

REGULAR SCHOOL BOARD MEETING MINUTES

March 11, 2015

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT: Martin Dursse, Chair
Jeanette Sampson, Vice Chair
Shawn Helligso, Director
Grace Laman, Director
Jenna Rickenbach, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Louise Kallstrom, Director of Support Services; Jodie Holthusen, Recorder (Please see Attachment A for complete list of attendees.)

1. CALL TO ORDER AND FLAG SALUTE

Chair Dursse called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, March 11, 2015 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2. *COMMUNITY RECOGNITION

Vice Chair Sampson read a statement of appreciation recognizing the Kiwanis Builder's Club for their collaborative work with the District in providing varied educational opportunities for students. Their efforts promote service learning for kids throughout the school year and encourage giving back to the community. Students in attendance at tonight's meeting brought items from their current fund-raising project - decorative hand-made planter boxes and flowers. They will have hanging baskets for sale in May.

3. AHS STUDENT REPRESENTATIVE

Ms. Haley Korff reported on the most recent events taking place at Astoria High School including:

- Attended leadership retreat on Monday and Tuesday
- Winter Ball took place two weeks ago - was a success
- Spring sports began
- Blood Drive will take place on March 19th
- Two wrestlers attended the State competition - Josh Raichl placed 5th – Myra Shay Vasquez placed 3rd

4. PATRON COMMENTS/QUESTIONS

Deborah Jaques -

- Heard about a personnel issue involving the band director - son is in the 8th grade band program - students were taken in for questioning this week
- Feels very strongly about the band program and Mr. Cuthbert - don't know what is going on (Chair Dursse explained that personnel issues are not discussed in open meetings.)
- Wanted to give a "thumbs up" for Mr. Cuthbert
- Her 8th grader is looking forward to Marching Band in high school

5. CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Board Study Session, February 11, 2015
- B. Approve minutes of Regular Board Meeting February 11, 2015

VICE CHAIR SAMPSON MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

6. REPORTS

A. *ADMINISTRATIVE

Chair Dursse wanted to know how efforts to improve attendance issues at Astor and Astoria Middle School were going. Ms. Berger and Ms. Gohr talked about their monitoring and student engagement plans.

B. (*)()BOARD AND DISTRICT GOALS**

Superintendent Hoppes highlighted key areas of the board and district goals information included in the board packet. He also mentioned that the ELL teachers were attending workshops in Eugene for the next couple of days and will soon begin preparing for summer school which will take place at AMS July 6 - August 7. In addition, ELL and migrant students are receiving extra math help from a tutor at Emerald Heights.

C. ENROLLMENT

Superintendent Hoppes reported that student enrollment is down by one from last month. Although numbers are declining, class sizes are good.

D. FINANCIAL

Ms. Kallstrom briefly touched on the financial report and added that the State is still working on finalizing June 2013 numbers for funding.

E. FISCAL AUDIT

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

Ms. Kallstrom referenced the informational hand-out to the Board from the auditing firm. She explained that page 2 of the document outlined the final results. She noted that there were two significant deficiencies (2014-001 - Accounts Payable Controls & 2014-002 - Payroll Controls) and five "best practices" comments. She distributed a detailed memo outlining the deficiencies and steps taken by the District to alleviate the inadequacies. Ms. Kallstrom explained that it is really difficult for small offices to implement the required segregation of duties and internal software controls as the employees are performing multiple tasks in many different areas.

F. GIFTS TO THE DISTRICT

Chair Dursse read the Gifts to the District report and thanked the donors for their generosity.

7. INFORMATION

None.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

A. APPROVAL OF LICENSED AND ADMINISTRATOR RECOMMENDATIONS – PER ORS 342.513

The members reviewed the list of recommendations presented.

DIRECTOR HELLIGSO MADE A MOTION TO APPROVE THE LICENSED AND ADMINISTRATOR CONTRACT RENEWAL RECOMMENDATIONS AS PRESENTED AND VICE CHAIR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. 2015-2016 BUDGET - CALENDAR

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE 2015-2016 BUDGET - CALENDAR AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

C. POLICY JFCEB-PERSONAL ELECTRONIC DEVICES AND SOCIAL MEDIA (FIRST READING)

D. POLICY JFCEB-AR – PERSONAL ELECTRONIC DEVICES AND SOCIAL MEDIA

Superintendent Hoppes explained that Policies JFCEB and JFCEB-AR were discussed previously at the study session. The recommended alterations more clearly define the definition of an electronic device, adds "social media" to the description and incorporates an appeal process for students who are denied use.

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

**E. POLICY GCAB – PERSONAL ELECTRONIC DEVICES AND SOCIAL MEDIA-STAFF
(FIRST READING)**

Policy GCAB recommendations from OSBA include a more detailed definition of electronic devices and the implementation of general rules and guidelines addressing the proper and improper use of them. The additions increase the level of accountability for staff.

F. SURPLUS PROPERTY – TEXTBOOKS

Vice Chair Sampson noticed that many of the books presented were part of the FFA program and wanted to know if they would be offered to the public. Mr. Jackson explained that if they are approved for surplus, they would be stored with the other surplus books for now.

VICE CHAIR SAMPSON MADE A MOTION TO SURPLUS THE ITEMS AS PRESENTED AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

G. ADVANCED PLACEMENT (AP) PROGRAM

Superintendent Hoppes reminded the members that the advanced placement courses were discussed earlier during the study session. He recommended that the Board approve the implementation of English 11 and English 12 advanced placement courses at the high school as long as the classes maintained enrollment of at least 25 to 30 students. He added that he would like to see AP training offered for one science teacher and one social studies teacher for potential course offerings in the future.

DIRECTOR LAMAN MADE A MOTION TO MOVE FORWARD WITH THE AP PROGRAM AS OUTLINED BY THE SUPERINTENDENT AND DIRECTOR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

10. COMMENTS

A. FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

B. SUPERINTENDENT

Superintendent Hoppes

- Spent time in Salem with Chair Dursse speaking with legislators about school funding
- Sent information to parents and staff about potential impacts of funding levels – received a lot of positive feedback to help with the budget process
- Would like to spend time during next month’s study session discussing the budget – will invite the community and the budget committee

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

C. DIRECTOR OF SUPPORT SERVICES

Ms. Kallstrom - spent the last couple of weeks creating spreadsheets for the administrators – we will be looking at budgets, outside of payroll, and getting input to prepare for decision making

D. BOARD MEMBERS

Director Rickenbach

- Wanted to know if there was anything they can do as board members to help with funding advocacy
- Thanked the Builder's Club for coming and sharing – it's nice to see kids and their service to others – looking outside themselves
- Thanked everyone for the work they do – everyone goes above and beyond – thank you!

Director Laman

- Appreciated the kids from Builder's Club
- Good to hear what is going on with the Alternative Ed program – it's a unique student population and she appreciates what they provide for them
- It's exciting to see all of the trainings taking place – appreciate all of the staff – thank you!

Director Helligso

- Agree with everything that has been mentioned – thank you!

Vice Chair Sampson

- Thanked the Kiwanis Builder's Club – appreciates what they do – the girls did a great job presenting
- Great job on the audit – there is a lot of work behind the scenes – a lot goes into it – appreciates the whole district office staff
- Thanks to all staff – certified and classified across the board – we have a good district
- Alt Ed is a great thing – she attends the church that provides the groceries to the families – it is near and dear to those that attend church there

E. BOARD CHAIR

- We are talking a lot about the strategic plan – there have been some really good comments – we are headed in the right direction
- Attended a PAC meeting for the first time – really enjoyed it – it was great to watch the little kids when Patricia was reading the book
- Went to Salem for COSA and OSBA funding advocacy – have been wanting to do it for a long time – us advocating for kids is a good thing – there were two or three high school groups in the gallery – would like to see AHS get a group down there
- Sat in at a leadership presentation at the high school – thought it would be a good idea to have the leadership class come and present at one of our meetings

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

11. FUTURE MEETINGS & EVENTS

Wednesday, April 8, 2015
6:15 P.M.

BOARD STUDY SESSION
ASD Boardroom

Wednesday, April 8, 2015
7:30 P.M.

REGULAR BOARD MEETING
ASD Boardroom

12. EXECUTIVE SESSION

After a five minute recess, the members entered into executive session at 8:31 P.M. per ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

13. OPEN SESSION


The Board returned to open session at 8:36 P.M.

14. ADJOURNMENT

DIRECTOR RICKENBACH MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The meeting was adjourned at 8:37 P.M.


Board Chair


Clerk/Deputy Clerk