

**REGULAR SCHOOL BOARD MEETING MINUTES**

September 12, 2018

**ANNOUNCEMENTS/AGENDA MODIFICATIONS**

None.

**BOARD OF DIRECTORS PRESENT:**

Jeanette Sampson, Chair  
Grace Laman, Vice Chair  
Matthew Lindstrom, Director  
Jenna Rickenbach, Director  
David Oser, Director

**ALSO PRESENT:** Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

**1.0 CALL TO ORDER AND FLAG SALUTE**

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, September 12, 2018, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

**2.0 COMMUNITY RECOGNITION**

Chair Sampson introduced attendees Fred and Pat Pynes. Mr. and Mrs. Pynes were in attendance, along with Willis Van Dusen representing Friends of The Astoria Column. Chair Sampson read aloud a prepared statement outlining the partnership between the Column and Astoria School District, including annual Prom pictures at the Column. Mr. Pynes thanked the Board for their recognition and discussed how much the recognition means to them. He shared that the Column had five amazing Astoria High students as employees over the summer. Mr. Van Dusen thanked the Board for the recognition and continued partnership. He discussed his excitement for the upcoming school bond and thanked the district for maintaining district facilities. The attendees posed for a photo, and the group applauded their personal and business contributions to the district. The attendees excused themselves from the Boardroom.

**3.0 AHS STUDENT REPRESENTATIVE**

AHS Student Representative Aly Cotte introduced herself to the group. She referenced her notes and reported on the following topics:

- The upcoming school play: The Importance of Being Earnest. Auditions are happening this week and students are excited.
- Cheerleading is back at the High School this year. The student section has a lot more pep and the cheer is very infectious.
- Sports: Cross-County, Soccer, Football and volleyball off to a good start and doing well.
- School Activities – Class scheduling was finalized on Monday. First Pep Assembly will be this Thursday. Homecoming is October 6, with the football game on October 5.
- The new cell phone policy is making class time more productive.

Chair Sampson thanked Aly Cotte for her report and welcomed her to the group. There was a brief discussion.

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

**4.0 CONSENT AGENDA**

The following consent agenda items were presented:

- A. Approve minutes of Regular Board Meeting, August 8, 2018
- B. Approve employment of Elizabeth Turner, 1.0 FTE Language Arts Teacher, Astoria High School, effective August 27, 2018
- C. Approve employment of Tracy Kozil, 1.0 FTE Special Education Teacher, Astoria High School, effective August 27, 2018
- D. Approve employment of Jose Sosa-Vazquez, 1.0 Math Teacher, Astoria High School, effective, August 27, 2018

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**5.0 REPORTS**

**A. ADMINISTRATIVE REPORTS**

Administrator Gohr reported the following:

- Kindergarten started school on Friday – They are learning how to do everything
- Teachers went through training and are getting into the new literacy program

Administrator Ploghoft reported the following:

- Rolling right along – 408 students and L & C
- Working with new literacy program and beginning testing

Administrator Brech reported the following:

- Best start to a school year ever
- Finishing up STAR testing tomorrow
- Happy to have additional support in the Library allowing more student access

Administrator Jackson reported the following:

- Working on attendance initiatives and PBIS model – Goal is to be present
- Cell phone policy is having success
- Offering additional support in mathematics – Implemented geometry support

Administrator Clay reported the following:

- This is the 3<sup>rd</sup> year for preschool in the district – 20 students instead of 15 this year
- Special Education is starting to transition into a more inclusive model

Curriculum Director Linder reported the following:

- In-Service week offered growth and training for literacy program
- Next training is October 11, 2018
- Addition of the literacy coach will help gel things together

Food Service Director Kelly reported the following:

- Food Service off to a great start
- Summer feeding offered 6800 lunches during summer break
- All schools have increased in numbers and are utilizing the free breakfast offering – staff thinks this option has contributed to the smooth start to school

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

**B. FACILITY COMMUNITY ENGAGEMENT REPORT**

Superintendent Hoppes referenced the packet and discussed the engagement information. He referenced the most recent flyers and discussed upcoming engagement strategies including mailings, pocket cards and a social media video. He briefly outlined his future speaking engagements and discussed upcoming school tours. There was a short discussion regarding board member schedules and availability.

**C. ENROLLMENT REPORT**

Mr. Hoppes discussed that the written attendance report would be available at the end of September and available for the October meeting. He stated that class sizes are good and the district is sitting at about 1850 to 1860 students.

**D. FINANCE REPORT**

Business Manager Landwehr informed the group that things are running smoothly in the finance department. Mrs. Landwehr asked the group if there was any questions. There was a brief discussion regarding beginning of the year State payments.

**E. GIFTS TO THE DISTRICT**

Chair Sampson read the Gifts to the District and thanked the contributors for their generosity.

**6.0 PATRON COMMENTS/QUESTIONS**

None.

**7.0 INFORMATION**

The group reviewed the information items as presented.

**8.0 UNFINISHED BUSINESS**

Superintendent Hoppes explained that items A through K were at second reading and ready for board approval. He added that item C would need to be checked to make certain that it agrees with the similar policy at first reading. He suggested that he bring item C back.

- A. ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone (Second Reading)
- B. GBC – Staff Ethics (Second Reading)
- C. GBN/JBA – Sexual Harassment (Second Reading)
- D. GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault or Stalking Leave (Second Reading)
- E. GCDA/GDDA - Criminal Records Checks and Fingerprinting (Second Reading)
- F. IICC – Volunteers (Second Reading)
- G. IGBA – Students with Disabilities (Second Reading)
- H. IGBAH – Special Education – Evaluation Procedures (Second Reading)
- I. IGBAJ – Special Education – Free Appropriate Public Education (FAPE) (Second Reading)
- J. IKF – Graduation Requirements (Second Reading)
- K. JECA – Admission of Resident Students (Second Reading)

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE UNFINISHED BUSINESS ITEMS, EXCLUDING 8.C FOR REVIEW AND RETURN, AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

**9.0 NEW BUSINESS**

The following items of New Business were presented:

Mr. Hoppes discussed that items C-F comply with Oregon laws and are as recommended by OSBA. The amendments were approved by DHS and are effective now. There was a brief discussion regarding relations with law enforcement.

- A. **JBA/GBN – Sexual Harassment (First Reading)**
- B. **JBA/GBN-AR – Sexual Harassment**
- C. **JHFE-AR (1) – Reporting of Suspected Child Abuse**
- D. **JHFE-AR(2) – Abuse of a Child Investigations**
- E. **KN-AR(1) Relations with Law Enforcement Agencies (Delete)**
- F. **KN-AR(1) Relations with Law Enforcement Agencies**
- G. **JHFF – Reporting Requirements Regarding Sexual Conduct (First Reading)**

Mr. Hoppes explained that these requirements come along with “every student succeeds’. He explained the additional requirements for background checks and added that the district checks all volunteers. There was a brief discussion regarding the background check process.

- H. **KI – Public Solicitation in District Facilities (First Reading)**

Superintendent Hoppes explained that item H-J were once together as one policy and have been divided and recoded.

- I. **KJ – Commercial Advertising (First Reading)**
- J. **KJ-AR – Commercial Advertising**
- K. **JHCD/JHCDA- AR Medications**

Superintendent Hoppes explained that the medication AR has been modified as recommended by OSBA.

- L. **Attendance Proclamation**

Chair Sampson read the Attendance Proclamation aloud to the group.

**DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE ATTENDANCE PROCLAMATION AS PRESENTED AND DIRECTOR LINDSTROM SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

- M. **Purchase of District Vehicle**

Mr. Hoppes explained that the district is in need of a van with a wheelchair lift. He discussed that the district was in the procurement process and explained the financing status. He added that the district does not currently own a van that has a wheel chair lift.

**DIRECTOR OSER MADE A MOTION TO APPROVE THE PURCHASE OF DISTRICT VEHICLE AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

- N. **Surplus Items – AHS**

The group reviewed the surplus items.

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE AHS SURPLUS ITEMS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

**10.0 COMMENTS**

**A. FOR THE GOOD OF THE ORDER**

No Comment.

**B. SUPERINTENDENT**

Superintendent Hoppes:

- Have been busy - Feeling good about the start of the year
- The district has an interim transportation director and will be interviewing next week
- November Board Meeting will be a goal setting meeting
- Discussed the passing of a former long-time Board Member and friend, Lori Choate

**C. BUSINESS MANAGER**

Mrs. Landwehr:

- Busy but smooth in the district office
- The DO has been assisting buildings and transportation to help the first weeks run smooth
- Discussed some issues that need attention within the buildings

**D. BOARD MEMBERS**

Director Rickenbach:

- Added to the remembrance of former board member, Lori Choate
- Discussed the PAC helping with Bond work and recruiting volunteers
- Thank you to Director Oser for all of his work with the PAC

Director Lindstrom:

- No comment

Director Oser:

- Discussed the Yes for Astoria Kids campaign and that it has reached its fund raising goal
- The PAC is well organized and will begin its campaign push in mid-October

Vice Chair Laman:

- Thank you to the PAC for all the hard work. Thank you to Director Oser and Superintendent Hoppes
- Added to the remembrance of Lori a former board member, friend and mentor

**E. BOARD CHAIR**

Chair Sampson:

- Welcome to another school year
- Thank you to Director Oser and Director Rickenbach for their work with the PAC
- Added to the remembrance of Lori Choate
- Sports are looking great and fun to watch – cheerleading did great in the parade

**11.0 FUTURE MEETINGS**

Chair Sampson read the upcoming meetings and events.

- A.** Thursday, September 27, 2018      OSBA FALL REGIONAL MEETING  
5:30 PM Dinner 6:00 PM Meeting      Seaside High School Library

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

- |   |   |
|---|---|
| B. Wednesday, October 10, 2018<br>6:15 P.M. | <u>BOARD STUDY SESSION</u><br>ASD Boardroom   |
| C. Wednesday, October 10, 2018<br>7:30 P.M. | <u>REGULAR BOARD MEETING</u><br>ASD Boardroom |

**12.0 EXECUTIVE SESSION**

The group took a brief break at 8:42 P.M. and entered into executive session at 8:48 P.M. to conduct deliberations with persons designated to carry on labor negotiations. (ORS 192.660(2)(d))

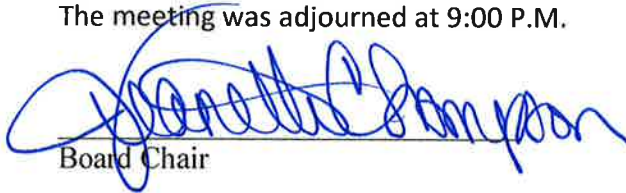
**13.0 OPEN SESSION**

The group exited executive session and entered into open session at 8:59 P.M.

**11.0 ADJOURNMENT**

**DIRECTOR RICKENBACH MADE A MOTION TO ADJOURN THE MEETING AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

The meeting was adjourned at 9:00 P.M.

  
Board Chair

  
Superintendent/Clerk