

**REGULAR SCHOOL BOARD MEETING MINUTES**

April 13, 2016

**ANNOUNCEMENTS/AGENDA MODIFICATIONS**

None.

**BOARD OF DIRECTORS PRESENT:** Jeanette Sampson, Chair  
Shawn Helligso, Vice Chair  
Grace Laman, Director  
David Oser, Director  
Jenna Rickenbach, Director

**ALSO PRESENT:** Craig Hoppes, Superintendent/Clerk; Mindy Landwehr, Business Manager; Tracy Telen, Recorder (Please see Attachment A for complete list of attendees.)

**1. CALL TO ORDER AND FLAG SALUTE**

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, April 13, 2016 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

**2. \*COMMUNITY RECOGNITION**

There was no Community Recognition this month.

**3. AHS STUDENT REPRESENTATIVE REPORT**

Ms. Haley Korff reported on the most recent events taking place at Astoria High School including:

- Prom is being planned, the theme is "Night on the Nile", on May 7<sup>th</sup>, Lum's donated their show room and are decorating and cleaning up for us
- Forecasting Fair was yesterday, forecasting will be open until Sunday night
- ASB elections have begun, speeches tomorrow at the high school and middle school
- Seniors are preparing for their presentation and boards taking place the end of April and beginning of May
- Boys Baseball has had their games cancelled twice, will play tomorrow at CMH field, expected to do great things this year
- Girls Softball is 6 and 3, preseason right now, league was supposed to start yesterday, but was rained out
- Track girls are undefeated with the boys holding their own
- May 1<sup>st</sup> is deadline to sign your letter of intent to most colleges
- I know this is my story, but times it by 70 and this is what many seniors are faced with right now

- I may go to Western, they will match the scholarship to U of O

#### **4. PATRON COMMENTS/QUESTIONS**

None.

#### **5. CONSENT AGENDA**

The following consent agenda items were presented:

- A. Approve minutes of Board Study Session, March 9, 2016
- B. Approve minutes of Regular Board Meeting, March 9, 2016

**DIRECTOR LAMAN MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

#### **6. REPORTS**

##### **A. AHS PRESENTATION**

Principal Jackson stated that he was the very first principal to do the Migrant Education Program. He introduced Juan Maya and Kathy Perez, both sophomores at Astoria High School who gave a presentation of Migrant Education to the Board. Both students spoke about their involvement within the Migrant Education Program. Juan shared his experience at the 4H Multicultural Camp and how he goes to great lengths to be a counselor at the camp. Kathy stated this was her favorite experience, attending the Oregon Migrant Leadership Institute at OSU. Kathy also shared how the Migrant Education Program has changed their lives. She said that the Migrant Education Program has meetings every 3 months to help with information on how parents can get their kids started in school and providing other valuable information. Both Juan and Kathy thanked the program for all they have done for them along with the Astoria School District for supporting them.

##### **B. \*ADMINISTRATIVE**

Principle Jackson reported there were 54 slots that were prearranged for the spring conference. He was very pleased with the 80% turnout and the staff surveys.

Principle Ploghoft reported that students were in the middle of state testing right now. He added that student Leadership was learning about PBIS and had some of the kids take part in it. They were trained on what it looks like when students are making good choices outside at recess and have a thermometer showing how they are doing.

Principle Gohr reported that today Astor Elementary School had the Early Childhood Clinic. She also added that Kindergarten Roundup is on April 21<sup>st</sup> at 3:00 PM and 5:00 PM. During the roundup incoming kinders will have a story read by Patsy Oser and will also get to tour the school.

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**C. PROFESSIONAL LEARNING COMMUNITY**

Superintendent Hoppes went over the PLC report provided in the Boards packet.

**D. BOARD AND DISTRICT GOALS (\*\*)**

Superintendent Hoppes expressed that the Board wanted to be done with the Strategic Plan and he thought that they were done. He reminded the Board that the Staff Recognition is on May 4th at 7:00 PM and that the committee would meet tomorrow to go over the 39-40 nominations. Superintendent Hoppes reported that Health and Wellness turned in their grant paperwork. He also pointed out that Food Service interviews will be on Friday with Director Laman being a part of the interview committee. Superintendent Hoppes shared that he was nervous, but was also happy with the candidate pool.

**E. ENROLLMENT**

Superintendent Hoppes went over the March enrollment numbers.

**F. FINANCIAL**

Ms. Landwehr reported the following:

- Received the 1<sup>st</sup> estimates
- Statewide ADM has increased
- Received county timber revenue, will receive less from state because of this
- Expenditures (object code 600) will go over because of liability and property insurance
- Unexpected judgement payouts
- Received word that title dollars will be decreased next year, working with Ms. Linder, Curriculum Director on this

**G. FOOD SERVICE**

Food Service was not in attendance tonight.

**H. GIFTS TO THE DISTRICT**

Chair Sampson read the Gifts to the District report and thanked the donors for their generosity.

**7. INFORMATION**

The following information items were presented:

- A. Resignation of Susan Korpela, .5 FTE ELL Teacher, Astoria High School/Astoria Middle School, effective June 16, 2016
- B. Resignation of Joseph Scott, 5.5 hours per day Bus Driver, Transportation, effective March 15, 2016
- C. Employment of Gary Castillo, 4.75 hours per day Bus Driver, Transportation, effective March 9, 2016

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- D. Resignation of Carolyn Czarnecki, 6.5 hours per day Medical Instructional Assistant, Astor Elementary School, effective March 16, 2016
- E. Resignation of Shirine Taylor, 6.5 hours per day Instructional Assistant-Resource Room, Astor Elementary School, effective March 11, 2016
- F. Employment of Debbie Bingham, 6.75 hours per day Cafeteria Helper, Astoria High School, effective March 8, 2016

**8. UNFINISHED BUSINESS**

None.

**9. NEW BUSINESS**

**A. 2016 - 2017 ACADEMIC CALENDAR**

Superintendent Hoppes reported that in-service days were added to the calendar in case of bad weather and spring conferences have been changed because of lots of complaints from this year's conferences being held next to spring break.

**DIRECTOR HELLIGSO MADE A MOTION TO APPROVE THE 2016-2017 ACADEMIC CALENDAR AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**B. RESOLUTION #2015-2016-004 – TEACHER APPRECIATION WEEK**  
Director Laman read the resolution.

**DIRECTOR LAMAN MADE A MOTION TO APPROVE RESOLUTION #2015-2016-004 – TEACHER APPRECIATION WEEK AS PRESENTED AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**C. 2015-2016 AUDIT REPORT**

Chair Sampson tabled the audit report until the May board meeting.

**D. SURPLUS ITEMS – TRANSPORTATION**

**DIRECTOR HELLIGSO MADE A MOTION TO SURPLUS THE TRANSPORTATION ITEM AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**E. SURPLUS ITEMS – TECHNOLOGY**

**DIRECTOR RICKENBACH MADE A MOTION TO SURPLUS THE TECHNOLOGY ITEMS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**F. SURPLUS ITEMS – GRAY SCHOOL LIBRARY BOOKS**

Superintendent Hoppes explained to the Board that the library books were found in the lower storage area of Gray School. Mr. Mark Keyser added that the books were never removed from the inventory and that the other schools had already taken what they wanted. Superintendent Hoppes thought that the books could possibly be brought to the schools for kids to just pick up and keep. He stated that the first thing is to surplus the books so they could be taken out of the system. Director Rickenbach requested that the schools have first pick.

**DIRECTOR HELLIGSO MADE A MOTION TO SURPLUS THE GRAY SCHOOL LIBRARY BOOKS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**G. SURPLUS ITEMS – ASTOR ELEMENTARY SCHOOL**

**DIRECTOR LAMON MADE A MOTION TO SURPLUS THE ASTOR ELEMENTARY SCHOOL ITEMS AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**H. SURPLUS ITEMS – ASTORIA MIDDLE SCHOOL**

**DIRECTOR HELLIGSO MADE A MOTION TO SURPLUS THE ASTORIA MIDDLE SCHOOL ITEMS AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**10. COMMENTS**

**A. FOR THE GOOD OF THE ORDER**

There were no comments for the good of the order.

**B. SUPERINTENDENT**

Superintendent Hoppes

- I did mention the Staff Recognition, hopefully all board members can attend
- Spent the morning at Astor with Kate Gohr during the childhood clinic

**C. BUSINESS MANAGER**

Mindy Landwehr

- Food Service interviews are on Friday
- Chartwells is being very accommodating
- Used commodities will be fresh coming in
- Working on insurance and analyzing the most cost efficient
- OEBB requires each school district to prove that dependents belong on health insurance, kind of a big deal, American Fidelity is helping on this

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**D. BOARD MEMBERS**

Director Rickenbach

- Thanked the Migrant program and what they brought to the table, enjoyed their presentation

Director Oser

- It was wonderful hearing Juan and Kathy and their experiences
- Watched a film called Paper Tigers, very powerful

Director Laman

- I also saw this film
- Thank you to Kathy and Juan, it was awesome to see them
- Good feedback from parents that have gone to AMS meeting, presentation was very valuable, the need for that continues for mental health services

Director Helligso

- Migrant Education presentation was great

**E. BOARD CHAIR**

Chair Sampson

- I also want to thank Juan and Kathy for the presentation, really cool to see our kids from here presented, it's amazing
- All of our kids are doing well in sports, they are out there representing us

**11. FUTURE MEETINGS & EVENTS**

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|---|---|
| A. Wednesday, May 11, 2016<br>6:15 P.M. | <u>BOARD STUDY SESSION</u><br>ASD Boardroom   |
| B. Wednesday, May 11, 2016<br>7:30 P.M. | <u>REGULAR BOARD MEETING</u><br>ASD Boardroom |

**12. EXECUTIVE SESSION**

After a brief five minute break the Board moved into Executive Session at 8:44 P.M. per ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

**13. OPEN SESSION**

The Board returned to open session at 8:55 P.M.

**14. ADJOURNMENT**

**DIRECTOR HELLIGSO MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

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The meeting was adjourned at 8:55 P.M.

  
Board Chair

  
Superintendent/Clerk