

**REGULAR SCHOOL BOARD MEETING MINUTES**

September 11, 2019

**ANNOUNCEMENTS/AGENDA MODIFICATIONS**

None.

**BOARD OF DIRECTORS PRESENT:**

Grace Laman, Chair  
Jenna Rickenbach, Vice Chair  
Jeanette Sampson, Director  
Jimmy Pearson, Director  
Heidi Wintermute, Director

**ALSO PRESENT:** Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

**1.0 CALL TO ORDER AND FLAG SALUTE**

Chair Laman called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:00 P.M. on Wednesday, September 11, 2019, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

**2.0 CONSENT AGENDA**

- A. Approve minutes of Regular Board Meeting, July 10, 2019
- B. Approve minutes of the School Board Retreat, July 10, 2019
- C. Approve minutes of the Work Session, August 20, 2019
- D. Approve employment of Jennifer Tingey, 1.0 FTE 3<sup>rd</sup> grade Teacher position, Lewis & Clark Elementary, effective August 26, 2019
- E. Approve employment of Staci Brown, .6 FTE School Nurse position, Astoria Middle and Astoria High School, effective September 3, 2019
- F. Approve employment of Kenyan Kreisher, 1.0 FTE 1<sup>st</sup> grade Teacher position, Astor Elementary, effective August 26, 2019
- G. Approve employment of Elizabeth Dean, 1.0 FTE 3<sup>rd</sup> grade Teacher position, Lewis & Clark Elementary, effective August 26, 2019
- H. Approve employment of Lisa Johnson, 1.0 FTE 4<sup>th</sup> grade Teacher position, Lewis & Clark Elementary, effective August 26, 2019
- I. Approve employment of JoAnn Furnish, 1.0 FTE Special Education Teacher position, effective August 26, 2019
- J. Approve employment of Julie Brock, 1.0 FTE 1<sup>st</sup> grade Teacher position, Astor Elementary, effective August 26, 2019
- K. Approve employment of Kelli Beimal, 1.0 FTE Special Education Teacher position, Lewis & Clark Elementary, August 26, 2019

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- L. Approve employment of Rebecca Benoit, 1.0 FTE Math Teacher position, Astoria Middle School, effective August 26, 2019
- M. Approve employment of Benjamin Bergerson, 1.0 FTE Special Education Teacher, Astoria Middle School, effective August 26, 2019
- N. Approve employment of Camilla Carpenter, 1.0 FTE Math Teacher position, Astoria Middle School, effective August 26, 2019
- O. Approve employment of Elizabeth Kotaich, 1.0 FTE Language Arts Teacher position, Astoria Middle School, effective August 26, 2019
- P. Approve employment of Joshua Fisher, 1.0 FTE Business Teacher position, Astoria High School, effective August 26, 2019
- Q. Approve employment of Jesse Strauch, 1.0 Music Teacher position, Astoria Middle and Astoria High School, effective August 26, 2019
- R. Approve employment of Shiqi Dotson, 1.0 FTE Kindergarten Teacher position, Astor Elementary, effective August 26, 2019
- S. Approve employment of Elizabeth McNamee, 1.0 FTE 2<sup>nd</sup> grade Teacher position, Astor Elementary, effective August 26, 2019
- T. Approve employment of Kiley Laws, 1.0 FTE 3<sup>rd</sup> grade Teacher position, Lewis & Clark Elementary, effective August 26, 2019
- U. Approve employment of Cerena Westphal, 1.0 4<sup>th</sup> grade Teacher position, Lewis & Clark Elementary, effective August 26, 2019
- V. Approve employment of Charis Martin, 1.0 FTE ELD Teacher position, Astoria Middle School, effective August 26, 2019
- W. Approve employment of additional .25 FTE of Amber McCanna, Counselor position, Gray School Campus, effective August 26, 2019
- X. Approve Surplus Items – Transportation
- Y. Approve Surplus Items – Food Service
- Z. Approve Surplus Items – AHS Alt ED – Gray School Campus

**DIRECTOR SAMPSON MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND VICE CHAIR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

### **3.0 REPORTS**

#### **A. ADMINISTRATIVE REPORTS**

Administrator Gohr (Astor Elementary) reported the following:

- Off to a good start
- Kinder coming is always an adventure – thankful to have Pre-K students
- All building Instructional Assistants are still in Kinder to help the transition
- Class sizes are good

Administrator Ploghoft (Lewis & Clark Elementary) reported the following:

- Welcome back
- Started off the year with a new school entryway and paintjob
- L&C has about 409 students and several new staff members – running smoothly

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Administrator Brech (Astoria Middle School) reported the following:

- Started STAR assessments
- Power outage affected AMS – no light in the education wing of the building
- Football and Volleyball had their first competitions this week
- Sitting at 480 students – excited to get the year going

Administrator Jackson (Astoria High School) reported the following:

- AHS will have a student rep present at next months' board meeting
- Holistically a great start to the year
- Excited about on-track coach, through measure 98 – doing a great job building relationships

Administrator Roe (Special Programs) reported the following:

- Busy couple of weeks in Special Programs
- Three new staff members – working hard
- About 275 students served on IEP throughout the District
- There are 18 Pre-K students – they are very busy and excited to be here

Curriculum Director Linder reported the following:

- absent

Food Service Director Kelly reported the following:

- Welcome back – Summer feeding was successful
- Every year we serve more students – breakfast up 19%, lunch up 4.5%
- L&C and Astor have new breakfast items and no prepackaged food

Transportation Director Hageman reported the following:

- Transportation has four new drivers and a few new subs
- Tried something new to sign kids up for busses this year – had positive feedback
- Purchase new transportation software the will be implemented – has cloud based data and real-time updates, routing and inputs bus repairs

## **B. FACILITY REPORTS**

Superintendent Hoppes referenced the facility report. He discussed the report and asked the group if there were any questions. There was a brief discussion regarding construction. Mr. Hoppes stated that the district wants the construction to be practical, functional and sustainable.

## **C. FINANCIAL REPORT**

Business Manager Landwehr informed the group that it was a smooth month. She added that some grants were coming in this summer. She explained that Measure 98 (High School Success) was awarded with full funding, and Measure 99 (outdoor school) was getting off the ground. Mrs. Landwehr also discussed that the district had received the wellness grant again this year. She asked the group if there were any questions.

## **4.0 PATRON COMMENTS/QUESTIONS**

None.

### **5.0 INFORMATION**

The group reviewed the information items as presented.

### **6.0 UNFINISHED BUSINESS**

None.

### **7.0 NEW BUSINESS**

Superintendent Hoppes discussed that lines A through Y were policy and ARs at first reading, and were not action items. The board concurred that Superintendent Hoppes discuss any policy questions, in lieu of reviewing and discussing each policy individually. Questions arose for line A and line B.

The following items of New Business were presented:

**A. EFAA-AR – Reimbursable Meals and Milk Programs, Required (First Reading)**

Mr. Hoppes explained the changes as recommended by OSBA. Food Service Director Mike Kelly explained the policy was in line with the Hunger Free Kids Act. He discussed the changes to provision 2 in the policy to include free breakfast for all students. There was consensus regarding the Superintendent approving competition foods, in line with fundraising. Mr. Hoppes stated that he would make the suggested changes and bring the policy back for final approval.

**B. GBDA – Expression of Milk in the Workplace (previously known as Mother Friendly Workplace), (First Reading)**

Mr. Hoppes discussed the changes as recommended by OSBA. There was discussion regarding the building locations listed in the policy. Mr. Hoppes stated that he would send it to the school nurses and administrators to verify the spaces are in line with the policy.

**C. GCDA/GDDA - Criminal Records Check and Fingerprinting, (First Reading)**

**D. GCDA/GDDA-AR - Criminal Records Check and Fingerprinting**

**E. IICC – Volunteers(First Reading)**

**F. IKF – Graduation Requirements (First Reading)**

**G. JED – Student Absences and Excuses (First Reading)**

**H. JFCF – Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence or Domestic Violence – Student (First Reading)**

**I. JFCJ - Weapons in School, (First Reading)**

**J. JHFDA - Suspension of a Student’s Driving Privileges (DELETE)**

**K. JHFDA-AR(1) - Request for Suspended Driving Privileges - Conduct (DELETE)**

**L. JHFDA-AR(2) - Notice of Student Withdrawal from School (DELETE)**

**M. AC – Nondiscrimination, (First Reading)**

**N. AC-AR – Discrimination Complaint Procedure(First Reading)**

**O. IGBBA – Talented and Gifted Students – Identification (First Reading)**

**P. IGBBA-AR – Appeal Procedure for Talented and Gifted Student Identification and Placement**

**Q. IGBBC – Talented and Gifted – Programs and Services (First Reading)**

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- R. IGBBC-AR – Complaints Regarding the Talented and Gifted Program
- S. KL – Public Complaints (First Reading)
- T. KL-AR(1) – Public Complaint Procedure
- U. KL-AR(2) – Appeal to the Deputy Superintendent of Public Instruction
- V. KL-AR(3) – Complaint Findings Report (DELETE)
- W. KL-AR(4) – Appeal to the Deputy Superintendent of Public Instruction (DELETE)
- X. JGAB – Use of Restraint or Seclusion (First Reading)
- Y. JGAB-AR – Use of Restraint or Seclusion

**Z. OSEA Classified Contract**

Superintendent Hoppes explained that the contract had been negotiated with OSEA and was ready for Board approval. There was a brief discussion regarding timelines.

**DIRECTOR PEARSON MADE A MOTION TO APPROVE THE OSEA CONTRACT AS PRESENTED AND DIRECTOR SAMPSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**AA. Astoria Education Association Memorandum of Understanding**

Superintendent Hoppes explained the memorandum and asked the group if there were any questions.

**VICE CHAIR RICKENBACH MADE A MOTION TO APPROVE THE ASTORIA EDUCATION ASSOCIATION (AEA) MEMORANDUM OF UNDERSTANDING AS PRESENTED AND DIRECTOR PEARSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**BB. ~~2018-2019~~ \*2019-2020 Astoria School District School Board Goals**

\* Mr. Hoppes verbally corrected the title to read 2019-2020 Astoria School District Board Goals. He explained that this document was constructed during the Board Retreat.

**DIRECTOR SAMPSON MADE A MOTION TO APPROVE THE 2019-2020 BOARD GOALS AS PRESENTED AND DIRECTOR WINTERMUTE SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**CC. ASD Strategic Plan Update**

Mr. Hoppes discussed the ASD Strategic plan update. He explained that this was not a current action item.

**DD. School Board Student Attendance Proclamation**

Chair Laman read the School Board Attendance Proclamation aloud to the group.

**DIRECTOR SAMPSON MADE A MOTION TO APPROVE THE SCHOOL BOARD ATTENDANCE PROCLAMATION 2019-2020-001 AS PRESENTED AND DIRECTOR WINTERMUTE SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

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**8.0 COMMENTS**

**A. FOR THE GOOD OF THE ORDER**

No Comment.

**B. SUPERINTENDENT**

Superintendent Hoppes:

- Enjoyed the beginning of the year in-service and training
- Enrollment numbers are above budgeted numbers – great start to the year
- Attended OSBA Summer Conference, along with Heidi Wintermute – learned a lot
- Bond oversight committee was good – will meet again in December
- Power outage started conversations about generators – good conversations

**C. BUSINESS MANAGER**

Mrs. Landwehr:

- It has been a busy start to the school year
- Everything is running smoothly and as expected

**D. BOARD MEMBERS**

Director Wintermute:

- Echo regarding Summer Conference – It was excellent
- I will be sharing info with the board regarding self-assessments
- Enjoyed equity training – anticipating the next one
- Tour of the school with Craig and Billy was helpful

Director Sampson:

- Welcome back everyone
- Equity training was good – we are all on the same track and willing to learn
- Have had positive feedback regarding omitting sports fees – will be interested in participation numbers
- Today's power outage triggered thought about emergency preparedness

Director Pearson:

- Echo appreciation for the tour of the schools
- Thankful for the training and board work sessions
- Thank you to Craig for thorough District communication

Vice Chair Rickenbach:

- Feeling good about the new school year
- Clatsop WORKS presentation went well
- Meeting for Bond Oversight went smoothly
- Congrats to Grace for her marathon placement

**E. BOARD CHAIR**

Chair Laman:

- Thank you to everyone
- Excited for the new school year

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**9.0 FUTURE MEETINGS**

Chair Laman read the upcoming meetings and events.

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| A. Wednesday, October 9, 2019<br>5:45 P.M. | <u>BOARD STUDY SESSION</u><br>ASD Boardroom                      |
| B. Wednesday, October 9, 2019<br>7:00 P.M. | <u>REGULAR BOARD MEETING</u><br>ASD Boardroom                    |
| C. Monday, October 21, 2019<br>5:30 P.M.   | <u>OSBA Fall Regional Meeting</u><br>Seaside High School Library |

**10.0 ADJOURNMENT**

**VICE CHAIR RICKEBNBACH MADE A MOTION TO ADJOURN THE MEETING  
AND DIRECTOR PEARSON SECONDED. THE MOTION WAS UNANIMOUSLY  
CARRIED.**

The meeting was adjourned at 7:45 P.M.

  
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Board Chair

  
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Superintendent/Clerk