

**REGULAR SCHOOL BOARD MEETING MINUTES**

October 8, 2014

**ANNOUNCEMENTS/AGENDA MODIFICATIONS**

Item 2. – Community Recognition – took place after approval of the consent agenda due to a conflict in scheduling for Mayor Van Dusen

**BOARD OF DIRECTORS PRESENT:** Martin Dursse, Chair  
Jeanette Sampson, Vice Chair  
Shawn Helligso, Director  
Jenna Rickenbach, Director  
Grace Laman, Director

**ALSO PRESENT:** Craig Hoppes, Superintendent-Clerk; Louise Kallstrom, Director of Support Services; Jodie Holthusen, Recorder (Please see Attachment A for complete list of attendees.)

**1. CALL TO ORDER AND FLAG SALUTE**

Chair Dursse called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:32 P.M. on Wednesday, October 8, 2014 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

**2. \*COMMUNITY RECOGNITION**

Superintendent Hoppes read a statement thanking Mayor Willis Van Dusen for his continuous support of Astoria School District and recognizing his almost twenty years of service to the community of Astoria. He was presented with a certificate of appreciation and an Astoria High School logo jacket.

**3. AHS STUDENT REPRESENTATIVE**

Ms. Haley Korff was in attendance at tonight's meeting to report on the most recent events taking place at Astoria High School.

**4. PATRON COMMENTS/QUESTIONS**

None.

**5. CONSENT AGENDA**

The following consent agenda items were presented:

- A. Approve minutes of Board Study Session, September 10, 2014
- B. Approve minutes of Regular Board Meeting September 10, 2014
- C. Approve recommendation to hire Frances Bonner, 1.0 FTE Special Education Teacher, Lewis & Clark Elementary School, effective August 26, 2014

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- D. Approve recommendation to hire Renee Wells, .81 FTE Health/PE Teacher, Astoria High School, effective August 26, 2014
- E. Approve recommendation to hire Rachel Rollins, .55 FTE Counselor, Astoria High School (Gray School Campus), effective August 26, 2014

**DIRECTOR LAMAN MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR RICHENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

## **6. REPORTS**

### **A. (\*)ADMINISTRATIVE**

The members reviewed the administrative reports for October. Vice Chair Sampson expressed her appreciation for the information and thanked the administrators for providing the members with a well-rounded aspect of the “meat and potatoes” within the district.

### **B. (\*)(\*\*)BOARD AND DISTRICT GOALS**

Superintendent Hoppes gave a brief overview of the board and district goals information included in the board packet.

### **C. ENROLLMENT**

Superintendent Hoppes presented the enrollment report for September. He explained that we are starting the year with 51 more students than where we ended in June 2014, although we ended the 2013-2014 school year with 50 less students than when we started in September 2013. It's concerning as it could impact us in the future but there is a chance we can capture some students back especially if we fund full-day kindergarten. The good news is that class sizes are the best that we've seen in a long time. Chair Dursse wanted to know if we had an idea where the students have gone. Superintendent Hoppes noted that many are attending Warrenton and Knappa for full-day kinder as it is provided for free to families. He added that next year will be different with the State funding.

### **D. FINANCIAL**

Ms. Kallstrom announced that she has been analyzing budgeted staff numbers versus actuals and we are really in line with the budgeting. We finished our audit today and she is confident that our budget and expenditures are on track. We are starting the year off well with a carryover of \$669,000.

### **E. GIFTS TO THE DISTRICT**

Chair Dursse read the Gifts to the District report and thanked the donors for their generosity.

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**7. INFORMATION**

The following information items were presented:

- A. Promotion of Rosemary Geraghty from 3.75 hours per day YTP Specialist to 7.75 hours per day YTP Specialist, Astoria High School, effective September 9, 2014
- B. Promotion of Becky Wullger, 3.0 hours per day Instructional Assistant to 4.0 hours per day Instructional Assistant, Astor Elementary School, effective September 1, 2014
- C. Employment of Sarah Lambert, 4.0 hours per day Instructional Assistant, Lewis & Clark Elementary School, effective September 1, 2014
- D. Employment of Amy Hudnall, 4.0 hours per day Instructional Assistant, Lewis & Clark Elementary School, effective September 1, 2014
- E. Employment of Deborah Stemper, 6.5 hours per day Instructional Assistant, Astoria Middle School, effective September 1, 2014
- F. Promotion of Judie Norris, 4.0 hours per day Instructional Assistant, Astoria High School to 4.25 hours per day Bus Assistant, effective September 11, 2014
- G. Employment of Roxanne Hartley, 3.0 hours per day Instructional Assistant, Astor Elementary School, effective September 11, 2014
- H. Employment of Kati Junes, 3.0 hours per day Instructional Assistant, Astor Elementary School, effective September 15, 2014

**8. UNFINISHED BUSINESS**

None.

**9. NEW BUSINESS**

**A. ASTORIA HIGH SCHOOL MATH FEE**

Superintendent Hoppes reminded the members that per board policy, any fees implemented for students must come before the Board for approval. Mr. Jackson reported that one of the problems the high school has been experiencing is the need for graphic calculators for the Algebra 2 classes. Many students need them but are not purchasing them as they are expensive. Each year the high school spends close to \$3000 to purchase them for use in classrooms but they often disappear. The fee proposal would allow students to rent graphic calculators from the school for \$20 per year although, if not returned, the student would be responsible for the full cost of replacement. The members expressed mixed concerns stating that it's hard to justify a fee for a class that is seemingly "required" but at the same time, the \$20 would provide some incentive to properly maintain the device and return it at the end of the year. The fee would also cover costs associated with wear and tear when the calculators need replacing.

**DIRECTOR RICKENBACH MADE A MOTION TO ADOPT THE AHS MATH FEE FOR GRAPHIC CALCULATORS AS PRESENTED AND VICE CHAIR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

- B. MEMORANDUM OF UNDERSTANDING – ASD CONFIDENTIAL STAFF
- C. MEMORANDUM OF UNDERSTANDING – AEA

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**D. MEMORANDUM OF UNDERSTANDING – OSEA**

**E. MEMORANDUM OF UNDERSTANDING – ASD ADMINISTRATORS**

Superintendent Hoppes explained that the four memorandum of understandings presented comply with the laws and would provide staff members, and their families, free admission athletic passes for most Astoria athletic events. The memorandums also allow the language to be placed into the individual group contracts and considered part of the employee benefit package.

**VICE CHAIR SAMPSON MADE A MOTION TO APPROVE ALL FOUR OF THE MEMORANDUMS AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**F. POLICY DFEA – FREE ADMISSION**

Superintendent Hoppes reported that the proposed changes to the free admission policy would coincide with the newly implemented memorandums and replace the previous text. The revisions are as follows:

~~This policy applies to events occurring within the District. District employees and Board members will be assessed the uniform district admission rate. Such individuals may be admitted at no charge only when assigned specific duties and such admission is consistent with the provisions of ORS Chapter 244~~ **Board members may be reimbursed, when paid admission is required of the general public, for attending district sporting events and other activities as part of their responsibilities of being informed about district operations. District staff and families will be admitted at no charge, as part of their compensation package, in order to promote employee participation in district extracurricular activities.**

Policy DFEA will be brought to the November meeting for a second reading.

**10. COMMENTS**

**A. FOR THE GOOD OF THE ORDER**

There were no comments for the good of the order.

**B. SUPERINTENDENT**

Superintendent Hoppes

- An email was sent to the members informing them of up and coming PAC meetings
- There is a lot of good teaching going on in our schools
- Administrators began using Teachscape
- A board meeting is set for October 20 to consider occupancy of the new sports complex – the first event is scheduled for October 24

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- Attended two meetings in September at the State level that were really important regarding funding – there is some opportunity for education to move forward but it will take some effort by boards – we’re on the right track
- Bill Shively – ASD special education teacher passed away after a two-year battle with cancer – the family is directing memorial contributions to the Astoria School Foundation – we will send a letter on behalf of the Board
- Been working with Brad Pope – he has a desire to provide leadership with the foundation along with Miranda Helligso – there’s too much work to be done with just 4-5 people – we would like to get about 25 more people interested in helping
- Met with the college today regarding a vocational fair to take place at the MERTS campus
- Have been meeting with the sub-finance committee over the last two years – it would be a good idea to rotate different board members

### **C. DIRECTOR OF SUPPORT SERVICES**

#### Ms. Kallstrom

- Today was the last day of the audit – happy it’s over – it’s been an tense few days – the audit won’t be ready for the members until December

### **D. BOARD MEMBERS**

#### Director Rickenbach

- Thanked Ms. Kallstrom for her hard work on the financial side and making it clear to her
- Had fun during Homecoming – attended soccer and football games – nice to see the kids and all of their school spirit
- The parent club is painting the recess room at Astor
- Thanks to the Shively family for their generosity

#### Director Helligso

- Sad to hear about Bill Shively – he was a great person – worked with him on the greenhouse project at AMS and in negotiations
- Enjoyed the Powder Puff game – there were some plays that he’d never seen before

#### Director Laman

- Thanks to the Shively family for their contribution to the foundation
- Excited about the grant for staff wellness – it’s going to be a big thing – we are hopeful that we will get it
- Attended the parent club game night at Astor – there were 100 – 150 people there – it was fun to hang out and play Jenga
- Have been hearing rumors about rewards for fund-raising rewards – its nice to hear about non-food related items such as a chair ride down the hallway in the principal’s chair – parents are all for it

#### Vice Chair Sampson

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- Sorry for the loss of Bill Shively and for his family – it was very generous of them to think of the foundation
- Attended the forestry tour - it was great to make connections with a lot of the business leaders in the county and see where our timber dollars come from – would like to see more of the forestry vocational piece hit the high school – give them a look at logging and the timber industry
- Attended the fall OSBA Regional meeting in Seaside with Craig and Marty – it was a great way to connect with members from Tillamook and the attorney from OSBA – will be testifying at the State Capitol for the districts
- Rode the trolley with the 2<sup>nd</sup> grade class and watched a play – it’s great to see what the teachers are doing
- Mr. Hahn and the maintenance crew has done a great job clearing brush at Astor School
- It’s cool to hear the kids playing music from the front of Astor School
- Thanks to Louise and the crew for working hard during the audit

**E. BOARD CHAIR**

Chair Dursse

- Was able to get out and tour the middle school – went to Mr. Hensley’s class – he was dressed in period appropriate costume and teaching intently
- Visited Ms. Sapp’s room – there are a lot of good things going on
- First met Mr. Shively at a district barbeque – he was a really neat, up front guy – an out of the box thinker – also served on the foundation board together – Mr. Shively jumped in with both feet and brought some pretty good ideas to the table

**11. FUTURE MEETINGS & EVENTS**

Wednesday, November 12, 2014  
6:15 P.M.

BOARD STUDY SESSION  
ASD Boardroom

Wednesday, November 12, 2014  
7:30 P.M.

REGULAR BOARD MEETING  
ASD Boardroom


**12. ADJOURNMENT**

**DIRECTOR LAMAN MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

The meeting was adjourned at 8:39 P.M.



Board Chair

  
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Superintendent - Clerk