

*Come Prepared \* Arrive in a Timely Manner \* Willing to Share \* Constructive Criticism \* Be Able to Speak Freely (Trust) \* Provide Opportunity for all to be Heard and Reserve Judgment \* Continue Learning About Issues to Make Sound Decisions \* Support Decision \* Respect Each Other \* Thinking in a District View \* Keep Education as the Top Priority*

## **Regular Meeting Agenda Astoria School District 1C Board of Directors July 8, 2015 - 6:30 P.M.**

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**Captain Robert Gray School – 3<sup>rd</sup> Floor Boardroom  
785 Alameda Avenue  
Astoria, OR 97103**

- 1. CALL TO ORDER** Pledge of Allegiance
- 2. ELECT BOARD CHAIR**  
ACTION \_\_\_\_\_
- 3. ELECT BOARD VICE-CHAIR**  
ACTION \_\_\_\_\_
- 4. COMMUNITY RECOGNITION**
- 5. AHS STUDENT REPRESENTATIVE**
- 6. PATRON COMMENTS / QUESTIONS**
- 7. CONSENT AGENDA**
  - a. Approve minutes of Board Study Session, June 10, 2015
  - b. Approve minutes of Regular Board Meeting, June 10, 2015
  - c. Approve minutes of Budget Hearing, June 22, 2015
  - d. Approve minutes of Regular Board Meeting, June 22, 2015
  - e. Appoint Craig Hoppes as Clerk and Louise Kallstrom as Deputy Clerk
  - f. Approve fidelity bonds for Craig Hoppes, Clerk, and Louise Kallstrom, Deputy Clerk, (\$100,000 each)
  - g. Designate Louise Kallstrom as Custodian of Funds and authorize the facsimile signature of the Custodian of Funds
  - h. Designate Louise Kallstrom as Budget Officer of the school district
  - i. Appoint Dan Van Thiel Legal Counsel of the school district
  - j. Authorize Louise Kallstrom, or in her absence, authorize Craig Hoppes to file an application and to act for the district for Public Law 874 (Federal Impact Monies)
  - k. Designate The Daily Astorian as the official publication for legal notices
  - l. Authorize Craig Hoppes, Superintendent, or in his absence, Louise Kallstrom, to sign all grant applications and to act for the district in federal ESEA programs
  - m. Renew resolution regarding compliance with Title VI of Civil Rights Act of 1964 and Title IX of Educational Amendment of 1972
  - n. Designate depositories for school funds
    1. United States National Bank of Oregon
    2. Columbia Bank (Bank of Astoria)
    3. Oregon State Pool
  - o. Appoint Board of Directors as the Local Public Contract Review Board

- p. Authorize the Superintendent to apply for a short-term debt, in the event of a cash flow shortage, during the school year 2015-2016 not to exceed \$300,000
- q. Approve Section 125
- r. Appoint Pauley, Rogers & Co., P.C. as district's audit firm for 2015-2016
- s. Appoint Knutsen Insurance as district's insurance firm for 2015-2016
- t. Approve Certified Contract
- u. Approve Administrator Contract
- v. Approve Superintendent Contract
- w. Approve Director of Support Services Contract
- x. Approve Director of Transportation/Maintenance/Grounds Contract
- y. Approve recommendation to hire Janelle Wagner, 1.0 FTE 4<sup>th</sup> Grade Teacher, Lewis & Clark Elementary School, effective August 31, 2015
- z. Approve recommendation to hire Sarah Weedon, 1.0 FTE 3<sup>rd</sup> Grade Teacher, Lewis & Clark Elementary School, effective August 31, 2015
- aa. Approve recommendation to hire Shanon Duffy, 1.0 FTE PE/Health Teacher, Astoria High School, effective August 31, 2015

ACTION \_\_\_\_\_

**8. REPORTS**

- a. Gifts to the District

**9. INFORMATION**

- a. Resignation of Linda Ho, 6.75 hours per day Instructional Assistant, Astoria High School, effective June 10, 2015
- b. Resignation of Kristina Mitchell, 6.0 hours per day Instructional Assistant, Lewis & Clark Elementary School, effective June 12, 2015
- c. Retirement of David Wilson, 8.0 hours per day Custodian, Astoria High School, effective August 31, 2015
- d. Employment of Francisco Zavalza, 8.0 hours per day Custodian, Lewis & Clark Elementary School, effective June 18, 2015
- e. Employment of Tami Jones, 8.0 hours per day Attendance Secretary, Astoria High School, effective September 1, 2015
- f. Resignation of Mary Ann Bruhn, 3.25 hours per day Office Assistant-Library, Astoria High School, effective June 11, 2015
- g. Resignation of Jodie Holthusen, 1.0 FTE Accounts Payable Clerk/Administrative Assistant to the Superintendent/School Board, Astoria School District Office, +effective July 10, 2015
- h. Promotion of Tracy Telen, 8.0 hours per day Head Secretary, Astoria Middle School to 1.0 FTE Accounts Payable Clerk/Administrative Assistant to the Superintendent/School Board, Astoria School District Office, effective July 1, 2015
- i. Resignation of Renee Wells, .81 FTE PE/Health Teacher, Astoria High School, effective June 30, 2015

**10. UNFINISHED BUSINESS**

**11. NEW BUSINESS**

- a. Technology Surplus

ACTION \_\_\_\_\_

**12. COMMENTS**

*Astoria School District Board of Directors - "Norms"*

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- a. For the Good of the Order
- b. Superintendent
- c. Director of Support Services
- d. Board Members
- e. Board Chair

**13. FUTURE MEETINGS**

- |  |   |
|--|---|
| a. *Tuesday, July 21, 2015<br>5:30 P.M.    | <u>BOARD RETREAT</u> (proposed)<br>Place TBD  |
| b. *Monday, August 10, 2015<br>5:30 P.M.   | <u>BOARD RETREAT</u> (proposed)<br>Place TBD  |
| c. Wednesday, August 12, 2015<br>6:15 P.M. | <u>BOARD STUDY SESSION</u><br>ASD Boardroom   |
| d. Wednesday, August 12, 2015<br>7:30 P.M. | <u>REGULAR BOARD MEETING</u><br>ASD Boardroom |

**14. ADJOURNMENT**

\*Dates undetermined pending Board action

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the District Office at 503-325-6441.

This notice is provided in accordance with provision of the Oregon open meeting law.

Astoria School District is an equal opportunity educator and employer.