

REGULAR SCHOOL BOARD MEETING MINUTES

March 8, 2017

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None

BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair
Grace Laman, Vice Chair
Shawn Helligso, Director (Excused Absence)
Jenna Rickenbach, Director
David Oser, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Tracy Telen, Recorder (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, March 8, 2017 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 PATRON COMMENTS / QUESTIONS

Astoria Library Director, Jimmy Pearson informed the board and all in attendance that changes have been made to the teen area at the library.

3.0 AHS STUDENT REPRESENTATIVE

Sadie Wooldridge reported on the most recent events taking place at Astoria High School including:

- Spring sports has started
- Blood drive is tomorrow, sign up with me after the board meeting or at redcross.org.rapid
- Classified staff appreciation
- ASB elections at the end of the month

4.0 CONSENT AGENDA

- A. Approve minutes of Board Study Session, February 15, 2017
- B. Approve minutes of Regular Board Meeting, February 15, 2017

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

5.0 REPORTS

A. ASTORIA HIGH SCHOOL PRESENTATION

Principal Jackson honored the girls track team for winning two years in a row at state along with setting a new 4A record.

Mr. Jackson also announced to the board that the high school added the following four new courses this year:

- Music Recording – taught by Mr. Pierce
- Songwriting – taught by Mr. Johnson
- Community Art – taught by Mr. Cereghino
- Lyrics as Literature – taught by Mr. Tackett

In attendance were the teachers and students from each class in which they spoke to the board about their experiences with the new courses and shared their excitement in what they have learned so far.

B. ADMINISTRATOR REPORTS

Principal Gohr reported on the following:

- On Monday we had a community meeting on emergency preparedness – met with our neighbors on how we can work as a team in an emergency

Principal Ploghoft reported on the following:

- Classified Staff Appreciation – each group chose a day during the week to show their appreciation
- Enrichment classes in the morning – currently have 5 boys that have lost parents that meet during enrichment class – AHS senior asked to hang out with the boys during class – Billy Eddy spent time with the boys and took them to Ft. Clatsop

Principal Berger reported on the following:

- Thanked Mrs. Gohr for allowing AMS students to go read to the Astor students
- 150 kids signed up for track – kids are super excited
- Crazy week – three hour weather delay – AMS had to close yesterday – time was well spent yesterday while certified staff relocated to the district office – thank you everyone – we have heat and hot water now

Principal Jackson pointed out that he had already used up all his time earlier during the AHS presentation.

C. PROFESSIONAL LEARNING COMMUNITY REPORT

Curriculum Director Linder was unable to attend tonight's meeting. Superintendent Hoppes directed the board to the PLC report in the board's packet.

D. STAFF WELLNESS REPORT

Superintendent Hoppes explained to the board that Cynthia Harber was at the AMS cooking class tonight. He shared that the district has about 155 staff in the walking challenge, in fact he caught Mike Kelly walking before the meeting. He added that he is in the process of surveying the staff and is also getting ready for the next grant.

E. 2016-2017 BOARD AND DISTRICT GOALS

Superintendent Hoppes referred to Board Goal Update in the board packet.

F. ENROLLMENT REPORT

Superintendent Hoppes shared with the board that the district is down five students, but feels the district is doing ok right now as class sizes are still good.

G. FINANCIAL REPORT

Business Manager Landwehr informed the board that small changes are being made to the budget process.

H. FOOD SERVICE REPORT

Food Service Director Kelly notified the board that the 2nd USDA Equipment grant and Summer Feeding Service Program grant have both been applied for.

I. GIFTS TO THE DISTRICT

Chair Sampson read the Gifts to the District report and thanked the donors for their generosity.

6.0 INFORMATION

The following information items were presented:

- A. Temporary Employment of George Scott, 1.0 FTE, Special Education Teacher, Astoria High School, effective January 30, 2017
- B. Resignation of Valarie McNair, 6.5 hours per day, Instructional Assistant-Special Ed, Astoria High School, effective February 16, 2017
- C. Employment of Stacia Walter, 2.5 hours per day, Cafeteria Helper, Astoria High School, effective February 16, 2017
- D. Employment of Nicole Benthin, 12 hours per week, School Nurse, Astoria High School, effective February 16, 2017
- E. Employment of Sabrina Hill, 4.0 hours per day, Instructional Assistant-Resource Room, Astor Elementary School, effective March 6, 2017
- F. Resignation of Amanda Anderson, 3.0 hours per day, Instructional Assistant, Astor Elementary School, effective March 10, 2017
- G. Resignation of Jennifer Goldthorpe, 5.5 hours per day, Preschool-Instructional Assistant, Gray School Campus, effective March 10, 2017
- H. Resignation of Natasha Pearson, 4.0 hours per day, Instructional Assistant-Resource Room, Astor Elementary School, effective March 10, 2017

7.0 UNFINISHED BUSINESS

The following policies were submitted for a second reading and approval:

- A. **DJC – Bidding Requirements (Second Reading)**
- B. **DJR-AR – Special Procurements and Exemptions from Competitive Bidding (Second Reading)**
- C. **JHCD – Non Prescription Medicine (Second Reading)**
- D. **JHCDA – Prescription Medicine (Second Reading)**
- E. **JHCD/JHCDA-AR – Prescription/Nonprescription Medication (Second Reading)**
- F. **KL – Public Complaints (Second Reading)**
- G. **KL-AR (1) – Public Complaint Procedure (Second Reading)**
- H. **KL-AR (2) – Public Complaint Procedure (Second Reading)**
- I. **KL-AR (3) – Public Complaint Procedure (Second Reading)**

Director Rickenbach asked that policy KL – Public Complaints be reviewed for a possible unfinished sentence. Superintendent Hoppes said he would verify the policy and bring it back to the board in April.

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE POLICIES A-E AND G-I AS SUBMITTED FOR SECOND READING AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

8.0 NEW BUSINESS

A. BUDGET COMMITTEE MEMBERS

Superintendent Hoppes announced to the board that both Rudi Rudolph and Brad Johnston have asked to reapply for another term on the Budget Committee.

DIRECTOR RICKENBACH MADE A MOTION TO RE-APPOINT RUDI RUDOLPH AND BRAD JOHNSTON TO THE BUDGET COMMITTEE AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. LEGISLATORS COMMUNICATION

Director Oser recommended to the members that they sign a letter to the legislators.

This was information only for the board and no action was taken on this item.

C. 2016-2017 AUDIT REPORT

Business Manager Landwehr handed out the Audit Report to the board. She informed the board that there was no findings this year as we fixed all that was suggested last year.

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE 2016-2017 AUDIT REPORT AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANNIMOUSLY CARRIED.

9.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

Mr. Sam Rascoe informed the board that all proceeds from the March 17th Astoria Schools Music Education Benefit Concert will go to support music education in the Astoria School District. The Blind Pilots along with AHS students and other musicians will be there. The cost is \$15 for adults, \$5 for youth, and 6 and under are free.

B. SUPERINTENDENT

Superintendent Hoppes:

- Today Mindy, Billy, and I met with a company on long term cost for building assessments
- During the April meeting I'll have someone come talk to us about school bonds

C. BUSINESS MANAGER

Mrs. Landwehr:

- No comment

D. BOARD MEMBERS

Director Oser:

- Public Library has been meeting – has added a AHS student to our board – next meeting is April 3rd

Director Rickenbach:

- No comment

Vice Chair Laman:

- Thank you for the opportunity to attend the cooking class – had a lot of bacon and ice cream
- Thank you to the high school and their enrichment classes including Lewis & Clark and the middle school enrichment classes

Chair Sampson:

- The cooking class was fun
- Had the opportunity to meet the Astoria Makers – they want to bring the education part of it into the schools – it was pretty exciting

10.0 FUTURE MEETINGS/EVENTS

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| A. | Wednesday, April 12, 2017
6:15 P.M. | <u>BOARD STUDY SESSION</u>
ASD Boardroom |
| C. | Wednesday, April 12, 2017
7:30 P.M. | <u>REGULAR BOARD MEETING</u>
ASD Boardroom |

12.0 ADJOURNMENT

DIRECTOR RICKENBACH MADE A MOTION TO ADJOURN THE MEETING AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The meeting was adjourned at 8:51 P.M.


Board Chair


Superintendent/Clerk