

# REGULAR SCHOOL BOARD MEETING MINUTES

January 18, 2017

## ANNOUNCEMENTS/AGENDA MODIFICATIONS

None

### BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair  
Grace Laman, Vice Chair  
Shawn Helligso, Director (Excused absence)  
Jenna Rickenbach, Director  
David Oser, Director

**ALSO PRESENT:** Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Tracy Telen, Recorder (Please see Attachment A for complete list of attendees.)

### 1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, January 18, 2017 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

### 2.0 \*COMMUNITY RECOGNITION

Mayor Arline LaMear was in attendance tonight to read a proclamation declaring the month of January "Astoria School Board Recognition Month." Each Board member received a certificate of appreciation and a picture was taken along with Mayor Arline LaMear.

### 3.0 PATRON COMMENTS / QUESTIONS

None.

### 4.0 AHS STUDENT REPRESENTATIVE

Sadie Wooldrige reported on the most recent events taking place at Astoria High School including:

- 179 students had perfect attendance for the month of December, 5 students won lunch with a friend
- Wrestling: Trey Hageman said it's been a successful season and they are beginning league tomorrow
- Girls Basketball: Libby Nash said the atmosphere is better than last years, everyone is working hard to improve the program as a whole
- Boys Basketball: Ian Hunt said he can see good chemistry with the payers
- Swimming: Aleks said everyone is improving everyday
- Mr. Cereghino held a book binding workshop with a local book binder, 15 students learned how to make their own sketch book
- Snow Day last Wednesday
- Pep Assembly tomorrow
- Finals Week is next week, classes are prepping for that
- It has only been about two weeks from break so not much has happened

## **5.0 CONSENT AGENDA**

- A. Approve minutes of Board Study Session, December 14, 2016
- B. Approve minutes of Regular Board Meeting, December 14, 2016

**DIRECTOR LAMAN MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

## **6.0 REPORTS**

### **A. ASTOR ELEMENTARY PRESENTATION**

Principal Gohr and Astor Counselor Meche Brownlow reported on the following:

- Kinder Roundup is coming up
- Kinder Kamp is coming up, plan to have two sessions five days a week instead of one session
- Approximately 25% Latinos along with 50-60 % free and reduced lunch will be in attendance
- Power point presentation from last year's Kinder Kamp was presented to the Board included the following: pirate theme, Principal Gohr visits students, 2<sup>nd</sup> Step lesson on the four listening rules, PBIS lessons, hand writing, recess time, kids earn prizes, cooperative work, reading books, ending with a culminating event
- This was the first year Kinders rode the buses on the first day of school

### **B. 2016-2017 BOARD AND DISTRICT GOALS**

Superintendent Hoppes referenced a few date changes on the report.

### **C. ENROLLMENT REPORT**

Superintendent Hoppes reported the following:

- A couple of students graduated at Gray School Campus
- Class sizes are good

### **D. FINANCIAL REPORT**

Business Manager Mindy Landwehr reported on the following:

- 2015/2016 audit is complete and will send to ODE, hoping to present it to the Board in March
- Spending report is a little high
- Co-Chair of Ways and Means Committee is supposed to project their budget
- PERS increase is affecting the budget

### **E. FOOD SERVICE REPORT**

Food Service Director Mike Kelly was unable to attend tonight's meeting. Business Manager Mindy Landwehr reported on the following for him:

- Working on ODE Equipment Grant
- Will install the stove at Astor
- Working hard on increasing the participation in schools
- Lewis & Clark has started a grab and go breakfast

### **F. GIFTS TO THE DISTRICT**

Chair Sampson read the Gifts to the District report and thanked the donors for their generosity.

**G. TITLE AUDIT REPORT**

Superintendent Hoppes explained to the Board that Curriculum Director Melissa Linder was unable to attend tonight's meeting. He referenced the report provided in the Board's packet and pointed out that Ms. Linder had spent a lot of time on the report and expressed the importance that the school district provide evidence that funds are being used on the right things.

**7.0 INFORMATION**

The following information items were presented:

- A. Employment of Aaron Brunzell, 4.75 hours per day, Bus Driver, Transportation Department, effective December 12, 2016
- B. Employment of Amy Roe, 4.5 hours per day, Instructional Assistant-Title I, Lewis and Clark Elementary School, effective December 12, 2016

**8.0 UNFINISHED BUSINESS**

The following policies were submitted for a second reading and approval:

- A. **IGDF – Student Fund-Raising Activities (Second Reading)**
- B. **IGDF-AR – Student Fund-Raising Activities and Verification (Second Reading)**
- C. **JHCA/JHCB – Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening (Second Reading)**
- D. **JO/IGBAB – Education Records/Records of Students with Disabilities (Second Reading)**
- E. **JO/IGBAB-AR – Education Records/Records of Students with Disabilities (Second Reading)**
- F. **JO – Education Records (DELETE) (Second Reading)**
- G. **JO-AR – Education Records (DELETE) (Second Reading)**
- H. **IGBAB – Records of Students with Disabilities (DELETE) (Second Reading)**
- I. **IGBAB-AR – Records of Students with Disabilities (DELETE) (Second Reading)**
- J. **IGBBA – Identification – Talented and Gifted (Second Reading)**
- K. **IGBBA-AR – Appeal Procedure for Talented and Gifted Student Identification and Placement (Second Reading)**
- L. **IGBBB – Identification – Talented and Gifted Students among Nontypical Populations (DELETE) (Second Reading)**
- M. **LBE – Public Charter Schools (Second Reading)**
- N. **LBE-AR – Public Charger Schools (Second Reading)**

**DIRECTOR OSER MADE A MOTION TO REMOVE POLICIES A AND B AND APPROVE POLICIES C THROUGH M AS SUBMITTED FOR SECOND READING AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**9.0 NEW BUSINESS**

- A. **NWRESD LOCAL SERVICE PLAN FOR 2017-2018**

Superintendent Hoppes explained to the Board that these are services that the district provides and that school superintendents decide how the money will be spent.

**DIRECTOR LAMAN MADE A MOTION TO APPROVE THE NWRESD LOCAL SERVICE PLAN FOR 2017-2018 AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**B. DIVISION 22 STANDARDS**

Superintendent Hoppes explained to the Board that Division 22 Standards are all educational laws. He reported that the District has shown that we are in compliance in everything but two; health services and human sexuality education. A brief discussion followed regarding ways to educate the students.

**DIRECTOR LAMAN MADE A MOTION TO APPROVE THE DIVISION 22 STANDARDS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**C. ASTORIA HIGH SCHOOL LIBRARY SURPLUS**

The Board reviewed the high school library surplus list.

**DIRECTOR LAMAN MADE A MOTION TO APPROVE THE ASTORIA HIGH SCHOOL LIBRARY SURPLUS AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

Superintendent Hoppes reported that OSBA has requested that the district separate the policies due to different laws for students and staff. Both GBNA/JFCF, GBNA/JFCF-AR, JFCF/GBNA, JFCF/GBNA-AR have been deleted. Policies JFCF and JFCF-AR are policies relating to students and GBNA and GBNA-AR are related to staff.

**D. JFCF – Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence – Student (First Reading)**

**E. JFCF-AR – Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence – Student (First Reading)**

- Senate Bill 790 added the term “domestic violence” to new or existing, age appropriate training programs for students in grades 7 through 12.
- New laws around Teen Dating Violence are included in this policy.
- States consequences for students who do not abide by this policy.
- Adds information to the policy about Teen Dating Violence
- Additionally, it requires districts to include notice of this policy in communication to students and parents, i.e., the district’s student/parent handbook.

**F. GBNA - Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying – Staff (First Reading)**

**G. GBNA-AR – Hazing/Harassment/Intimidation/Bullying/Menacing/Cyberbullying – Staff (First Reading)**

- Changes in this policy include information about retaliation against someone who reports
- Includes information about discipline of staff members who do not abide by this policy
- Includes information stating the Superintendent will provide AR for this policy.
- The AR provides definitions for this policy.
- The AR outlines a complaint process for this policy.

- H. GBNA/JFCF – Hazing/Harassment/Intimidation/Bullying/Menacing (DELETE) (First Reading)**
- I. GBNA/JFCF-AR – Hazing/Harassment/Intimidation/Bullying/Menacing Complaint Procedure (DELETE) (First Reading)**
- J. JFCF/GBNA – Hazing/Harassment/Intimidation/Bullying/Menacing/Domestic Violence/Cyberbullying (DELETE) (First Reading)**
- K. JFCF/GBNA-AR – Hazing/Harassment/Intimidation/Bullying/Menacing/Domestic Violence/Cyberbullying Complaint Procedure (DELETE) (First Reading)**
- L. JECB – Admission of Nonresident Students (First Reading)**  
Revised to meet the new law and agreement with the county other districts.
- M. JECB-AR (1) – Admission of Nonresident Students (First Reading)**  
Revised with new language based on new law.
- N. JECB-AR (2) – Application for Nonresident Student Admission – Open Enrollment (First Reading)**  
Open Enrollment Application of Nonresident.
- O. JECB-AR (3) – Application for Nonresident Student Admission – Tuition Students (First Reading)**  
Tuition Student Application of Nonresident.
- P. JECB-AR (4) – Inter-District Agreement for Admission of a Nonresident IDEA Student (DELETE) (First Reading)**  
Never used – IEP.
- Q. JECB-AR (2) – Resident District Transfer Request Form A (DELETE) (First Reading)**  
Did not meet the new law language.
- R. JECB-AR (3) – Inter-District Agreement for Admission of a Nonresident Students (DELETE) (First Reading)**  
Did not meet the new law language.

New Law (OAR 581-021-0019) changed the way districts can allow students to transfer from one district to another district.

The new law was set up because of the large number of students transferring in and out of district around the Portland area. In Clatsop County we have always had an “Open Enrollment” between schools. With the new schools in Clatsop County must accept students during the open enrollment unless the school board has set a number of students being allowed to transfer in per grade level.

#### Open Enrollment

- Students who are already attending a district outside their attendance zone may remain.

- School Boards must determine the number of student transfer requests into the district. If the board sets the number of students allowed in each grade level and the request is for more the district must provide a lottery process. There are exceptions to the lottery including siblings within the district and charter school students.
- Districts cannot consider enrollment of nonresident students based on race, religion, sex, sexual orientation, ethnicity, national origin, disability and so on
- Districts are allowed to keep students in the non-resident district when the student's residence moves outside the school district attending during the school year and just for that school year.
- Districts may require minimum standards of behavior and/or attendance once the student has been accepted. If a student does not meet the required behavior or attendance standards their enrollment can be revoked and they will not be allowed to apply for open enrollment again. The standards for behavior and attendance need to be the same for all students.
- The district accepting students from outside of the school district does not need to provide transportation but students can use the district transportation routes.

Language in this policy is also set up for students who live outside the state can pay tuition to attend Astoria School District. By policy the board may determine the number of students outside the attendance areas for paid tuition. The requirements for the district and the students are the same as if it was open enrollment.

## 10.0 COMMENTS

### **A. FOR THE GOOD OF THE ORDER**

None

### **B. SUPERINTENDENT**

Superintendent Hoppes:

- Will bring to the board an item on makeup days
- Spending a lot of time with Brian and elementary teachers on report cards
- Yesterday had a geologist look at the hillside at the high school, we have a moving hillside, will have a phone conversation tomorrow to find out how bad it is
- I have been asked if the district will weigh in on the timber lawsuit, has to be weighed in by the 24th

### **C. BUSINESS MANAGER**

Mrs. Landwehr:

- Been busy working on reports
- We were invited to the Alt. Ed party before winter break
- Saw the spectacular door displays
- Got to listen to the preschool program

### **D. BOARD MEMBERS**

Director Oser:

- The college is developing a strategic plan to be completed this spring, more interaction with the high school, more incentives to get students to go to the college
- There is a goal to revitalize the current library, will be community outreach to help get the word out, will be work going on by 2020

Director Rickenbach:

- I went to the orchestra concert

Vice Chair Laman:

- Thank you to our transportation director, I appreciate what you do to keep our kids safe
- I also went to the middle/high school band concert, neat to see the progression of the kids from middle to high school

Chair Sampson:

- I would like to thank our transportation department, congratulations to Denise
- United Way has helped kids in our community, collecting at the Human Bean and a lot of other entities

**11.0 FUTURE MEETINGS/EVENTS**

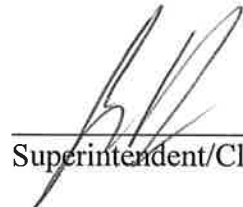
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| A. | Wednesday, February 8, 2017<br>6:15 P.M. | <u>BOARD STUDY SESSION</u><br>ASD Boardroom   |
| C. | Wednesday, February 8, 2017<br>7:30 P.M. | <u>REGULAR BOARD MEETING</u><br>ASD Boardroom |

**12.0 ADJOURNMENT**

**DIRECTOR RICKENBACH MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

The meeting was adjourned at 8:50 P.M.

  
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Board Chair

  
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Superintendent/Clerk