

REGULAR SCHOOL BOARD MEETING MINUTES

December 13, 2017

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair
Grace Laman, Vice Chair
Matthew Lindstrom, Director
Jenna Rickenbach, Director
David Oser, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:37 P.M. on Wednesday, December 13, 2017, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 COMMUNITY RECOGNITION

Chair Sampson announced that community recognition this month would be the Astoria School District Parent's Club groups. Vice Chair Laman read a prepared statement regarding the Astoria Middle School, Lewis & Clark Elementary School and Astor Elementary School Parent's Club; several representatives from each group were present to accept the recognition. The Board thanked the Parents Clubs for their volunteer work in fundraising and their amazing staff, student and family support. The groups posed together for a photo, and the Board applauded their contributions to the district. The attendees excused themselves from the Boardroom.

3.0 AHS STUDENT REPRESENTATIVE REPORT

Student representative Kathy Perez gave her report. Some of the topics reported were:

- Sports updates for Boys and Girls Basketball, Wrestling and Boys and Girls Swimming.
- Band had a successful Christmas concert. Choir has their winter concert tomorrow. Port City sang at Kiwanis Foster Family Dinner. Jazz band has been playing gigs for holiday parties.
- The Surprise talent show this week was a chance for students and staff to show off their talent.
- Key Club assembled 95 holiday gift bags from the hundreds of gift donations they received
- The Waldorf exchange students were here. They were busy touring the area and taking in the culture. They stayed with AHS student in their homes.

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- The art show in the old Lum's Body Shop was a huge success. Students offered over 200 pieces of art for sale. Overall, the program raised over 1k for art supplies.

4.0 PATRON COMMENTS/QUESTIONS

None.

5.0 CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Regular Board Meeting, November 8, 2017
- B. Approve minutes of Board Study Session, November 8, 2017
- C. Approve Retirement of Dan Foss, 1.0 FTE Industrial Arts Teacher, AHS, effective January 26, 2017, with an extension of employment ending at the conclusion of the 2017/2018 school year.

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

6.0 REPORTS

A. ADMINISTRATIVE REPORTS

Administrator Gohr reported the following:

- This year's Astor holiday concert was fun – great turnout
- Monday is Holiday Cheer with AHS – students look forward to this every year
- Safety City was constructed in the large gym again this year – Kindergarten students learned about streets, traffic and sign safety

Administrator Ploghoft reported the following:

- L&C holiday concert is this Friday – students are practicing and getting ready
- The school took part in a canned food drive and collected over 1,000 food items
- L&C assembled food baskets for some of their students and families to send home for the holiday break

Administrator Berger reported the following:

- AMS Boys Basketball is finished as of tonight
- They have 25 students out for wrestling
- The AHS band concert was a success
- AMS has acquired nine new students in the last 2-3 weeks – they are working to balance classes

Administrator Jackson reported the following:

- AHS completed the accreditation model on November 21, 2017 – AHS is accredited for the next five years.
- PSAT scores are back for Sophomores – they can use the scores to assess and identify educational needs

Administrator Clay reported the following:

- Attended Law conference for Oregon, and well as an Early Learning conference
- Preschool went on a fieldtrip to the Fire Department

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Curriculum Director Linder reported the following:

- There have been a variety of activities for November, including the first round of in-district professional development
- Elementary is revisiting report card standards and proficiency in those standards

Food Service Director Kelly reported the following:

- Food service is starting to normalize after some staff absences
- Trying out different recipes to be cooked in the buildings – working out well
- In the process of looking to gain access to local farmers/growers – discussed connecting with OHSU extension office.
- Set up POS system which will help with ease of productivity

Transportation Director Billy Eddy reported the following:

- Superintendent Hoppes explained that Mr. Eddy was absent from the meeting. Mr. Hoppes informed the group that Mr. Eddy had been starting the days early to check the roads.

B. PROFESSIONAL LEARNING COMMUNITIES REPORT

Ms. Linder transitioned from her administrative report into her professional learning communities report. She referenced the board packet and discussed educator feedback. She briefly discussed the process of meeting with educators to adopt new English language learning materials, and discussed supports and training to support new materials.

C. ENROLLMENT REPORT

Mr. Hoppes discussed the enrollment report. He explained that enrollment was up by 16 students in November. He went on to discuss balancing the additional students and mentioned service and support staff availability.

D. FACILITY GOAL REPORT

Superintendent Hoppes referenced the board packet. He discussed that they District has had two facility planning meetings. He discussed the high attendance to each meeting and added that there would be a meeting in January. He discussed that the group would be getting into some important planning work starting in February.

E. ATTENDANCE GOAL REPORT

Superintendent Hoppes discussed that there would not be a written attendance report, and that each administrator would have the opportunity to discuss their attendance goal report. Administrator Jackson gave his attendance report. Administrator Berger gave her attendance report. Administrator Ploghoft gave his attendance report. Administrator Gohr gave her attendance report. There was a brief group discussion regarding attendance. The administrators concluded that student attendance is challenging; they are implementing several methods to increase student attendance, including increased community involvement.

F. FINANCIAL REPORT

Business Manager Landwehr gave her financial report. She discussed that the 2016/2017 audit reports were in draft form; the reports will come to the board, once finalized with the auditors. Ms. Landwehr referenced the packet, and the group reviewed the documents.

G. GIFTS TO THE DISTRICT

Chair Sampson read the Gifts to the District and thanked the contributors for their generosity.

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H. OSBA CONFERENCE REPORT

Chair Sampson announced that they would finish the OSBA conference review report that had started during study session. Vice Chair Laman gave her OSBA conference review. Chair Sampson gave her OSBA conference review. There was a brief discussion regarding the specific sessions attended and content that corresponded with current and future Board discussion.

7.0 INFORMATION

The group reviewed the information items letter A through letter L as presented.

8.0 UNFINISHED BUSINESS

Superintendent Hoppes reminded the group that letters A-L were at second reading and ready for board approval.

- A. GDA – Instructional Assistants (Second Reading)
- B. IGBAC – Special Education – Personnel (Second Reading)
- C. IGBAK - Special Education – Public Availability of State Application (Second Reading)
- D. IGBC - Title IA/Parent and Family Involvement (Second Reading)
- E. IGBHE – Expanded Options Program (Second Reading)
- F. KI - Public Solicitation/Advertising in District Facilities (Second Reading)
- G. AC – Nondiscrimination (Second Reading)
- H. IGBBC – Talented and Gifted – Programs and Services (Second Reading)
- I. JFH - Student Complaints (Second Reading)
- J. JGAB - Use of Restraint and Seclusion (Second Reading)
- K. KL - Public Complaints (Second Reading)
- L. LGA - Compliance of Standards (Delete) (Second Reading)

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE UNFINISHED BUSINESS ITEMS A THROUGH L AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

9.0 NEW BUSINESS

The following items of New Business were presented:

A. RESOLUTION NO. 2017-2018-001

Superintendent Hoppes asked the group to review the resolution as presented. The group clarified the resolution number as 2017-2018-001, and noted the change from the agenda, omitting one zero.

VICE CHAIR LAMAN MADE A MOTION TO SUPPORT OSBA RESOLUTION 1 LABELED 2017-2018-001 AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. OSBA BOARD OF DIRECTORS, POSITION 14 – GREG KINTZ

Mr. Hoppes referred to the packet. There was a brief discussion.

VICE CHAIR LAMAN MADE A MOTION TO SUPPORT GREG KINTZ FOR OSBA BOARD OF DIRECTORS, POSITION 14 AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

C. AMS – WASHINGTON DC FIELDTRIP

Superintendent Hoppes referenced the fieldtrip information in the board packet. Mr. Hensley, Astoria Middle School DC tour director and educator, discussed details of the planned trip.

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE AMS WASHINGTON DC FIELDTRIP AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

D. SURPLUS ITEMS - TECHNOLOGY

The group reviewed the surplus technology items.

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE TECHNOLOGY SURPLUS ITEMS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

E. BDDH - Public Comment at Board Meetings (First Reading)

Superintendent Hoppes explained that OSBA's legal staff recommends that members review the use of public comments. There was a brief discussion. Superintendent Hoppes will bring back necessary changes to this policy based on input from the board.

F. BDDH – AR – Public Comment at Board Meetings

Superintendent Hoppes explained that this AR has not been revised since 2003. Other changes made were based on recommendation from OSBA.

G. CCG - Evaluation of Administrators (First Reading)

Mr. Hoppes discussed the changes regarding evaluation of administrators and the revised Oregon Revised Statutes. These changes are reflected in letters G through L.

H. CCG-AR - Administrative Standards (DELETE)

I. GCN - Evaluation of Licensed Staff (DELETE) (First Reading)

J. GCN-AR - Core Teaching Standards (DELETE)

K. GCN/GDN – Evaluation of Staff (First Reading)

Mr. Hoppes explained that the changes regarding evaluation of staff were as recommended by OSBA.

L. GDN - Evaluation - Classified Staff (DELETE) (First Reading)

Mr. Hoppes discussed the deleted policy.

M. EBBB - Injury/Illness Reports (First Reading)

Superintendent Hoppes explained that The Occupational Safety and Health Administration (OSHA) revised reporting rules had changed resulting in changes to letters M and N.

N. JHF - Student Safety (First Reading)

O. GBEB - Communicable Disease – Staff (First Reading)

Mr. Hoppes explained that in working with the Oregon Health Authority (OHA) and the Oregon Department of Education (ODE), OSBA has recommended that the Communicable Disease policies be

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separated so that there is one for staff and one for students, thus resulting in changes to the addition of letters O through Q, and the deletion of letters R and S.

P. GBEB-AR - Communicable Disease – Staff

Q. JHCC - Communicable Disease – Students (First Reading)

R. JHCC/GBEB-AR 2 - Communicable Disease Control in Schools (DELETE)JHCC/GBEB -AR 1 - Procedures for Dealing with Students Having HIV, AIDS, or HBV (DELETE)

S. JHCC-AR – Communicable Disease – Students

T. GBEDA - Drug and Alcohol Testing – Transportation Personnel (First Reading)

Mr. Hoppes explained the changes with The Federal Motor Carrier Safety Administration (FMCSA) and that the changes to the policy are as recommended by OSBA.

U. GBEDA-AR - Drug and Alcohol Testing – Transportation Personnel

V. GCA-License Requirements (First Reading)

Mr. Hoppes explained the changes for licensure requirements for certified staff.

W. GCDA/GDDA – Criminal Records Check and Fingerprinting (First Reading)

Mr. Hoppes explained the requirement for districts to adopt policy requiring a background check for volunteers. **GCDA/GDDA-AR – Criminal Records Check/Fingerprinting (First Reading)**

X. IICC – Volunteers (First Reading)

Mr. Hoppes explained the volunteer policy. He concluded that Based on revision to the IICC Volunteer policy the IICC-AR is no longer needed.

Y. IICC-AR – Volunteers (DELETE)

Z. IGBA - Students with Disabilities - Child Identification Procedures (First Reading)

Mr. Hoppes explained that in letter AA through FF, changes in legislature and senate bill 20 effected several student related OSBA policies.

AA.IGBAG-AR - Special Education - Procedural Safeguards (First Reading)

BB.IGBAH - Special Education - Evaluation Procedures (First Reading)

CC.IGBAJ - Special Education - Free Appropriate Public Education (FAPE) (First Reading)

DD. IGBAJ-AR - Special Education - Free Appropriate Public Education (FAPE) (First Reading)

EE. JEC – Admissions (First Reading)

FF. JECA - Admission of Resident Students (First Reading)

Mr. Hoppes explained changes as recommended by OSBA.

GG. KN/JHFE-AR - Abuse of a Child or Other Investigations Conducted on District Premises (DELETE)

Mr. Hoppes explained the clarification to abuse investigations as recommended by OSBA. He went on to explain that at the request of DHS, we have created a form to be used for child abuse investigations. Based on the new forms that are recommended by OSBA policy KN/JHFE-AR is no longer needed.

HH. KN-AR (3) - Investigations Conducted on District Premises

Mr. Hoppes explained that at the request of DHS, we have created a form to be used for investigations on district premises.

II. JHFE-AR(2) - Abuse of a Child Investigations Conducted on District Premises

Mr. Hoppes explained that at the request of DHS, we have created a form to be used for child abuse investigations on district premises.

10.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

No Comment.

B. SUPERINTENDENT

Superintendent Hoppes:

- The art show at Lum's was very good
- The winter concerts for the schools were all great
- Discussed the grant training for trauma informed care
- Plan to work with ESD regarding internship program

C. BUSINESS MANAGER

Mrs. Landwehr:

- Thanked the board for excusing her last month so that she could attend the OASBO conference in Portland, Oregon
- The District Office is running smoothly and looking forward to a quiet winter break

D. BOARD MEMBERS

Director Rickenbach:

- Was able to attend the art show – the art submitted was all very good

Director Lindstrom:

- No comment

Director Oser:

- Expressed his feelings regarding representing a district that puts student rights at the forefront
- Thank you to Kellie Clay and Special Education for the work you do.

Vice Chair Laman:

- Echoed thank you to Kellie Clay
- Thanked Brian Ploghoft for the Lewis & Clark presentation and noted how well-spoken the student are
- Band concert was great – students are dedicated
- Good feedback regarding the community facility committee

E. BOARD CHAIR

Chair Sampson:

- Echo the thank you to Ms. Clay and Mr. Ploghoft – the student's speeches were great and their topics were important
- Expressed how proud she is of what we are doing in our district

11.0 FUTURE MEETINGS

Chair Sampson read the upcoming meetings and events.

A. Wednesday, January 10, 2017

6:15 P.M.

BOARD STUDY SESSION

ASD Boardroom

B. Wednesday, January 10, 2017

7:30 P.M.

REGULAR BOARD MEETING

ASD Boardroom


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11.0 ADJOURNMENT

DIRECTOR RICKENBACH MADE A MOTION TO ADJOURN THE MEETING AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The meeting was adjourned at 9:12 P.M.


Board Chair


Superintendent/Clerk