

REGULAR SCHOOL BOARD MEETING MINUTES

June 14, 2017

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair
Grace Laman, Vice Chair
Shawn Helligso, Director
Jenna Rickenbach, Director
David Oser, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:32 P.M. on Wednesday, June 14, 2017, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 COMMUNITY RECOGNITION

Chair Sampson discussed the AHS Girls Track & Field Team that was recognized earlier in the evening for their accomplishments.

3.0 PATRON COMMENTS / QUESTIONS

None.

4.0 AHS STUDENT REPRESENTATIVE

Sadie Woolridge reported on the most recent events taking place at Astoria High School including:

- May Poppins was June 2nd and June 4th. There was a good turnout.
- Girls Track & Field won the State championship for the third consecutive year. Amazing job, ladies! Has not been done in many years.
- The physics Olympics was awesome. The winners received hand-made medals from Mr. Fromwiller.
- Graduation was Saturday, June 10th. Over 120 students received scholarships!
- Pancake feed for the morning of finals was a success. Pig n' Pancake donated eight buckets of pancake batter. The feed was free to students and made finals a lot nicer.
- Finals were yesterday, today and a half-day tomorrow.
- Many students checked out today.
- Have a Happy Summer everyone!

Chair Sampson thanked Sadie for her contribution and told her that she had great information and does a great job. Sadie announced that this would be her last meeting in order to make time for her many activities. The group thanked Sadie for her amazing energy and informative contribution to the meetings.

5.0 CONSENT AGENDA

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785 Alameda Avenue
Astoria, OR 97103

- A. Approve minutes of Board Study Session, May 10, 2017
- B. Approve minutes of Regular Board Meeting, May 10, 2017

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

6.0 REPORTS

A. ADMINISTRATOR REPORTS

Administrator Gohr reported the following:

- They are focused on student safety and understanding parents.
- Lockout procedures were practiced.
- They plan for cameras and locks for future safety measures.
- Invited the group to a retirement party for several staff members being held tomorrow.
- They had a tea at the Flavel house for students with perfect attendance.

Administrator Ploghoft reported the following:

- They had a good last few weeks
- Students completed a reading challenge and earned a movie day at the Columbian theater.
- The 5th graders visited Camp Kiwanilong and had a great time.
- They are wrapping up the end of the year.
- Mentioned to retiring staff and to keep them in mind.

Administrator Jackson reported on the following:

- Graduation was a success with more students on track for a diploma.
- Community art with Mr. Cereghino is amazing.
- Invited the group to view the academic-themed student art projects at the High School.

Curriculum Director Linder reported the following:

- The end of the year is here.
- Discussed Star testing and assembling the measurement tools.
- Problem solving attendance issues using a consultant to evaluate and create action to increase attendance.
- 92 Kindergarten students are on track with reading.
- Reading levels in other grades and math statistics are up from last year.
- They have seen large jumps in ELL students.

Administrator Clay reported the following:

- Visited Corvallis school district to view their special programs and what they could look like in our district.
- Preschool is wrapping up the year – they are excited to send them off to Kinder.
- Met with directors throughout the county to discuss pre-employment and transition services.

B. 2016-2017 BOARD AND DISTRICT GOALS

Superintendent Hoppes announced that the goals had not changed since the May meeting. Mr. Hoppes added that they will need a discussion item when the Board retreat date is decided. He stated that he will be getting information regarding measure 98 to the Board, and added that he is comfortable with the budget and the opportunity for a district social worker.

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C. ENROLLMENT REPORT

Superintendent Hoppes informed the group that the district was down to 1799 students for the month of May. He stated that the district budget is for 1825 student on average for the year. He went on to explain that they would be keeping an eye on enrollment.

D. FINANCIAL REPORT

Business Manager Landwehr discussed the budget and noted that she was comfortable with enrollment numbers in terms of State school funding.

Vice Chair Laman inquired about increasing safety over the summer in preparation for the next school year. Superintendent Hoppes answered regarding available funds in the budget for the addition of surveillance cameras. He discussed briefly the addition of electronic doors but was unsure of affordability. The group briefly discussed a bond for safety.

E. FOOD SERVICE REPORT

Food Service Director Kelly discussed the end of the year and preparation for the coming year. He received helpful data from the student surveys and will use that information to build the menus. He explained that the new oven will be installed Friday, and the Clatsop County Fairgrounds generously donated five warming cabinets. Mr. Kelly explained that they are getting ready for the summer food program which starts on the 26th. There was a brief discussion regarding what questions were asked in the student food survey.

Chair Sampson asked Transportation Director Eddy to report on transportation. Mr. Eddy stated that his department has been very busy having conducted 106 trips since the last Board Meeting. He discussed that his group was preparing collaboratively for registration. Mr. Eddy went on to state that their goal is to streamline the process in order to capture where the kids will be going. He added that he will have 6-7 drivers working throughout the summer.

F. GIFTS TO THE DISTRICT

Chair Sampson read the Gifts to the District report and thanked the donors for their generosity.

7.0 INFORMATION

The following information items were presented:

- A. Retirement of Michael Janssen, 8 hours per day Evening Custodian, Astor Elementary School, effective June 16, 2017
- B. Resignation of Diana Lilley, 1.0 FTE Fourth Grade Teacher, Lewis & Clark School, effective June 16, 2017
- C. Resignation of Deana Nunnemaker, 1.0 FTE School Counselor, Lewis & Clark School, effective June 16, 2017
- D. Resignation of Emily Boucher, 1.0 FTE Fourth Grade Teacher, Lewis & Clark School, Effective June 16, 2017
- E. Resignation of Megan Jacobi, 1.0 FTE Fifth Grade Teacher, Lewis & Clark School, effective June 16, 2017

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- F. Employment of Andrew Morgan, 1.0 FTE Language Arts Teacher, Astoria High School, Effective August 28, 2017
- G. Employment of Jessica Ratamaiyale, 8.0 hours per day Evening Custodian, Astor Elementary School, effective June 19, 2017
- H. Employment of Roxanna Wilcox, 1.0 FTE Kindergarten Teacher, Astor Elementary School, effective August 28, 2017

8.0 UNFINISHED BUSINESS

None.

9.0 NEW BUSINESS

A. 2017-2018 BUDGET

Vice Chair Laman read from resolution no. 2016-2017-004.

VICE CHAIR LAMAN MADE A MOTION TO ADOPT THE 2017-2018 BUDGET AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. 2017-2018 BOARD MEETING CALENDAR

Superintendent Hoppes explained the 2017-2018 Board meeting calendar.

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE 2017-2018 BOARD MEETING CALENDAR AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

C. BUS PURCHASE(S)

Business Manager Landwehr discussed the memo regarding the bus purchase request. Transportation Director Eddy explained that the transportation department is in need of a special needs bus. He went on to discuss that the busses are getting full and the need is expected to increase. They plan to have the vehicles by the end of summer.

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE BUS PURCHASES AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

D. SURPLUS ITEMS – TECHNOLOGY

The group referenced a list of surplus items.

DIRECTOR OSER MADE A MOTION TO APPROVE THE TECHNOLOGY SURPLUS ITEMS AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

E. SURPLUS ITEMS – DISTRICT OFFICE

The group referenced a list of surplus items.

DIRECTOR OSER MADE A MOTION TO APPROVE THE DISTRICT OFFICE SURPLUS ITEMS AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

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F. FOOD AND SUPPLIES RFP AWARD

Food Service Director Kelly explained the bid. He discussed that district will be using OCNC and that several schools are involved in the coalition – they have good product for the best prices.
VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE FOOD AND SUPPLIES RFP AWARD AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

Superintendent Hoppes explained that lines G-J were for review and that this was the first reading.

- G. IGDF - Fundraising for Programs, Activities or Projects (First Reading)**
- H. IGDF – AR(1) - Fundraising for Programs, Activities or Projects (First Reading)**
- I. IGDF – AR(2) - Fundraising for Programs, Activities or Projects Application (First Reading)**
- J. IGDF-AR Student Fund-Raising Activities (Delete)**

10.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

No Comment.

B. SUPERINTENDENT

Superintendent Hoppes:

- Mentioned the stress of the previous week.
- Discussed the lock-outs and that he was pleased with the staff reaction time and readiness.
- Mentioned the need for additional substitute training for emergency readiness.
- Recognized Astoria Police Department for being so helpful and continuing to work on the case.
- Recognized the administrators for their help and support.
- Enjoyed graduation this year.

C. BUSINESS MANAGER

Mrs. Landwehr:

- No comment.

D. BOARD MEMBERS

Director Oser:

- Mentioned the end of the year. Expressed congratulations to graduates, Girls track and all of the students.
- Thanked the staff and Teachers for putting the students first.
- Likened each department in the district as an individual business and congratulated the directors on successfully running their businesses.
- Congratulated Director Rickenbach and Chair Sampson for beating out their competition in the election.

Director Rickenbach:

- Appreciated the Teachers that are retiring and voiced her sadness in their leaving.
- Appreciated the Administrators and Teachers for their situational emergency readiness regarding last week's events, and expressed her deep trust in the Admin's judgment.
- Noticed a lot of work coming home in terms of summer learning.
- Graduation was awesome!

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Director Helligso:

- Shared that it was a great year.
- Thanked everyone for their hard work.

Vice Chair Laman:

- Thanked the Administrators for their professional handling of last week's safety concerns.
- Discussed her recent opportunity to visit the State Tournament.
- Shared a story from her trip that reiterated her belief that what we do in our district is above and beyond. Thank you!

E. BOARD CHAIR

Chair Sampson:

- Reiterated what everyone else said regarding the safety issues and skilled staff response, and explained that she knew that everyone was well-trained and prepared.
- Graduation was great!
- The pancake feed was wonderful.
- Attended the Lewis & Clark field day. Everyone was having a great time.
- Thanked the district for their help in the decisions the Board makes and added that it makes their job easier for what they do.

11.0 FUTURE MEETINGS/EVENTS

Chair Sampson read the upcoming meetings and events.

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| A. | Wednesday, July 12, 2017
6:30 P.M. | <u>Regular Board Meeting</u>
ASD Boardroom |
| B. | Thursday, July 20, 2017
5:00-8:00 P.M. | <u>Board Retreat</u>
ASD Boardroom |

12.0 EXECUTIVE SESSION

Chair Sampson closed the Meeting to enter executive session at 8:35 P.M.

- A. Per ORS 192.660(2)(d) – To conduct deliberations with persons designed by the governing body to carry on labor negotiations.

13.0 OPEN SESSION

Chair Sampson reopened the Meeting at 8:48 P.M.

14.0 ADJOURNMENT

DIRECTOR HELLIGSO MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The meeting was adjourned at 8:48 P.M.


Board Chair


Superintendent/Clerk