

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

**REGULAR SCHOOL BOARD MEETING MINUTES**

August 12, 2015

**ANNOUNCEMENTS/AGENDA MODIFICATIONS**

None.

**BOARD OF DIRECTORS PRESENT:** Martin Dursse, Chair  
Shawn Helligso, Director  
Grace Laman, Director  
Jenna Rickenbach, Director

**ALSO PRESENT:** Craig Hoppes, Superintendent/Clerk; Louise Kallstrom, Director of Support Services; Tracy Telen, Recorder (Please see Attachment A for complete list of attendees.)

**1. CALL TO ORDER AND FLAG SALUTE**

Chair Dursse called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, August 12, 2015 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

**2. \*COMMUNITY RECOGNITION**

None.

**3. PATRON COMMENTS/QUESTIONS**

Principal Jackson introduced Leanne Donovan, the new assistant principal at AHS. They are excited to have her at AHS.

**4. CONSENT AGENDA**

The following consent agenda items were presented:

- A. Approve minutes of Executive Session, July 8, 2015
- B. Approve minutes of Regular Board Meeting, July 8, 2015
- C. Approve minutes of Board Retreat, August 4, 2015
- D. Approve recommendation to hire Joshua Funk, 1.0 FTE PE Teacher, Astoria High School, effective August 31, 2015

**DIRECTOR LAMAN MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

**5. REPORTS**

**A. TRANSPORTATION**

Mr. Hahn reported on the following:

- Moving Astor bus loads around to find room for 80 students
- Possible rerouting due to road construction
- In-service training with bus drivers
- Productive bus safety

Mr. Hahn also announced that Denise Richardson won the Doug Flatt Administrative Support Professional award through the Oregon Pupil Transportation Association. He went on to elaborate on what additional things Ms. Richardson does throughout the school district. Along with the award, she will receive a plaque with her name on it. In addition, Mr. Hahn also gave her a Dutch Bros gift certificate to thank her for her services.

**B. MAINTENANCE**

Mr. Hahn reported on the following:

- Started out fixing glaring safety issues in buildings
- Utilized equipment purchased to use for later maintenance needs
- Water heaters replaced with energy conservation in mind
- Automated heat controls installed
- Assessments being completed on roofs
- Implementation of School Dudes last spring

**6. INFORMATION**

The following information items were presented:

- A. Employment of Teresa Arwood, 8 hours per day Cafeteria Manager, Astoria High School, effective September 3, 2015
- B. Employment of Laura Dodd, 8 hours per day Head Secretary, Astoria Middle School, effective August 10, 2015
- C. Resignation of Kimberly Hazel, 6.5 hours per day Instructional Assistant, Astoria Middle School, effective July, 21, 2015
- D. Resignation of Victoria Rohl, 5.5 hours per day Bus Driver, Transportation, effective August 3, 2015

**7. UNFINISHED BUSINESS**

None.

**8. NEW BUSINESS**

**A. USDA COMMUNITY ELIGIBILITY PROVISION**

Superintendent Hoppes reported that all Astor and Lewis & Clark students are eligible for free meals based on the poverty levels of students and the number of social service programs parents are eligible for and participate in. Free meals are available to Astor and

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

Lewis and Clark students for four years before the data is reviewed again. Principal Berger mentioned that the food service system can flag students whose parents do not want them to be eating school meals. Superintendent Hoppes stated that if the board approves this USDA Community Eligibility provision tonight that in the communication that goes out to parents there will be a statement that states that parents at Astor and Lewis and Clark can notify the school if they do not want their child to eat school meals. AMS and AHS are eligible for free meals instead of free or reduced. This item has been brought to the boards for action tonight.

**DIRECTOR LAMAN MADE A MOTION TO ACCEPT THE FREE LUNCH PROGRAM AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**9. COMMENTS**

**A. FOR THE GOOD OF THE ORDER**

There were no comments for the good of the order.

**B. SUPERINTENDENT HOPPES**

- Tracy's first meeting - did a good job
- August 31<sup>st</sup> ASD barbeque - family is invited to the new field

**C. DIRECTOR OF SUPPORT SERVICES**

Ms. Kallstrom

- She really depends on Denise - just like Ryan - thinks she is great

**D. BOARD MEMBERS**

Director Rickenbach

- Thanked Tracy and congratulated Denise in transportation for her award
- Thanked teachers and their dedication to schools
- Daughter did a basketball camp – want to recognize the girls at AHS for doing the camp – really impressed – they did a fantastic job

Director Laman

- No comments

Director Helligso

- Wants to recognized Denise for her achievement
- Ryan made a big difference in cost
- Congrats to Denise and Tracy
- Appreciates the administrations role in the feedback – presentation – input on their analysis

**E. BOARD CHAIR DURSSSE**

- Thanked Tracy
- Appreciated Ryan's report

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

- That was a great thing for Denise to get the award
- Really enjoyed the retreat - everyone is probably sick to hear about the strategic plan – looking forward to the results
- Cool to see the field getting used during our retreats out there

**10. FUTURE MEETINGS & EVENTS**

- |                              |                              |
|------------------------------|------------------------------|
| A. Monday, September 9, 2015 | <u>BOARD STUDY SESSION</u>   |
| 6:15 P.M.                    | ASD Boardroom                |
| B. Wednesday, July 9, 2015   | <u>REGULAR BOARD MEETING</u> |
| 7:30 P.M.                    | ASD Boardroom                |

**11. ADJOURNMENT**

**DIRECTOR RICKENBACH MADE A MOTION TO ADJOURN THE MEETING  
AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS  
UNANIMOUSLY CARRIED.**

The meeting was adjourned at 8:18 P.M.



Board Chair



Superintendent/Clerk