

## **REGULAR SCHOOL BOARD MEETING MINUTES**

June 10, 2015

### **ANNOUNCEMENTS/AGENDA MODIFICATIONS**

None.

**BOARD OF DIRECTORS PRESENT:** Martin Dursse, Chair  
Jeanette Sampson, Vice Chair  
Shawn Helligso, Director  
Grace Laman, Director  
Jenna Rickenbach, Director

**ALSO PRESENT:** Craig Hoppes, Superintendent/Clerk; Louise Kallstrom, Director of Support Services; Jodie Holthusen, Recorder (Please see Attachment A for complete list of attendees.)

### **1. CALL TO ORDER AND FLAG SALUTE**

Chair Dursse called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, June 10, 2015 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

### **2. \*COMMUNITY RECOGNITION**

Vice Chair Sampson read a statement recognizing Astoria Christian Church for their generous support of the Gray School Alternative Education Program and students over the past four years. Pastor Frank Lloyd and members of the congregation provide students and families with weekend meals and other supports throughout the school year. Members in attendance at tonight's meeting were presented with a certificate of appreciation.

### **3. AHS STUDENT REPRESENTATIVE**

Ms. Haley Korff reported on the most recent events taking place at Astoria High School including:

- The last day for seniors was Wednesday – their class set a great example for the under classmen – they even filled out permission slips for their “Senior Skip Day”
- Seniors volunteered at the sports complex and planted flowers
- The baseball team won the league title
- Teachers hosted a student breakfast for finals
- Finals are over and school is out!

Board members presented Ms. Korff with flowers and a balloon, recognizing her for her accomplishments with the girls' track team and their win at State.

#### **4. PATRON COMMENTS/QUESTIONS**

None.

#### **5. CONSENT AGENDA**

The following consent agenda items were presented:

- A. Approve minutes of Board Study Session, May 13, 2015
- B. Approve minutes of Regular Board Meeting, May 13, 2015
- C. Approve recommendation to hire Linda Von Laven, 1.0 FTE Special Education Teacher, Astor Elementary School, effective August 31, 2015
- D. Approve recommended promotion of Liane Donovan, 1.0 FTE Special Education Teacher, Astoria Middle School to 1.0 FTE Assistant Principal, Astoria High School, effective July 1, 2015
- E. Approve recommendation to hire Sara Oien, 1.0 FTE Social Science Teacher, Astoria High School, effective August 31, 2015
- F. Approve recommendation to hire Deanna Rusk, 1.0 FTE Special Education Teacher, Astoria High School, effective August 31, 2015

**VICE CHAIR SAMPSON MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR HELIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

#### **6. REPORTS**

**A. \*ADMINISTRATIVE**

There were no questions or comments regarding the administrative reports.

**B. \*BOARD AND \*\*DISTRICT GOALS**

Superintendent Hoppes gave a brief overview of the Board and District Goals included in the Board packet. Members will conduct more in depth discussions around current and future goals later this summer at the board retreat.

**C. ENROLLMENT**

Superintendent Hoppes reported that the May enrollment was down by 7 students. He will be reaching out to homeschool students over the summer to ensure that they are aware of the extra-curricular programs available to them through the district.

**D. FINANCIAL**

Ms. Kallstrom announced that revenues are still coming in as budgeted and spending is on track.

**E. GIFTS TO THE DISTRICT**

Chair Dursse read the Gifts to the District report and thanked the donors for their generosity.

**F. ASTORIA HIGH SCHOOL INSTRUCTIONAL HOURS**

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Superintendent Hoppes reminded the members of the Division 22 report submitted to the State in February, noting that junior and senior instructional hours were not meeting the level of compliance. Mr. Jackson presented a proposed change in schedule for the high school that would increase the number of instructional hours, ensuring compliance with Division 22 standards. The proposal includes the following:

- 233 minutes of instructional time per class per week (increase of 11 minutes per week)
- 35 minute lunch period (total reduction of 25 minutes per week)
- 64 minutes of tutorial time per week (reduction of 52 minutes per week)
- 52 minute increase of instructional time for Juniors/Seniors due to tutorial reductions
- 24 minutes of teacher office hours per week (after lunch on Thursdays)
- 36 minutes of advisory time per week

The biggest change to the schedule will be shifting to 7 periods a day 3 times per week. Total instructional time for juniors and seniors will increase from 968 yearly instructional hours to 1005 with the proposal, bringing the district into compliance. Mr. Jackson added that most of the staff are excited about it except for Science and Art as they will have smaller blocks of time for labs and larger projects.

### **7. INFORMATION**

The following information items were presented:

- A. Transfer of Jennifer Joesten, 1.0 FTE 1<sup>st</sup> Grade Teacher, Astor Elementary School to 1.0 FTE Kindergarten Teacher, Astor Elementary School, effective August 31, 2015
- B. Transfer of Cindy Sapp, 1.0 FTE 6<sup>th</sup> Grade Teacher, Astoria Middle School to 1.0 FTE Special Education Teacher, Astoria Middle School, effective August 31, 2015
- C. Resignation of Kelley Herr, 1.0 FTE 4<sup>th</sup> Grade Teacher, Lewis & Clark Elementary School, effective June 30, 2015
- D. Resignation of Tanya Jones, 6.75 hours per day Instructional Assistant, Astoria Middle School, effective June 11, 2015
- E. Retirement of Dorothy Jurgensen, 8.0 hours per day Café' Manager, Astoria High School, effective September 1, 2015
- F. Employment of Kari Marsh, 8.0 hours per day Head Secretary, Astoria High School, effective August 4, 2015
- G. Transfer of Emily Delay, 8.0 hours per day Attendance Secretary, Astoria High School to 8.0 hours per day Assistant Secretary, Astoria High School, effective August 31, 2015
- H. Transfer of Annie Bruhn, 3.25 hours per day Transportation Secretary to Office Assistant – Library, Astoria High School, effective September 7, 2015

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- I. Transfer of Kendal Long, 1.0 FTE 3<sup>rd</sup> Grade Teacher, Lewis & Clark Elementary School to 1.0 FTE Special Education Teacher, Lewis & Clark Elementary School, effective August 31, 2015

**8. UNFINISHED BUSINESS**

None.

**9. NEW BUSINESS**

**A. 2015-2016 MATH TEXTBOOK ADOPTION**

Members reviewed information provided in the packet regarding the textbook adoption. Ms. Linder explained that two committees were formed with representatives from their respective grade levels, K-5<sup>th</sup> and 9<sup>th</sup>-12<sup>th</sup>. Once each group set criteria, norms and goals for their team, utilizing the National Council of Teachers of Mathematics guidelines, materials from four different programs were reviewed. The K-5<sup>th</sup> committee chose Houghton-Mifflin-Harcourt's "Go Math." The materials were brought back to PLC groups for further input. It was agreed that the curriculum clearly aligned to the new standards and would be easy to use for students and families.

Ms. Linder went on to explain that the 9<sup>th</sup>-12<sup>th</sup> group felt like the materials available were similar to what they already have and the adoption budget would not be enough to adequately cover the needs of both the elementary and high school levels. The high school team applied to pilot one program with the option to adopt at the end of the 2015-2016 school year if they are satisfied. The publisher will provide student and teacher materials for Algebra I, Algebra II & Geometry, as well as ongoing professional development for teachers. The team will re-evaluate the use of the product in the spring to determine if it meets their needs.

**VICE CHAIR SAMPSON MADE A MOTION TO APPROVE THE MATH TEXTBOOK ADOPTION AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**B. \*\*Astoria School District Strategic Plan**

Superintendent Hoppes directed the members to the draft copy of the Strategic Plan which includes the community input. He announced that this portion is up for approval tonight.

**VICE CHAIR SAMPSON MADE A MOTION TO APPROVE THE MISSION, VISION AND CORE BELIEFS STATEMENT AS PRESENTED AND DIRECTOR HELLGISO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**C. School Bus Lease**

Mr. Hahn announced that the district currently does not have a special education bus with less than 200,000 miles, nor do any of them have a lift for wheelchairs. If purchased, the new bus would be equipped with integrated seats, air conditioning for students with IEP's and a wheelchair lift.

**VICE CHAIR SAMPSON MADE A MOTION TO APPROVE THE 32-PASSENGER BUS LEASE PURCHASE AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

## **10. COMMENTS**

### **A. FOR THE GOOD OF THE ORDER**

There were no comments for the good of the order.

### **B. SUPERINTENDENT HOPPES**

- The budget includes two Advanced Placement (AP) classes at the high school - \$8,000 - \$9,000 was set aside for training for two teachers – AP English 11 and AP English 12
- Enjoyed graduation
- Will send out an email concerning dates for the retreat
- Congratulations to Haley and the girls' track team

### **C. DIRECTOR OF SUPPORT SERVICES**

Ms. Kallstrom

- No comments.

### **D. BOARD MEMBERS**

Director Rickenbach

- Congratulations to the girls' track team and their accomplishments
- Darian Hageman was nominated for Oregonian Athlete of the Week
- The high school graduation and middle school promotion were excellent
- Thanks to everyone who voted for me in the election for school board – proud of what we've accomplished this year – it's been a good experience – have learned a lot from all of you

Director Laman

- Congratulations to the track team
- Congratulations to all of the graduates
- It's been a great end to the school year – it's busy and there is lots of fun stuff going on
- The Central Oregon trip was a big hit – her husband was honored to be able to chaperone – hopes it keeps going – it's good for the kids as some of them have never been out of Astoria – thank you
- Attended Field Day at Astor today – was a fun day
- Ready for summer

Director Helligso

- Congrats to the track team

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- It's good to see the Strategic Plan wrapping up – it's been a huge task for everybody
- Graduation was great – it was special for him and his daughter

Vice Chair Sampson

- Thanked the Astoria Christian Church group – she is a member of the church and had the opportunity to attend the Christmas event at the alternative education class with them – it's good to know that someone is caring for them every week
- Attended the end of the year barbeque at the transportation department – everyone does a phenomenal job – thank you to Ryan and all of the staff
- Graduation was great – it's crazy to see all of the kids that she's known since kindergarten
- Proud of Ms. Korff and what she has accomplished on the track field – thanks for doing a great job and coming to all of the meetings – she is a great young lady – we have a great student body

**E. BOARD CHAIR DURSSSE**

- Congratulations to Ms. Rickenbach – glad to have her back for a few more years
- Congratulations to Haley

**11. FUTURE MEETINGS & EVENTS**

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| A. Monday, June 22, 2015<br>6:30 P.M.      | <u>BUDGET HEARING/REGULAR MEETING</u><br>ASD Boardroom |
| B. Wednesday, July 8, 2015<br>6:30 P.M.    | <u>REGULAR BOARD MEETING</u><br>ASD Boardroom          |
| C. Wednesday, August 12, 2015<br>6:15 P.M. | <u>BOARD STUDY SESSION</u><br>ASD Boardroom            |
| D. Wednesday, August 12, 2015<br>7:30 P.M. | <u>REGULAR BOARD MEETING</u><br>ASD Boardroom          |
| E. TBD                                     | <u>BOARD RETREAT</u>                                   |

Chair Dursse explained that the Budget Hearing/Regular Meetings generally only take about 10 to 15 minutes and that 6:30 P.M. seemed like a late start.

**CHAIR DURSSSE MADE A MOTION TO CHANGE THE JUNE 22, 2015 BUDGET HEARING/REGULAR MEETING TO 4:00 P.M. DIRECTOR HELIGSO ASKED THAT IT START AT 4:15 P.M. CHAIR DURSSSE AMENDED THE ORIGINAL MOTION TO CHANGE THE START TIME OF THE JUNE 22, 2015 MEETING TO 4:15 P.M. VICE CHAIR SAMPSON SECONDED. THE AMMENDED MOTION WAS UNANIMOUSLY CARRIED.**

**12. EXECUTIVE SESSION**

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The members moved into executive session at 8:41 P.M. per ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

**13. OPEN SESSION**

Open session resumed at 9:00 P.M.

**14. ADJOURNMENT**

**DIRECTOR HELLIGSO MADE A MOTION TO ADJOURN THE MEETING AND VICE CHAIR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

The meeting was adjourned at 9:00 P.M.

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Board Chair

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Superintendent/Clerk