

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

REGULAR SCHOOL BOARD MEETING MINUTES

July 13, 2016

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT: Jeanette Sampson, Chair
Grace Laman, Vice Chair
Shawn Helligso, Director
David Oser, Director

Director Rickenbach was unable to attend tonight's meeting.

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Tracy Telen, Recorder (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 6:30 P.M. on Wednesday, July 13, 2016 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 ELECT BOARD CHAIR

Chair Sampson opened the floor for Board Chair nominations.

DIRECTOR OSER MADE A MOTION TO RE-ELECT DIRECTOR SAMPSON AS BOARD CHAIR AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

3.0 ELECT BOARD VICE CHAIR

Chair Sampson opened the floor for Board Vice Chair nominations.

DIRECTOR HELLIGSO MADE A MOTION TO ELECT DIRECTOR LAMAN AS VICE CHAIR AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

4.0 COMMUNITY RECOGNITION

There was no Community Recognition this month.

Superintendent Hoppes introduced Michael Kelly, Food Service Director and Billy Eddy, Transportation Director to the board.

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5.0 AHS STUDENT REPRESENTATIVE

None.

6.0 PATRON COMMENTS/QUESTIONS

None.

7.0 CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Budget Hearing, June 8, 2016
- B. Approve minutes of Board Study Session, June 8, 2016
- C. Approve minutes of Regular Board Meeting, June 8, 2016
- D. Appoint Craig Hoppes as Clerk and Mindy Landwehr as Deputy Clerk
- E. Approve fidelity bonds for Craig Hoppes, Clerk, and Mindy Landwehr, Deputy Clerk, (\$100,000 each)
- F. Designate Mindy Landwehr as Custodian of Funds and authorize the facsimile signature of the Custodian of Funds
- G. Designate Mindy Landwehr as Budget Officer of the school district
- H. Appoint Dan Van Thiel Legal Counsel of the school district
- I. Authorize Mindy Landwehr, or in her absence, authorize Craig Hoppes to file an application and to act for the district for Public Law 874 (Federal Impact Monies)
- J. Designate The Daily Astorian as the official publication for legal notices
- K. Authorize Craig Hoppes, Superintendent, or in his absence, Mindy Landwehr, to sign all grant applications and to act for the district in federal ESEA programs
- L. Renew resolution regarding compliance with Title VI of Civil Rights Act of 1964 and Title IX of Educational Amendment of 1972
- M. Designate depositories for school funds
 1. United States National Bank of Oregon
 2. Columbia Bank (Bank of Astoria)
 3. Oregon State Pool
- N. Appoint Board of Directors as the Local Public Contract Review Board
- O. Authorize the Superintendent to apply for a short-term debt, in the event of a cash flow shortage, during the school year 2016-2017 not to exceed \$300,000
- P. Approve Section 125
- Q. Appoint Pauley, Rogers & Co., P.C. as district's audit firm for 2016-2017
- R. Appoint Knutsen Insurance as district's insurance firm for 2016-2017
- S. Approve promotion of Kelley Clay, 1.0 FTE Director of Special Programs/Preschool Principal, effective July 1, 2016
- T. Approve recommendation to hire Kimberly Chambers, 1.0 FTE Kindergarten Teacher, Astor Elementary School, effective August 29, 2016
- U. Approve recommendation to hire Meghan Garsjo, 1.0 FTE 5th Grade Teacher, Lewis & Clark Elementary School, effective August 29, 2016
- V. Approve recommendation to hire Stephany Nalley, 1.0 FTE 3rd Grade Teacher, Lewis & Clark Elementary School, effective August 29, 2016

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- W. Approve recommendation to hire Matthew Kamel, 1.0 FTE 4th Grade Teacher, Lewis & Clark Elementary School, effective August 29, 2016
- X. Approve recommendation to hire Jillian Wood, 1.0 FTE 5th Grade Teacher, Lewis & Clark Elementary School, effective August 29, 2016
- Y. Approve recommendation to hire Katy Rininger, 1.0 FTE 6th Grade Teacher, Astoria Middle School, effective August 29, 2016

DIRECTOR OSER MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED WITH THE FOLLOWING ITEMS M, N, P, AND Q REMOVED FOR FURTHER DISCUSSION AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The Board had a brief discussion regarding Consent Agenda items M, N, P, and Q.

DIRECTOR OSER MADE A MOTION TO APPROVE CONSENT AGENDA ITEMS M, N, P, AND Q AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

8.0 REPORTS

A. FINANCIAL

Mrs. Landwehr reported that there was nothing unusual on the financial report handed out to the Board and that accounts payable is still being wrapped up.

B. GIFTS TO THE DISTRICT

Chair Sampson read the Gifts to the District report and thanked the donors for their generosity.

9.0 INFORMATION

The following information items were presented:

- A. Retirement of Jill Brown, 6.75 hours per day Instructional Assistant One-on-One, Astoria Middle School, effective July 1, 2016
- B. Resignation of Kacie Lofstedt, 1.0 FTE 6th Grade Teacher, Astoria Middle School, effective June 16, 2016

10.0 UNFINISHED BUSINESS

None.

11.0 NEW BUSINESS

A. SURPLUS – ASTORIA MIDDLE SCHOOL

DIRECTOR HELLIGSO MADE A MOTION TO SURPLUS THE ASTORIA MIDDLE SCHOOL ITEM AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

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B. SURPLUS - TECHNOLOGY

VICE CHAIR LAMAN MADE A MOTION TO SURPLUS THE TECHNOLOGY ITEMS AS PRESENTED AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

12.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

B. SUPERINTENDENT

Superintendent Hoppes:

- 115-120 kids in summer school, combined with Warrenton, they are busing the kids over
- Enjoying working with Billy and Michael
- Received the Wellness Grant
- Reminder of the Board Retreat next week, presenter is ready to go

C. BUSINESS MANAGER

Mrs. Landwehr:

- Page numbers are off on the budget book

D. BOARD MEMBERS

Director Oser:

- No comments

Vice Chair Laman:

- Welcome to Michael and Billy, it's awesome you are here, I have heard really great things so far
- I have heard about the Wellness Grant

Director Helligso:

- Welcome Michael and Billy

Chair Sampson:

- Welcome Michael and Billy, everyone is excited to have you

13.0 FUTURE MEETINGS

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|--|---|
| A. Wednesday, July 20, 2016
5:00 P.M. | <u>BOARD RETREAT</u>
ASD Boardroom |
| B. Wednesday, August 10, 2016
6:15 P.M. | <u>BOARD STUDY SESSION</u>
ASB Boardroom |
| C. Wednesday, August 10, 2016
7:30 P.M. | <u>REGULAR BOARD MEETING</u>
ASD Boardroom |

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14.0 EXECUTIVE SESSION

After a brief five minute break the Board moved into Executive Session at 6:52 P.M. per ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

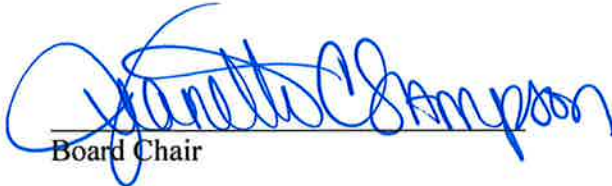
15.0 OPEN SESSION

The Board returned to open session at 7:02 P.M.

16.0 ADJOURNMENT

VICE CHAIR LAMAN MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The meeting was adjourned at 7:02 P.M.


Board Chair


Superintendent - Clerk