

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

REGULAR SCHOOL BOARD MEETING MINUTES

August 9, 2017

ANNOUNCEMENTS/AGENDA MODIFICATIONS

Chair Sampson discussed that we would need a motion to add a line to the agenda in New Business.

VICE CHAIR LAMAN MADE A MOTION TO ADD AN ACTION ITEM TO THE AGENDA TITLED ASTORIA SCHOOL DISTRICT 2017-2018 MILK AND DAIRY CONTRACT UNDER LINE 6, LABELED 6-K AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair
Grace Laman, Vice Chair
Shawn Helligso, Director
Jenna Rickenbach, Director
David Oser, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:32 P.M. on Wednesday, August 9, 2017, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 PATRON COMMENTS/QUESTIONS

None.

3.0 CONSENT AGENDA

The following consent agenda items were presented:

A. Approve minutes of Regular Board Meeting, July 12, 2017

B. Approve minutes of Board Retreat, July 20, 2017

CHAIR SAMPSON MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

4.0 REPORTS

A. MEASURE 98 REPORTS

Superintendent Hoppes explained that this item was placed on the agenda in the event that it was not covered in study session. The group had efficient time to discuss measure 98 in study session.

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B. BEGINNING OF THE YEAR INFORMATION (2017-2018)

Superintendent Hoppes discussed the beginning of the year schedule for district employees regarding training and events. Mr. Hoppes went on to discuss the beginning of the year staff and family BBQ that would be catered by the district's food service department. Mr Hoppes invited the board to join him at this years' kickoff event and explained that it would be held at CMH field on August 28th at 6:15 P.M.

5.0 INFORMATION

The following information items were presented:

- A. GBNA – AR –Hazing/Harassment/Intimidation/Bullying/Menacing/Domestic Violence/Cyberbullying
- B. GCBC/GDBC – AR - Affidavit of Domestic Partnership
- C. JHCD/JHCDA-AR - Prescription/Nonprescription Medication
- D. KL-AR(2) – Complaints
- E. LBE-AR – Public Charter Schools
- F. LGA-AR(1) - Public Appeals and Complaints about Alleged Violations of Standards
- G. Transfer of Sabrina Hill, .5 FTE Instructional Assistant, Astor Elementary School to .5 FTE Instructional Assistant, Lewis & Clark Elementary
- H. Resignation of Jennifer Groncki, .66 FTE Instructional Assistant/Para-Professional Preschool at Gray Campus, effective July 25, 2017
- I. Resignation of Jessica Ratumaiyale, 1.0 FTE Evening Custodian, Astor Elementary School, effective July 10, 2017

6.0 NEW BUSINESS

The group reviewed lines A through I of New Business Policies and ARs for the first reading. Mr. Hoppes discussed the AR rules regarding information items as opposed to action items. He went on to explain that the New Business ARs and policies were at first reading, and not an action item at this time.

- A. EFAA- AR Reimbursable School Meals and Milk Program (First Reading)
- B. GCBC/GDBC – AR – Affidavit of Domestic Partnership (First Reading)
- C. GBC – Staff Ethics (First Reading)
- D. KL – AR(2) – Complaints (First Reading)
- E. GCBDC/GDBDC – Employee Request for Domestic Violence, Harassment, Sexual Assault or Stalking Leave (First Reading)

Superintendent Hoppes discussed that the district would be adopting GCBDC/GDBDC upon Board approval.

- F. IGBAB/JO-AR – Education Records /Records of Students with Disabilities (First Reading)

Mr. Hoppes referred to his previous explanation regarding action ARs and informed the group that IGBAB/JO AR would be an action item at second reading; the AR contains language as recommended by OSBA.

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- G. **JEA – Compulsory Attendance (First Reading)**
H. **JFCF – Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence and Domestic Violence (First Reading)**

Superintendent Hoppes discussed the additions as recommended by OSBA.

- I. **JG – Student Discipline (First Reading)**

Superintendent Hoppes discussed new language as recommended by OSBA

- J. **Surplus Items**

The group reviewed the surplus items as presented.

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE FOOD SERVICE SURPLUS ITEMS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

- K. **2017-2018 Milk and Dairy Contract**

Superintendent Hoppes reminded the group that this item was a modification to the agenda. This modification was necessary and could not wait until the next scheduled Board meeting, as the contract would need to be board approved and signed prior to the start of school in order to utilize the new vendor; the next scheduled Board meeting is September 13th, 2017, with the start of school being September 5th, 2017.

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE 2017-2018 MILK AND DAIRY CONTRACT AS PRESENTED AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

7.0 COMMENTS

- A. **FOR THE GOOD OF THE ORDER**

No Comment.

- B. **SUPERINTENDENT**

Superintendent Hoppes:

- No comment.

- C. **BUSINESS MANAGER**

Mrs. Landwehr:

- OASBO conference was a really good conference.
- Informed the group that she had been selected for a scholarship to go to Denver to attend the National conference.

- D. **BOARD MEMBERS**

Director Rickenbach:

- No comment.

Director Helligso:

- No comment.

Director Oser:

- Discussed his positive assessment of the upward bound program and shared that he thought it was a great program.

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Vice Chair Laman:

- No Comment.

E. BOARD CHAIR

Chair Sampson:

- Thanked everyone for their work over the summer and welcomed everyone back to the new school year.
- No further comment.

8.0 FUTURE MEETINGS

Chair Sampson read the upcoming meetings and events.

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|---|---|
| A. Wednesday, September 13, 2017
6:15 P.M. | <u>BOARD STUDY SESSION</u>
ASD Boardroom |
| B. Wednesday, September 13, 2017
7:30 P.M. | <u>REGULAR BOARD MEETING</u>
ASD Boardroom |

9.0 ADJOURNMENT

DIRECTOR RICKENBACH MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The meeting was adjourned at 7:54 P.M.



Board Chair



Superintendent/Clerk