

REGULAR SCHOOL BOARD MEETING MINUTES

May 14, 2014

ANNOUNCEMENTS/AGENDA MODIFICATIONS

BOARD OF DIRECTORS PRESENT: Marty Dursse, Chair
Jeanette Sampson, Vice Chair
Shawn Helligso, Director
Grace Laman, Director
Jenna Rickenbach, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Louise Kallstrom, Director of Support Services; Jodie Holthusen, Recorder; Abbie Johnson, AHS Representative.
(Please see **Attachment A** for complete list of attendees.)

1.0 CALL TO ORDER

Chair Dursse called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:31 P.M. on Wednesday, May 14, 2014 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 COMMUNITY RECOGNITION

A. Astoria School Sports Complex Naming – CMH Field
Chair Dursse read a proclamation, commending Columbia Memorial Hospital (CMH) for their continued support of Astoria youth & the community and their dedication to promote health & wellness. He went on to proclaim that the new field at the sports complex be named “CMH Field” in honor of their partnership with the district.

DIRECTOR HELLIGSO MADE A MOTION TO APPROVE NAMING THE FIELD, “CMH FIELD” AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

3.0 ASTORIA HIGH SCHOOL PRESENTATION

Mr. Jackson introduced the following seven, high-end achieving seniors set to graduate from Astoria High School in June:

- Karla Suarez
- Zhoe Rub
- Ani Graves
- Kelsie Hoppes

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- Abbie Johnson
- Liam Loughran
- Abril Romero

Each briefly spoke about where they will be attending college, why they chose their particular school and elaborated on how attending Astoria High School has helped them succeed with their goals and prepare them for their bright futures.

Wayne Doyle, AHS Drama Teacher, introduced members of the high school's Thespian group. They performed an excerpt from their up and coming production of "The House at Pooh Corner."

Those in attendance applauded the students for their successes.

4.0 PATRON COMMENTS/QUESTIONS

There were no patron comments.

5.0 AHS REPRESENTATIVE

Ms. Johnson reported on the following events and activities taking place at Astoria High School:

- The car raffle drawing for "Driven to Succeed" was a success – there are 5 finalist from AHS – the final drawing will be next week
- Prom coming up this weekend – theme is "Under The Big Top"
- Chloe Hunt who will be participating in the Girls' State Golf meet
- Getting ready for Fish Fest – events will build throughout the week and include dress-up days, pep assembly, hot dogs & games at the beach among other activities
- The Oregon Supreme Court was interesting – they get very technical about word choice
- Raft trips are coming up – about 95 kids will be attending between two trips led by Ms. Cornell
- The 17th Annual Wetland Monitoring trips took place – always fun and interesting

6.0 CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of board study session, April 9, 2014
- B. Approve minutes of regular board meeting, April 9, 2014

DIRECTOR LAMAN MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

7.0 REPORTS

A. SCHOOL RESOURCE OFFICER (SRO)

Astoria Chief of Police, Pete Curzon, was in attendance at tonight's meeting to inform the members of another grant opportunity for the District to partner with the department for a School Resource Officer (SRO). The three-year opportunity would provide 1/3 the cost of an SRO. The additional 2/3 cost of the position would potentially be divided between the City and the District. The Chief wanted to talk with the members before applying for the grant to gauge the District's interest. He went on to express the value of relationships built with previous SRO's. This position would also help to combat the community's high volume of drug use among youths and process the numerous DHS referrals received by the department. He went on to explain that the SRO would spend 75% of the time at schools and the other 25% fulfilling other duties. Superintendent Hoppes affirmed that the item will be added to the June Board Study Session agenda for discussion.

B. ADMINISTRATIVE

Director Rickenbach wanted to know if attendance had improved at Lewis & Clark Elementary School with the Tracker Trophy incentive. Mr. Ploghoft said it had in some respects but feels it will always be something to work on.

Vice Chair Sampson commented that the architecture project at Lewis & Clark was a great thing and it seemed like the kids are really delving into it. It's good to take advantage of what we have here.

C. ENROLLMENT

Superintendent Hoppes presented the enrollment report for April. We're down 15 students from last month. Four of them are seniors who were probably not on track to graduate. He pointed out that there is a 10-year enrollment projection worksheet located in the budget guide for the members to review.

D. GIFTS TO THE DISTRICT

Chair Dursse read the gifts to the district report and expressed his appreciation of the donors for their generosity.

E. FINANCIAL

Ms. Kallstrom presented the financial information for March. She reported that there isn't a lot going on right now. Everything is trending the same and on track.

8.0 INFORMATION

The following information items were presented:

- a) Resignation of Beverly Hoofnagle, 3.75 hours per day Cafeteria Helper, Astoria High School, effective April 7, 2014
- b) Resignation of Christ Marie Arroyo Jordan, 1.0 FTE Spanish Teacher, Astoria Middle School, effective June 19, 2014

9.0 UNFINISHED BUSINESS

A. 2014-2015 BUDGET CALENDAR (REVISED)

The revised budget calendar was presented as the original conflicted with senior awards night in which members are encouraged to attend.

DIRECTOR HELLIGSO MADE A MOTION TO ADOPT POLICY IGAEB AS PRESENTED AND DIRECTOR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

10.0 NEW BUSINESS

A. POLICY KG – COMMUNITY USE OF DISTRICT FACILITIES

Superintendent Hoppes referred to the proposed policy. Recommended changes were made and language was added to require users to provide proof of insurance coverage for their particular event and . The fee scale will be fine-tuned and brought back to the Board in June 2015 for approval.

No action was taken.

B. CONSTRUCTION EXCISE TAX USAGE

Superintendent Hoppes referred to the construction excise tax memo, included in the board packet, which explained potential costs of turf field replacement. The document also cited the amount of excise tax received from inception of the tax in 2011, to present. He recommended that the members allocate all future excise tax proceeds be put into a fund earmarked for costs incurred for replacement of the turf field.

DIRECTOR HELLIGSO MADE A MOTION TO UTILIZE ONE HUNDRED PERCENT OF THE CONSTRUCTION EXCISE TAX PROCEEDS FOR REPLACEMENT OF TURF AT THE NEW FACILITY STARTING THE NEXT REVENUE CYCLE AND VICE CHAIR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

C. FUND 205 TRANSFER – FOOD SERVICE

Ms. Kallstrom directed the Board's attention to the Lunch Fund Transfer information. Located in the board packet, the document outlines the request to transfer \$30,000 to the Food Service Fund for the 2014 – 2015 budget. The distribution would help satisfy a portion of the negative ending fund balance in the food service account. She explained that Board approval was necessary as appropriation levels will change.

VICE CHAIR SAMPSON MADE A MOTION TO APPROVE THE TRANSFERRING OF \$30,000 TO THE 205 ACCOUNT AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

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D. POLICY DBDB – FUND BALANCE

Ms. Kallstrom talked about the current policy regarding ending fund balance stipulations and presented an informational power point presentation showing how the numbers are calculated. The discussion was held to provide a baseline of understanding for the members as budget meetings are set to begin in June.

E. SURPLUS ITEMS – DISTRICT-WIDE

Members of the board reviewed the list of district-wide surplus items listed in the packet. If approved, the items will be sold to the public at the end of June.

VICE CHAIR SAMPSON MADE A MOTION TO APPROVE THE DISTRICT-WIDE SURPLUS ITEMS AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

11.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

There were no further comments for the good of the order.

B. SUPERINTENDENT

Superintendent Hoppes

- Had a false alarm potential child abduction – happy with the way staff and administrators responded – it was a good teaching moment
- It was neat to see the Oregon Supreme Court
- Will set up tours at each of the district buildings whenever members want to look around
- Spent three days in Salem regarding P3 – the grant is \$75,000 for 3 years
- Early childhood clinics will be held on Thursday in Astoria and Friday in Seaside
- Learned a lot about our high school – kids from our district qualify to attend high-level performing schools – it is evident by listening to the students tonight – our kids are getting a good education

C. DIRECTOR OF SUPPORT SERVICES

Ms. Kallstrom – No further comments.

D. BOARD MEMBERS

Director Helligso

- As a board member - impressed and proud of the kids getting into the different colleges
- Sports complex is moving along quickly – the grandstands should be in at the end of the month

Director Laman

- Thanked the CMH Board for their continuing partnership with our community

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- It's exciting listening to the seniors tonight
- There are a lot of neat things happening right now in all of our schools

Director Rickenbach

- It's nice to listen to the comments – and the reports are nice
- Enjoyed the Oregon Supreme Court – there was a lot of debate over language and wording

Vice Chair Sampson

- Attended the rodeo for the school bus drivers – our drivers did a phenomenal job – they had an edge because they are used to the extreme wet, windy weather – thanked Mr. Hahn for asking her daughter to be a part of it
- Attended the Oregon Supreme Court – the kids were really cooperating
- Congratulations to Marty for his appointment to the OSBA Legislative Policy Committee
- Thanked the seniors for coming and presenting – some are 4H kids and it makes her sad that they are already graduating
- Thanked the thespians – really liked the costumes
- Nice of everyone to stick around and putting up with the heat – we covered a lot of what needed to be covered
- Thanked everyone for their hard work and getting information out so it can be reviewed ahead of time
- Thanked CMH Board for their work with the field – it's pretty amazing

E. BOARD CHAIR

Chair Dursse

- In regards to the importance of technology – when kids are talking about going off to college – it's amazing how much of an online component there is – son is taking a class at Portland State but the majority of it is online – we need to embrace the technology piece – it's not going away – glad to see we are doing it
- Took a trip to CMH Field – impressed at how big it is – it's neat to get a concept of how things are supposed to look
- Happy that we are doing a good job preparing kids for college and vocational fields as well – we need to thank John Graves – he goes above and beyond – he helped a lot with my daughter – he is very resourceful

12.0 FUTURE MEETINGS

May 29, 2014, 6:30 P.M.

BUDGET MEETING–ASD Boardroom

June 4, 2014, 6:30 P.M.

BUDGET MEETING–ASD Boardroom

June 11, 2014, 6:15 P.M.

BOARD STUDY SESSION-ASD Boardroom

June 11, 2014, 7:30 P.M.

REGULAR BOARD MEETING-ASD Boardroom

June 23, 2014, 6:30 P.M.

BUDGET HEARING–ASD Boardroom

June 23, 2014

REGULAR BOARD MEETING–ASD Boardroom

(Immediately following the Budget Hearing)

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13.0 EXECUTIVE SESSION

After a brief recess, members entered into executive session at 9:46 P.M.

14.0 OPEN SESSION

The Board returned to open session at 10:06 P.M.

15.0 ADJOURNMENT

**VICE CHAIR SAMPSON MADE A MOTION TO ADJOURN THE MEETING
AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS
UNANIMOUSLY CARRIED.**

The meeting was adjourned at 10:07 P.M.



Board Chair



Superintendent - Clerk