

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

REGULAR SCHOOL BOARD MEETING MINUTES

June 8, 2016

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT: Jeanette Sampson, Chair
Shawn Helligso, Vice Chair
Grace Laman, Director
David Oser, Director
Jenna Rickenbach, Director

ALSO PRESENT: Craig Hoppes, Superintendent/Clerk; Mindy Landwehr, Business Manager; Tracy Telen, Recorder (Please see Attachment A for complete list of attendees.)

1. CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, June 8, 2016 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2. *COMMUNITY RECOGNITION

Chair Sampson read a statement of appreciation recognizing Sunset Auto Parts and store manager, Jim Engel. Chair Sampson expressed her gratitude for the strong partnership between Sunset Auto Parts and the District and presented them with a certificate of appreciation.

3. AHS STUDENT REPRESENTATIVE REPORT

Ms. Halie Korff reported that this would be her last time to report on the most recent events taking place at Astoria High School including:

- Seniors finals are completed
- Bachelorette is going on tonight
- Grad Walk is tomorrow morning
- Senior Sunset
- Awards night is tomorrow night, please come, it is at 7 pm at the Liberty Theater
- Graduation is Saturday at 4 pm, seat have been reserved for the board
- Senior Celebration is after graduation
- Boys baseball came out 3rd in state, going in the 12th seed
- Girls track , Darian Hageman won athlete of meet and broke a state record
- Juniors are almost done with Smarter Balance
- Senior AP raised over \$2,000 for schools in Haiti
- Thank you!

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

Halie brought each board member thank you gifts and a picture was taken of her with the board members.

4. PATRON COMMENTS/QUESTIONS

None.

5. CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Board Study Session, May 11, 2016
- B. Approve minutes of Regular Board Meeting, May 11, 2016
- C. Approve recommendation to hire Rebecca Beddingfield, 1.0 FTE ELD Teacher, Astoria High School, effective August 29, 2016
- D. Approve recommendation to hire Benjamin Tackett, 1.0 FTE Language Arts Teacher, Astoria High School, effective August 29, 2016
- E. Approve recommendation to hire Danielle Brewer, 1.0 FTE Language Arts Teacher, Astoria High School, effective August 29, 2016

DIRECTOR HELLIGSO MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. DIRECTOR OSER MOVED TO ACCEPT THE MOTION WITH ADDITIONS TO BE INCLUDED IN THE BOARD STUDY SESSION, MAY 11, 2016 MINUTES AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

6. REPORTS

A. *ADMINISTRATIVE

Principal Gohr of Astor Elementary School reported the following:

- 1st grade went to the zoo
- Adding a 7th Kindergarten teacher
- Kinder Camp is set, targeting kids that have had no preschool or daycare

Principal Ploghoft of Lewis and Clark Elementary School reported the following:

- L&C students submit a picture or poem about the Old Lewis & Clark Bridge, students work submitted have been engraved, two high school students built a time capsule that holds the original pictures and poems, it was a great opportunity for the kids

Principal Berger of Astoria Middle School reported the following:

- Very busy at the middle school
- Suffered a great loss as we lost one of our students in a drowning, very proud of all the staff for all they did
- Lewis and Clark 5th grade students came to visit, had an open house and parents came to join us
- 8th grade finished up their presentations, public viewing started at 3:30 pm.

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

Curriculum Director Ms. Linder reported the following:

- Doing a lot of state reporting
- Rolled out our Preschool Promise this week, will have kids on our waiting list, everyone applies, will be sorted out for the best placement

B. PROFESSIONAL LEARNING COMMUNITY

Curriculum Director Ms. Linder went over the PLC report provided in the Boards packet and explained that she asked Administrators to report on “where they have gone and what they are going to do.”

C. BOARD AND DISTRICT GOALS ()**

Superintendent Hoppes mentioned that one staff member was forgotten during the Tradition of Excellence and that he gave them their award yesterday,

D. ENROLLMENT

Superintendent Hoppes went over the May enrollment numbers.

E. FINANCIAL

Ms. Landwehr reported the following:

- Revenue is coming in strong and expenses are staying the same
- Revenue forecast for next biennium will level out when job growth levels
- On a positive note our enrollment is looking good

F. FOOD SERVICE

Superintendent Hoppes explained that the person that normally would do this is out for training and would not be in attendance tonight. He shared that the district has agreed to pay for the food service supplies that we will get to keep. He stated that the new Food Service Director, Michael Kelly visited all the kitchens and staff. Food Service staff is very excited for this opportunity and to get started. Ms. Landwehr stated that the cooks have been very helpful.

G. GIFTS TO THE DISTRICT

Chair Sampson read the Gifts to the District report and thanked the donors for their generosity.

7. INFORMATION

The following information items were presented:

- A. Employment of Bryana Beaulieu, 6.5 hours per day Medical Instructional Assistant, Astor Elementary School, effective April 29, 2016
- B. Resignation of Jim Robinson, 5.0 hours per day Instructional Assistant-Special Ed, Astoria High School, effective July 1, 2016

8. UNFINISHED BUSINESS

- A. **KJA – MATERIALS DISTRIBUTION (SECOND READING)**

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

Superintendent Hoppes explained that this is a brand new policy.

DIRECTOR LAMAN MADE A MOTION TO APPROVE THE POLICY KJA – MATERIALS DISTRIBUTION AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. EBB – INTEGRATED PEST MANAGEMENT (SECOND READING)
Superintendent Hoppes stated that the changes to this policy is in names only.

DIRECTOR LAMAN MADE A MOTION TO APPROVE THE CHANGES TO POLICY EBB – INTEGRATED PEST MANAGEMENT AS PRESENTED AND VICE CHAIR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

C. EBBB – INJURY/ILLNESS (SECOND READING)
Superintendent Hoppes explained that changes to the policy is a new state law.

VICE CHAIR HELLIGSO MADE A MOTION TO APPROVE THE CHANGES TO POLICY EBBB – INJURY/ILLNESS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

D. EEA – STUDENT TRANSPORTATION SERVICES (SECOND READING)
Superintendent Hoppes explained that changes to the policy state that assistants on buses need to be certified.

DIRECTOR OSER MADE A MOTION TO APPROVE THE CHANGES TO POLICY EEA – STUDENT TRANSPORTATION SERVICES AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

E. IIBGA – ELECTRONIC COMMUNICATION SYSTEM (SECOND READING)
Superintendent Hoppes felt that the changes to this policy were a little shady.

DIRECTOR LAMAN MADE A MOTION TO APPROVE THE CHANGES TO POLICY IIBGA – ELECTRONIC COMMUNICATION SYSTEM AS PRESENTED AND VICE CHAIR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

9. NEW BUSINESS

A. DIRECTOR OF TRANSPORTATION/MAINTENANCE CONTRACT
Superintendent Hoppes shared with the Board that William Eddy has been hired as the new Director of Transportation/Maintenance.

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

CHAIR SAMPSON MADE A MOTION TO APPROVE THE DIRECTOR OF TRANSPORTATION/MAINTENANCE CONTRACT AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. SECONDARY MATH TEXTBOOK ADOPTION

Curriculum Director Ms. Linder and AHS Vice Principal Donovan shared with the Board their excitement over finding the new 9-12 CPM Educational Program.

CHAIR SAMPSON MADE A MOTION TO APPROVE THE SECONDARY MATH TEXTBOOK ADOPTION AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

C. 2016-2017 BOARD MEETING CALENDAR

VICE-CHAIR HELLIGSO MADE A MOTION TO APPROVE THE 2016-2017 BOARD MEETING CALENDAR AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

D. FINANCIAL AUDIT INFORMATION

Business Manager Ms. Landwehr went over with the Board the Correct Action Plan for the audit findings included in the 2014-2015 Audit.

10. COMMENTS

A. FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

B. SUPERINTENDENT

Superintendent Hoppes

- Looking forward to the graduation
- Shared with the board that Michael Kelly made a survey that went out

C. BUSINESS MANAGER

Mindy Landwehr

- Working on end of year activities, switching, getting ready for the auditors
- Educating the teachers on the new insurance

D. BOARD MEMBERS

Director Oser

- Looking forward to my first AHS graduation
- I want to keep the board and admin updated with what is going on with the Astoria Public Library, library and city council had a meeting on restoration and renovation on current library or putting a new library over Heritage Square, city council will discuss in July

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

Director Rickenbach

- I went to the Wax Museum and the 9th grade orientation
- Middle school track team went to district, had an eagle scout come to the district track meet to help
- I appreciate the school district, what was talked about tonight about the math textbooks
- Looking forward to the grad walk

Director Laman

- I am as well looking forward to the graduation
- Math book adoption and report cards, thank you for doing that

Director Helligso

- Thank you Halie for the gifts, you have always been fun to listen to
- I will not be able to attend graduation this year

E. BOARD CHAIR

Chair Sampson

- Read thank you card from AHS teacher, Dan Foss
- Thank you to everyone involved with the curriculum and report cards
- I'm looking forward to the new staff coming on board, will miss the ones that are leaving
- Sorry for the loss of the little one from the middle school, it was very well handled
- Excited about Saturday, watching these kids graduate, excited to see where we are sending these kids out to

11. FUTURE MEETINGS & EVENTS

- | | |
|-----------------------------|------------------------------|
| A. Saturday, June 11, 2016 | <u>GRADUATION</u> |
| 4:00 P.M. | Astoria High School |
| B. Wednesday, July 13, 2016 | <u>REGULAR BOARD MEETING</u> |
| 6:30 P.M. | ASD Boardroom |

12. EXECUTIVE SESSION

After a brief five minute break the Board moved into Executive Session at 8:55 P.M. per ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

13. OPEN SESSION

The Board returned to open session at 9:16 P.M.

14. ADJOURNMENT

DIRECTOR RICKENBACH MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

The meeting was adjourned at 9:16 P.M.


Board Chair


Superintendent/Clerk