

REGULAR SCHOOL BOARD MEETING MINUTES

March 12, 2014

ANNOUNCEMENTS/AGENDA MODIFICATIONS

ITEM 3.0 - AHS STUDENT REPRESENTATIVE – Occurred after the financial report as Ms. Johnson was not notified of the change in meeting time

ITEM 9.0 (F) - BOARD MEMBER RECOGNITION – Was added to the agenda as tonight was Ms. Choate's last meeting with the directors

BOARD OF DIRECTORS PRESENT: Marty Dursse, Chair
Laurie Choate, Vice Chair
Shawn Helligso, Director
Jeanette Sampson, Director
Grace Laman, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Louise Kallstrom, Director of Support Services; Jodie Holthusen, Recorder; Abbie Johnson, AHS Representative.
(Please see **Attachment A** for complete list of attendees.)

1.0 CALL TO ORDER

Chair Dursse called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:01 P.M. on Wednesday, March 12, 2014 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 COMMUNITY RECOGNITION

Superintendent Hoppes announced that the community recognition portion of tonight's meeting would be a little different. Dan Gaffney was in attendance to give a brief recap of the P-3 program and the grant that several local entities had applied for through the Oregon Community Foundation.

On behalf of the foundation, Judy Bigby presented a \$75,000 check to members of the P-3 committee, which included all five local school districts and other non-profit groups. She went on to explain that this is the first installment of three, over a three-year period.

3.0 AHS STUDENT REPRESENTATIVE

Ms. Johnson reported on the following events and activities taking place at Astoria High School:

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

- 4 of the 6 seniors, who didn't pass their OAKS tests, have fulfilled the necessary requirements toward graduation
- Talked with students who participated in the Salmon Bowl – they said there were 16 schools competing in the event and AHS placed 7th
- Students attended a Jazz festival in Edmonds, Washington last week – they then visited Pike Place market and participated in clinics with Jazz professionals
- A send-off to state celebration event was held at the high school for the Dance team
- Congratulations to Josh Long who placed 2nd in the State wrestling competition
- Class elections will happen soon
- A world-class cellist is coming to AHS
- Winter Ball will be held this weekend at the Masonic Temple – the theme is Enchanted Night

4.0 PATRON COMMENTS/QUESTIONS

Dan Foss

- Is the AHS Boys' Golf coach - wanted to let the members know of an up and coming overnight field trip with the team to play Salish Cliffs and Camaloch golf courses in Washington over Spring Break

5.0 CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Board Study Session, February 12, 2014
- B. Approve minutes of Regular Board Meeting, February 12, 2014

CHAIR DURSSSE MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS WITH THE FEBRUARY 12, 2014, COMMUNITY RECOGNITION PORTION OF THE REGULAR MEETING MINUTES AMENDED TO ACKNOWLEDGE THE BACK-PACK PROGRAM AS EMMA ENGLUND'S SENIOR PROJECT AND DIRECTOR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

6.0 REPORTS

A. ADMINISTRATIVE

There were no questions regarding the administrative reports although Superintendent Hoppes notified the members that PLC information will now be included in each individual school report.

B. ENROLLMENT

Superintendent Hoppes reported enrollment information for February. It has been fairly stable with a loss of only two students, overall, from the previous month.

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

C. GIFTS TO THE DISTRICT

Chair Dursse read the gifts to the district report and expressed his appreciation of the donors for their generosity.

D. FINANCIAL

Ms. Kallstrom presented the financial report for January. She noted that things are moving along as projected and the budget process has begun for the new fiscal year.

E. KINDERGARTEN ASSESSMENT

Superintendent Hoppes showed and discussed a brief Power Point document outlining the results of last fall's Kindergarten Assessment required by the State. Mr. Gaffney added that Astor's scores were higher than average but that was not true for the other local schools. Superintendent Hoppes told the members that our district uses the Dibel's assessment to evaluate students throughout the school year, which is more useful as the State does not reassess later on in the year.

7.0 INFORMATION

The following information items were presented:

- a) Employment of Staci Fischer, 4.5 hours per day Bus Driver, effective February 21, 2014
- b) Employment of Bryon Shepard, 6.5 hours per day Custodian, Astoria High School, effective February 18, 2014
- c) Promotion of Tonya Peterson, 3.0 hours per day Instructional Assistant, Astor Elementary School to 5.0 hours per day Instructional Assistant, Astor Elementary School, effective February 18, 2014
- d)

8.0 UNFINISHED BUSINESS

A. Policy BBB – Board Elections (Second Reading)

- HB 3537 modifies Oregon law to allow an elector to be a candidate on the same ballot for more than one district office – policy change would eliminate conflicting verbiage

VICE CHAIR CHOATE MADE A MOTION TO ADOPT POLICY BBB AS PRESENTED AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. Policy BBFA – Board Member Ethics (Second Reading)

C. Policy GBC – Staff Ethics (Second Reading)

- Proposed changes would replace the current definitions, in policies BBFA and GBC, of “member of the household” and “relative” with a single new definition of “relative” according to new law in effect January 1, 2014

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

VICE CHAIR CHOATE MADE A MOTION TO ADOPT POLICIES BBFA AND GBC AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

D. Policy BBFB – Board Member Ethics and Nepotism (Second Reading)

- The district currently doesn't have this policy in place – OSBA highly recommends adoption for protection of its members

DIRECTOR HELLIGSO MADE A MOTION TO ADOPT POLICY BBFB AS PRESENTED AND DIRECTOR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

E. Policy DJC – Bidding Requirements (Second Reading)

- Specifies the condition in which districts may use an alternative contracting method for procuring construction manager/general contractor services for public improvement contracts

DIRECTOR HELLIGSO MADE A MOTION TO ADOPT POLICY DJC AS PRESENTED AND DIRECTOR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

F. Policy GCDA/GDDA – Criminal Records Check/Finger Printing (Second Reading)

- Adds language regarding new law enacted in July 2013 allowing the Department of Education to require fingerprints of a person who is a community college faculty member providing instruction at the site of an early childhood education program or school site as part of an early childhood education program

VICE CHAIR CHOATE MADE A MOTION TO ADOPT POLICY GCDA/GDDA AS PRESENTED AND DIRECTOR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

G. Policy JGAB – Use of Restraint (Second Reading)

New law requires:

- ❖ districts to submit an annual restraint and seclusion report to the Superintendent of Public Instruction and
- ❖ removal of all "seclusion cells"

DIRECTOR LAMAN MADE A MOTION TO ADOPT POLICY JGAB AS PRESENTED AND DIRECTOR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

H. Policy KBA – Public Records (Second Reading)

- January 1, 2014 legislation exempts electronic mail addressees, in possession or custody of a district, from required disclosure under public records law

DIRECTOR SAMPSON MADE A MOTION TO ADOPT POLICY KBA AS PRESENTED AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

I. Policy EBCB – Emergency Drills (Second Reading)

- New law requiring drills and instruction on "safety threats" in addition to the emergency drills schools are required to conduct - changed "duck, cover and hold" to "drop, cover and hold on"

DIRECTOR SAMPSON MADE A MOTION TO ADOPT POLICY EBCB AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

9.0 NEW BUSINESS

A. 2013-2014 WEATHER MAKE UP DAYS

Superintendent Hoppes reminded the members that there were four school days cancelled due to inclement weather. His recommendation is to add back three of those days, changing the last school day for students to June 17, 2014.

VICE CHAIR CHOATE MADE A MOTION TO ADD THREE WEATHER RELATED MAKE UP DAYS TO THE ACADEMIC CALENDAR AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. IGAEB – DRUG, ALCOHOL AND TOBACCO PREVENTION, HEALTH EDUCATION (FIRST READING)

Superintendent Hoppes recapped the listed policies noting that they were previously discussed at the February Board Study Session.

- School counselors would be included in the development of drug and alcohol prevention curriculum

C. JGCG/JFCH/JFCI – USE OF TOBACCO, ALCOHOL OR DRUGS (FIRST READING)

- Rather than automatic suspension for violation of the policy, students would be required to meet with the student assistance director and given recommendations - although failure to comply would result in a minimum 2-day suspension and mandatory meeting with parents and staff before return to school

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

- D. JFCG/JFCH/JFCI-AR – STUDENT ASSISTANCE PROGRAM RESPONSE TO ALCOHOL AND DRUG REFERRALS (FIRST READING)**
- Wording will be changed from “will” to “may” in reference to “(may) be “suspended immediately...” and “(may) be excluded from the next five consecutive extracurricular events...”
- E. JFCG/KGC/GBK – TOBACCO-FREE ENVIRONMENT (FIRST READING)**
- E-cigarettes added to definition of “tobacco” – the recommendation will also cross reference with Policy KGB – Public Conduct on District Property

F. BOARD MEMBER RECOGNITION

Chair Dursse presented Vice Chair Choate with a commemorative plaque as an expression of gratitude for her commitment and service to the Astoria School District. He went on thank her for her dedication and commended her on a job well done.

Chair Dursse declared Position 5 of the Astoria School District Board of Directors open. A special meeting to conduct interviews will be held on Monday, March 31, 2014. A vote for the new director is scheduled to take place the same night.

10.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

Paula Mills

- Wanted to take this opportunity to invite members to the monthly NW Regional Board of Director’s meeting at the Clatsop Service Center on April 15
- Daughter was a graduate of the Clatsop Community College Nursing program – she speaks very highly of Vice Chair Choate - congratulations and good luck

B. SUPERINTENDENT

Superintendent Hoppes

- Thanked Vice Chair Choate – she has been a great supporter of him and the district – they have a good relationship that will carry on for many years
- Received information from the college that we are part recipient of a \$16,000 grant written by the college to help support Coastal Commitment
- Astoria School Foundation had a good event last Friday – approximately twenty-five business members went to Astor School to read to students
- It’s good to see the P-3 program move forward – thanks to Dan Gaffney and all of the other partners

C. DIRECTOR OF SUPPORT SERVICES

Ms. Kallstrom

ASTORIA SCHOOL DISTRICT 1C
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Astoria, OR 97103

- Had the pre-audit with the auditors – after the site visits, they commended the school secretaries on a great job – there were no comments

D. BOARD MEMBERS

Director Helligso

- Congratulations to Rachel Lertora for winning first place in the National Science Video Competition
- The P-3 grant is wonderful – it's going to help a lot
- Thanked Vice Chair Choate for her hard work and knowledge

Director Laman

- Thanked Vice Chair Choate – would not be on the school board without her convincing
- Attended son's assembly at Lewis & Clark School today – it's amazing to see so many students become silent with the raise of a hand – was fun to see the kids' excitement to earn an undetermined prize for not being tardy for a month
- Attended the drum line color guard show – it was amazing – great opportunity for our district to host the event – the talent was incredible
- Great that 153 middle school students are signed up for track

Director Sampson

- The foundation event at Astor School is a great way for the kids to get connected with the community
- There are a lot of fun things coming to the schools like OMSI, etc...
- Congratulations to Mr. Alley for earning Coach of the Year
- Thanked Vice Chair Choate for all of her insight and wisdom – appreciates her ability to ask the right questions

Vice Chair Choate

- It has been wonderful to serve with everybody – will hand Director Laman the wellness “torch” – they share the same interests and she knows she will carry it well – they worked well together at the college
- It was a difficult decision to leave Astoria
- Was very impressed the last time they bargained – when the union comes to the table and says they want to be a part of the solution – when teachers say they want to give up pay to be a part of the solution – that everyone works together to make the district a good district speaks volumes

E. BOARD CHAIR

Chair Dursse

- Thanked the board members and administrators – it's like a double-header as they all attended the Lighthouse meeting last night – spent a good portion of last night's training on closing the achievement gap
- Congratulations to Mr. Alley

ASTORIA SCHOOL DISTRICT 1C
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Astoria, OR 97103

- Attended the opening night of “Everything I Ever Needed to Know I Learned in Kindergarten” at AHS – has attended a lot of performances but this is probably his favorite one
- Thanked Vice Chair Choate – it has been an honor to serve with her – we’re going to miss her

11.0 FUTURE MEETINGS

April 9, 2014, 6:15 P.M.
April 9, 2014, 7:30 P.M.

BOARD STUDY SESSION - ASD Boardroom
REGULAR BOARD MEETING - ASD Boardroom

12.0 ADJOURNMENT

VICE CHAIR CHOATE MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The meeting was adjourned at 8:42 P.M.



Board Chair



Superintendent - Clerk