club shared with the Board some of the different activities they have been able to provide for the Astor School students. She thanked the District for the ongoing support for extracurricular activities. Ms. Ballenger asked why in Policy KMC it mentions Title IX and what the point of reference was at the time. Superintendent Hoppes stated that back when the policy was made, things were being dropped because of funding. Ms. Ballenger also shared that Astor Parents Club has raised \$10,000 for the last 2 years and have had 3 fundraisers this year.

**5. CONSENT AGENDA**

The following consent agenda items were presented:

- A. Approve minutes of Board Study Session, February 10, 2016
- B. Approve minutes of Regular Board Meeting, February 10, 2016

**DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**6. REPORTS**

**A. ADMINISTRATIVE REPORT**

Principal Ploughoft reported that 200 people showed up for Lewis & Clark's Math Night. Parents signed in and were given a calculator passport, once 3 games were played they could then go eat pizza. He thought it was a really neat activity. Chair Sampson shared that she had attended and was very excited about all the different games to play, along with the pizza, salad and Mothers cookies.

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Principal Berger shared that during Teacher In-Service, AMS teachers were very excited, Star Assessment was used and was very powerful. She spoke about how attendance has more than tripled for the after school activities since busing has been added and that now the middle school is starting to get students that are not struggling to come help as peer tutors.

Vice Principal Donovan shared that the high school met as grade teams during Teacher In-Service and also called parents to get conference times confirmed. High School staff is working on PBIS.

Coordinator of Special Programs Mrs. Randall spoke about how they are working on best practices and how to service the students the best that we can.

Curriculum Director Ms. Linder shared that she along with Glen Fromwiller visited Tillamook's lab classroom to help with planning, look at equipment, and how to select students with the possibility to open up for more students.

**B. PROFESSIONAL LEARNING COMMUNITY**

Superintendent Hoppes referenced the report given to the board in their board packet.

**C. BOARD AND DISTRICT GOALS (\*\*)**

Superintendent Hoppes referenced the report given to the board in their board packet and plans to go over it with administrators during next week's administrative meeting. He stated that the Staff Recognition will occur on May 4<sup>th</sup>. He shared that there were 185 responses to the Health and Wellness survey.

**D. ENROLLMENT**

Superintendent Hoppes stated that enrollment was up 2 students, this number is up 10 from last year. He shared his hope to stay at this consistent level.

**E. FINANCIAL**

Ms. Landwehr asked if the Board had any questions regarding the report in their board packet. She shared that the audit is complete and will be presented during April's board meeting. Ms. Landwehr also stated that the actuals were sent to the state and that the District will receive the state funding soon.

**F. FOOD SERVICE**

Ms. Dorinda Fish, Director of Dining Services, shared that she is excited to help provide great meals to make the kids happy.

**G. GIFTS TO THE DISTRICT**

Chair Sampson read the Gifts to the District report and thanked the donors for their generosity.

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**7. INFORMATION**

The following information items were presented:

- A. Employment of Duncan Law, 4.0 hours per day Instructional Assistant-Resource Room, Astor Elementary School, effective February 8, 2016
- B. Employment of Linda Ho, 6.75 hours per day Instructional Assistant-Resource Room, Astoria High School, effective January 27, 2016
- C. Resignation of Aaron Brunzell, 4.75 hours per day Bus Driver, Transportation, effective March 4, 2016
- D. Employment of Valarie McNair, 4.0 hours per day Bus Driver, Transportation, effective February 22, 2016

**8. UNFINISHED BUSINESS**

Superintendent Hoppes explained to the board that this is the second reading of policies IK, IKA, and IKAB.

**A. IK – ACADEMIC ACHIEVEMENT**

House Bill (HB) 4150 passed affecting how school districts report a student's progress and how parents are informed of their student's progress; and what can be included in a student's grades. The changes to policy IK reflect what specifically is to be reported to parents concerning student progress.

**DIRECTOR HELLIGSO MADE A MOTION TO APPROVE THE CHANGES FOR POLICY IK – ACADEMIC ACHIEVEMENT AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**B. IKA – GRADING AND REPORTING SYSTEM**

House Bill (HB) 4150 passed affecting how school districts report a student's progress and how parents are informed of their student's progress; and what can be included in a student's grades. The changes to policy IKA reflect what specifically is to be reported to parents concerning student progress.

**DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CHANGES FOR POLICY IKA – GRADING AND REPORTING SYSTEM AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**C. IKAB – STUDENT PROGRESS REPORTS TO PARENTS**

House Bill (HB) 4150 passed affecting how school districts report a student's progress and how parents are informed of their student's progress; and what can be included in a student's grades. The changes to policy IKAB reflect what specifically is to be reported to parents concerning student progress.

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**DIRECTOR HELLIGSO MADE A MOTION TO APPROVE THE CHANGES FOR POLICY IKAB – STUDENT PROGRESS REPORTS TO PARENTS AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**9. NEW BUSINESS**

**A. BUDGET COMMITTEE MEMBERS**

Superintendent Hoppes reported that there were two applicants, one for each position. He explained that Denise Giliga who had been the representative for Position #2 for the past 3 years was asking to do another term and Michael Olsen who the board had interviewed previously for the open board position had applied for the Position #3.

**DIRECTOR RICKENBACH MADE A MOTION TO APPOINT DENISE GILLIGA AND MICHAEL OLSON TO THE BUDGET COMMITTEE AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**B. APPROVAL OF LICENSED AND ADMINISTRATOR RECOMMENDATION – ORS 342.513**

The members reviewed the list of recommendations presented.

**DIRECTOR LAMAN MADE A MOTION TO APPROVE THE LICENSED AND ADMINISTRATOR RECOMMENDATION AS PRESENTED AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**C. FOOD SERVICE**

Superintendent Hoppes thanked the Food Service Committee for all they have done. The Board members each thanked Chartwells for attending tonight's meeting. Director Laman stated that the Food Service Committee had recommended to the Board that the District take over the Food Service Program and to not renew the contract with Chartwells.

**DIRECTOR HELLIGSO MADE A MOTION TO APPROVE TO TAKE ON OUR OWN FOOD SERVICE PROGRAM AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**10. COMMENTS**

**A. FOR THE GOOD OF THE ORDER**

There were no comments for the good of the order.

**B. SUPERINTENDENT**

Superintendent Hoppes

- Thanked Chartwells

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**C. BUSINESS MANAGER**

Mindy Landwehr

- I have no comments

**D. BOARD MEMBERS**

Director Rickenbach

- Congratulations to the state basketball team

Director Helligso

- Congratulations to the state basketball team

Director Laman

- Thanked Chartwells for coming and the information provided
- Thanked Astor Parents Club
- Appreciated the math night at Lewis and Clark-the education lingo-it was really cool stuff-it was fun and we enjoyed ourselves
- Good luck to the basketball team-we will be going

Director Oser

- Attended the city council meeting-learned about things that might affect our students-learned about the parks district master plan-fluoride information will be in the Daily Astorian-tourism is bringing funds to Astoria.

**E. BOARD CHAIR**

Chair Sampson

- Thanked Lewis and Clark for the sum funds math night
- Went with my daughter to Lewis and Clark field trip to see the birds
- Jenna and I attended the Every 15 Minutes at the high school
- Thanked Chartwells staff for coming to the meeting and for their long relationship
- Thanked everyone for coming to the meeting in this wild weather

**11. FUTURE MEETINGS & EVENTS**

- |                              |                              |
|------------------------------|------------------------------|
| A. Wednesday, April 13, 2016 | <u>BOARD STUDY SESSION</u>   |
| 6:15 P.M.                    | ASD Boardroom                |
| C. Wednesday, April 13, 2016 | <u>REGULAR BOARD MEETING</u> |
| 7:30 P.M.                    | ASD Boardroom                |

**12. EXECUTIVE SESSION**

After a brief five minute break the Board moved into Executive Session at 8:26 P.M. per ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

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**13. OPEN SESSION**

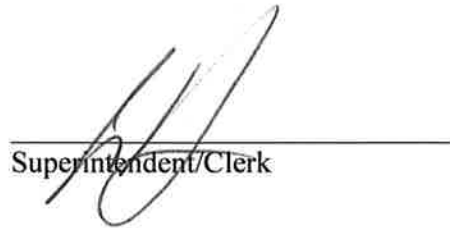
The Board returned to open session at 8:30 P.M.

**14. ADJOURNMENT**

**DIRECTOR LAMAN MADE A MOTION TO ADJOURN THE MEETING  
AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS  
UNANIMOUSLY CARRIED.**

The meeting was adjourned at 8:30 P.M.

  
Board Chair

  
Superintendent/Clerk