

REGULAR SCHOOL BOARD MEETING MINUTES

February 10, 2016

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT: Jeanette Sampson, Chair
Shawn Helligso, Vice Chair
Grace Laman, Director
David Oser, Director
Jenna Rickenbach, Director

ALSO PRESENT: Craig Hoppes, Superintendent/Clerk; Mindy Landwehr, Business Manager; Tracy Telen, Recorder (Please see Attachment A for complete list of attendees.)

1. CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, February 10, 2016 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2. NEW BOARD MEMBER OATH OF OFFICE

Chair Sampson welcomed Mr. Oser to the Board of Directors and led him in the oath of office.

3. ASTORIA MIDDLE SCHOOL PRESENTATION

Vice Principal Hummell-Martin spoke about PBiS and plans to decrease negative behavior and enforce positive behavior in students. She explained how staff acknowledge positive behavior by handing Viking Awards out to students and ways that they teach and reteach students to build a culture that shows this is the kind of school we want to have. Ms. Noack, part of the PBiS team, along with three students from her Leadership class, shared activities that they do throughout the year. Ms. Clay explained how they are engaging parents by inviting them to have lunch at school.

4. *COMMUNITY RECOGNITION

Director Laman read a statement of appreciation recognizing Wadsworth Electric and manager Cass Liljenwall for their collaborative partnership with the District over the last decade. Not only have they been very generous to the District with donations, but they have also helped the District to become more energy efficient. Ms. Liljenwall was presented with a certificate of appreciation.

Director Rickenbach read a statement of appreciation recognizing P and L Johnson and co-owners Dale Johnson and Paul Radu for their collaborative partnership with the

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District. P and L Johnson has guided the District in reducing energy consumption and helped the District plan for the future. Mr. Johnson was presented with a certificate of appreciation.

Ryan Hanh, Transportation Director, also added that both businesses are always ready to go and a phone call away. He also stated that the District is very committed to energy efficiency.

5. AHS STUDENT REPRESENTATIVE REPORT

Ms. Haley Korff reported on the most recent events taking place at Astoria High School including:

- Boys Basketball are 1st in league and ranked 8th in state
- Girls Basketball are 4th in league and ranked 19th in state
- Boys and Girls Basketball games this Friday at the Brickhouse – the theme is America - so come in red, white & blue
- AHS is hosting the league championship for the swim team at the aquatic center on the 12th & 13th.
- Boys Wrestling team league championship is on Saturday in Scappoose
- Winter Ball is on February 27th
- During finals the teachers hosted a pancake feed – it cost \$2 and there was the option to pay-it-forward – surprisingly the school made its money back
- We are now 2 weeks into the 2nd quarter
- Seniors have finished their senior project and are now working on research papers
- Student Body has purchased and set up 2 tv's – one in the commons and one in the hall – they advertise anywhere from sporting events to club meetings
- AHS and AMS have combined to create the Wizard of OZ play – they are in the middle of rehearsals
- Project Homeless Connect was a great experience
- Chinese Club had a potluck Tuesday for Lunar New Years – food was donated from Anna Zen's restaurant
- Spanish Club got their t-shirts – we are also starting to plan our Cinco de Mayo trip to Portland
- Tomorrow at 9:30 AM – in the AHS overflow parking lot – bleachers have been set up for people to sit and watch a mock wreck – a senior project by Marissa McGuire, Bronson Holthusen and Zander Arnold – another assembly to follow Friday at 10 AM in the auditorium

6. PATRON COMMENTS/QUESTIONS

None.

7. CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Board Study Session, January 13, 2016

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- B. Approve minutes of Regular Board Meeting, January 13, 2016
- C. Approve minutes of Special Board Meeting, January 26, 2016

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

8. REPORTS

A. ADMINISTRATIVE REPORT

Principal Gohr reported that Astor had five teachers attend a Struggling Readers Conference.

Principal Ploghoft thanked classified employees and commented that they do whatever we need them to do and we don't pay them enough for their services.

Principal Berger pointed out to the Board the AMS art work displayed in the boardroom. She also shared that AMS has six consistent parents that show up to the PTA meetings and that they will be having a movie night to make funds for AMS.

Ms. Linder reported on Constructive Meaning classes and how successful it has become. She also pointed out that February 29th is the first professional in-service day.

Principal Jackson reported that he was very pleased with leadership and how AHS and the District celebrated a higher graduation rate last year. He also explained how freshman amnesty get an additional two weeks to get a passing grade which helps avoid them getting credit cancer.

B. PROFESSIONAL LEARNING COMMUNITY REPORT

Superintendent Hoppes referenced the report given to the board in their board packet and also stated that there are 6 to 7 teams that meet for professional development.

C. SCHOOL START/END TIME INFORMATION

Superintendent Hoppes referenced the information given to the board in their board packet. He expressed that he wished he would have called other districts before he brought the item to the board as there are more negative than positive impact if changes were to be made.

D. BOARD AND DISTRICT GOALS ()**

Superintendent Hoppes referenced the report given to the board in their board packet. He stated that forms for the Staff Recognition Program will go out next week.

Superintendent Hoppes also shared that less than 25% of staff have not responded to the wellness survey. He pointed out that he has noticed that engagement and visibility has increased and that the District strives to update the website daily.

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E. ENROLLMENT

Superintendent Hoppes stated that enrollment went down 29 students between December and January. Principal Jackson pointed out that students at the high school were enrolled at the beginning of the semester instead of at the end.

F. FINANCIAL

Ms. Landwehr reported that the audit report is complete and is being reviewed by the auditors. She is hoping to bring it to the board in March. The Districts actuals have not been submitted to the state because the audit report is not done, therefore the SSF payment has been held.

G. FOOD SERVICE REPORT

Ms. Burch highlighted the following:

- Participation has steady growth
- January promotion was “all about citrus” and citrus salsa was served
- Elementary schools had Coast Guard service last month
- Nutraslice is a great benefit
- Helped cater the AHS pancake feed
- This month’s promotion is “spice month”

H. GIFTS TO THE DISTRICT

Chair Sampson read the Gifts to the District report and thanked the donors for their generosity.

9. INFORMATION

The following information items were presented:

- A. Employment of Adrian McSwain, 8.0 hours per day Mechanic/Bus Driver, Transportation, effective January 15, 2016
- B. Resignation of Lisa Taylor, 6.75 hours per day Instructional Assistant-Resource Room, Astoria High School, effective January 28, 2016
- C. Temporary Employment of Janice Wall, 1.0 FTE Band Teacher, Astoria High School/Astoria Middle School, effective February 1, 2016
- D. Resignation of Scott Perkins, 1.0 FTE Math Teacher, Astoria High School, effective June 16, 2016

10. UNFINISHED BUSINESS

Superintendent Hoppes explained to the board that this is the second reading of policies BFD, JF/JFA, JFC, JFCJ, JG, JGD, and JGAB.

A. BFD – BOARD POLICY IMPLEMENTATION

Board policies will not be available in paper copy but will only be available electronically on the district web site. The revised policy states that change.

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DIRECTOR LAMAN MADE A MOTION TO APPROVE THE CHANGES FOR POLICY BFD – BOARD POLICY IMPLEMENTATION AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. JF/JFA – STUDENTS RIGHTS AND RESPONSIBILITIES

This policy states that school staff must be provided notice of student's right and responsibilities. The policy reflects the notification of staff members.

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CHANGES FOR POLICY JF/JFA – STUDENTS RIGHTS AND RESPONSIBILITIES AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

C. JFC – STUDENT CONDUCT AND DISCIPLINE

The policy changes in JFC have to do with requirements of suspending students in grades K-5, notification of parents of student expectations and also school district staff using discipline procedures that are age appropriate and research based.

DIRECTOR HELLIGSO MADE A MOTION TO APPROVE THE CHANGES FOR POLICY JFC – STUDENT CONDUCT AND DISCIPLINE AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

D. JFCJ – WEAPONS IN THE SCHOOLS

As per law, this policy implements a destructive device as being a firearm.

DIRECTOR HELLIGSO MADE A MOTION TO APPROVE THE CHANGES FOR POLICY JFCJ – WEAPONS IN THE SCHOOLS AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

E. JG – STUDENT DISCIPLINE

The policy changes in JG have to do with requirements of notifying parents of student expectations and also school district staff using discipline procedures that are age appropriate and research based.

DIRECTOR OSER MADE A MOTION TO APPROVE THE CHANGES FOR POLICY JG – STUDENT DISCIPLINE AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

F. JGD – SUSPENSION

The policy changes in JGD have to do with requirements of notifying parents of student expectations in parent/student handbook and also school district staff using discipline procedures that are age appropriate and research based methods.

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DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CHANGES FOR POLICY JGD – SUSPENSION AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

G. JGAB – USE OF RESTRAINT AND SECLUSION

Changes to this policy included an additional state report requirements that school districts are required to report annually.

DIRECTOR LAMAN MADE A MOTION TO APPROVE THE CHANGES FOR POLICY JGAB – USE OF RESTRAINT AND SECLUSION AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

11. NEW BUSINESS

A. SELECTION OF ASTORIA SCHOOL DISTRICT BOARD CHAIR

Chair Sampson opened the floor for Chair nomination.

DIRECTOR HELLIGSO MADE A MOTION TO APPOINT DIRECTOR SAMPSON AS BOARD CHAIR AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

DIRECTOR RICKENBACH MADE A MOTION TO ADD THE SELECTION OF ASTORIA SCHOOL DISTRICT BOARD VICE CHAIR TO THE AGENDA AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

DIRECTOR SAMPSON MADE A MOTION TO NOMINATE DIRECTOR HELLIGSO AS VICE CHAIR AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. RESOLUTION #2015-2016-003 – CLASSIFIED EMPLOYEE APPRECIATION WEEK (MARCH 7 – MARCH 11)

Chair Sampson read the resolution declaring March 7-11, 2016 Classified Employee Appreciation Week.

DIRECTOR LAMAN MADE A MOTION TO ADOPT RESOLUTION #2015-2016-003 AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

C. 2016-2017 BUDGET CALENDAR

Superintendent Hoppes went over the budget calendar and explained that there are two budget committee opening. He indicated that depending on the amount of applicants, a special meeting date may need to be set for interviews.

DIRECTOR HELLIGSO MADE A MOTION TO APPROVE THE 2016-2017 BUDGET CALENDAR AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

D. LEWIS AND CLARK BASEBALL FACILITY

Superintendent Hoppes went over plans submitted to the Board for a new concession stand and storage area at Lewis and Clark School. He expressed his concern regarding the look of the building and making sure it didn't interfere with the visibility of drivers going around the corner. Jamey Hillard was in attendance to answer any questions and stated that getting power to the building was his main concern. Fundraising will help with the cost.

DIRECTOR HELLIGSO MADE A MOTION TO APPROVE THE LEWIS AND CLARK BASEBALL FACILITY AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The Board reviewed the following policies:

- E. IK – ACADEMIC ACHIEVEMENT (FIRST READING)**
- F. IKA – GRADING AND REPORTING SYSTEM (FIRST READING)**
- G. IKAB – STUDENT PROGRESS REPORTS TO PARENTS (FIRST READING)**

12. COMMENTS

A. FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

B. SUPERINTENDENT

Superintendent Hoppes

- Welcomed David Oser – any time you need help just ask
- We appreciate our classified staffs time and energy
- We had 70 kids not complete their immunizations – parents have to go through a webinar to be able to not have immunizations completed

C. BUSINESS MANAGER

Mindy Landwehr

- Attended OASBO Conference – lots of talk about the short session, minimum wage was a big discussion, PERS, sick time law and how it effects subs and coaches, and also health care law – it was a great conference

D. BOARD MEMBERS

Director Oser

- Last night I attended a board meeting at Clatsop Community College

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Director Helligso

- Thanked Craig and everyone for the strategic plan
- 7% graduation rate increase is huge
- Thanked classified staff for all they do

Director Rickenbach

- Thanked David for becoming part of the board
- Graduation rate has been attacked in the past – nice to see it improve
- Went to AMS lunch
- Saw students utilizing the bus for the after school math lab
- Went to lunch in Portland restaurant and saw a whole bunch of Astoria teachers

Director Laman

- I want to echo what was said about the strategic plan
- Welcome David
- Thank you classified staff
- AMS art is amazing and had a great presentation

E. BOARD CHAIR

Chair Sampson

- AMS art work is incredible
- Went to state fair and people would stop to see some of our art work
- Strategic plan is also a work of art – it just flowed – it's coming to life
- TV in commons is a great thing
- AMS presentation was great – neat to see the kids get up to speak
- Planning on attending the mock wreck at AHS tomorrow – saw the kids getting ready out by the road – hope the weather behaves for them
- Thank you to our classified staff and what they do behind the scene – it's not like that everywhere
- Welcome aboard David

13. FUTURE MEETINGS & EVENTS

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| A. Wednesday, March 9, 2016
6:15 P.M. | <u>BOARD STUDY SESSION</u>
ASD Boardroom |
| C. Wednesday, March 9, 2016
7:30 P.M. | <u>REGULAR BOARD MEETING</u>
ASD Boardroom |

14. EXECUTIVE SESSION

The Board moved into Executive Session at 9:17 P.M. per ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

15. OPEN SESSION

The Board returned to open session at 9:29 P.M.

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16. ADJOURNMENT

**DIRECTOR LAMAN MADE A MOTION TO ADJOURN THE MEETING AND
DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY
CARRIED.**

The meeting was adjourned at 9:29 P.M.


Board Chair


Superintendent/Clerk