

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

REGULAR SCHOOL BOARD MEETING MINUTES

December 12, 2018

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair
Grace Laman, Vice Chair
Jenna Rickenbach, Director
David Oser, Director

ABSENT:

Matthew Lindstrom, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:34 P.M. on Wednesday, December 12, 2018, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 AHS STUDENT REPRESENTATIVE

AHS student representative Aly Cotte presented the following:

- Music – Port City Singers have been caroling at various venues; AHS and AMS winter choir concert is December 18, 2018
- Sports – Basketball has two upcoming tournaments in December; Cheer is working on stunting and hopes to begin competing next year; Wrestling had the Warrenton Invite on December 8th – it went well
- Activities – FFA taught swing dancing and line dancing at the Sadie Hawkins dance; LGBT+ club attended Be True Youth conference; Walldorf Students toured the area and attended class with AHS host students – AHS students will have opportunity to go to Germany, Spring Break 2019; Winter Week was filled with spirit days, food drives, a visit from Astor students, and will conclude on Friday with Holiday Dodgeball.

3.0 CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Board Study Session, October 10, 2018
- B. Approve minutes of Regular Board Meeting, October 10, 2018
- C. Approve minutes of Board Retreat, November 14, 2018
- D. Approve Surplus Items – Astoria Middle School
- E. Approve Surplus Items – Food Service
- F. Approve Surplus Items – Lewis & Clark Elementary

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G. Approve Employment of Rachel Rollins, 1.0 FTE School Counselor, Astoria Middle School, effective October 22, 2018

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

4.0 REPORTS

A. ADMINISTRATIVE REPORTS

Administrator Gohr reported the following:

- It is holiday everything at Astor and going well
- Concerts on Monday for all grades – KG students will sing at the Cancer Center
- December Food Drive in action
- Teachers liking the new reading curriculum

Administrator Ploghoft reported the following:

- Holiday concert is on Friday – Mr. Centeno and Mrs. Calvin worked very hard
- Student of the Month next week
- Working our way towards winter break

Administrator Brech reported the following:

- Library circulation is up again – kids love the increased library access
- Choir and Orchestra concerts next week
- Leadership is hosting a holiday bazaar where students can purchase gifts using Viking awards
- New AMS counselor, Mrs. Rollins is working out great

Administrator Jackson reported the following:

- FFA is competing and did really well at their Ag sale competition
- Robotics has received the theme for this year – Space Odyssey
- Pleased with the new energy surrounding wrestling
- Staff is increasing group work and discussions in math

Administrator Clay reported the following:

- Absent

Curriculum Director Linder-Cho reported the following:

- Excited about the current curriculum – hopes that everyone will be speaking the same academic language, allowing for ease of learning
- Mrs. Sparks is doing a great job supporting core instruction and literacy adoption – have been meeting on Fridays. She has a full schedule of classes using her support

Food Service Director Kelly reported the following:

- Just finished up breakfast challenge – breakfast numbers go up each month
- Trying to add new, scratch-cooked items to the menu
- Applied for Summer Food Service expansion grant in order to add activities to the summer feeding program
- Discussed certain dietary restrictions that will be lifted next year

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Transportation Director Hageman reported the following:

- Transportation doing well
- New van in November
- Hired one van driver – always looking for more drivers

B. FACILITY REPORTS

Superintendent Hoppes announced that the facility report was a part of the board goals. He referenced the overheard and summarized the report. Mr. Hoppes discussed the interview process for the project management firm – he informed the board that he would bring information concerning the firm chosen to the board in January. He added that the schools are assembling advisory committees in preparation for the bond work, and they have been doing general information sessions for staff.

C. ENROLLMENT REPORT

Mr. Hoppes discussed the enrollment report. He noted that this report is over a two-month period and remains steady.

D. FINANCIAL REPORT

Business Manager Landwehr informed the group that cash flow is healthy and we have been receiving our property taxes as expected. She referenced the report and asked if there were any questions. There was a brief discussion regarding Measure 98 funding. Mrs. Landwehr noted that food service was in the black and thanked Mike Kelly for his hard work.

E. GIFTS TO THE DISTRICT

Chair Sampson read the Gifts to the District and thanked the contributors for their generosity.

F. OSBA CONFERENCE REPORT

Mr. Hoppes stated that the board had attended an OSBA conference in November in Portland, Oregon. Each board member discussed his or her experience at the conference in turn. They discussed hot topics at the conference that included equity, PERS, and school funding. There was a brief discussion regarding the success of the presentation by Melissa Linder and Emily Townsend at the OSBA conference.

5.0 PATRON COMMENTS/QUESTIONS

None.

6.0 INFORMATION

The group reviewed the information items as presented.

7.0 UNFINISHED BUSINESS

None

8.0 NEW BUSINESS

The following items of New Business were presented:

A. 2017-2018 FINANCIAL AUDIT

Business Manager Landwehr referenced the report and announced that audit had been through all levels of review. She discussed that the audit will be completed in preparation for the upcoming bond rating and sales. She discussed that the audit was clean and there were no

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findings. Mrs. Landwehr discussed the positive financial condition of the district. There was a brief discussion regarding the audit review process. Ms. Landwehr went on to discuss the PERS rate for the district – she noted that it is one of the lowest in the state and added that we remain vigilant on the rate.

DIRECTOR OSER MADE A MOTION TO APPROVE THE FINANCIAL AUDIT FOR THE 2018 FISCAL YEAR AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

B. RESOLUTION 2018-2019-003 – AUTHORIZING THE SALE OF GENERAL OBLIGATION BONDS

The group reviewed the document. There was a brief discussion regarding the duties of the compliance officer. Mr. Hoppes invited the board to attend the bond sales on January 23, and there was discussion regarding student involvement and learning opportunities.

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE RESOLUTION 2018-2019-003 AUTHORIZING THE SALE OF GENERAL OBLIGATION BONDS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

C. CITIZEN BOND OVERSIGHT COMMITTEE PROCESS

Superintendent Hoppes explained that it was a campaign promise of the district to assemble an oversight committee for the facilities bond. He explained the role of the advisory committee and the selection process. Mr. Hoppes explained that the members would come to the board as recommended by the superintendent. There was a brief discussion regarding the length of service for the selected committee members.

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE CITIZEN BOND OVERSIGHT COMMITTEE PROCESS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

D. SCHOOL BOARD VACANCY – POSITION 3

Mr. Hoppes explained that the board had received a resignation from Matthew Lindstrom. Chair Sampson read aloud the resignation. There was a brief discussion regarding the timelines for board vacancy interviews.

VICE CHAIR LAMAN MADE A MOTION TO ACCEPT THE RESIGNATION OF MATTHEW LINDSTROM AND TO OPEN BOARD POSITION 3 AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

E. OSBA RESOLUTION 2018-2019-004 – LEGISLATIVE POLICIES AND PRIORITIES

Chair Sampson read resolution 2018-2019-004 aloud to the group.

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE RESOLUTION 2018-2019-004 AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

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F. OSBA RESOLUTION 2018-2019-005 – BYLAW AMENDMENT

Director Oser read OSBA resolution 2018-2019-005 aloud to the group.

DIRECTOR OSER MADE A MOTION TO APPROVE RESOLUTION 2018-2019-005 AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

G. 2018-2019 BOARD GOALS

The group reviewed the 2018-2019 board goals. Mr. Hoppes explained each of the goals. He explained that the board could choose to vote today or revisit them in January. Director Oser suggested the board goals be brought back in January, the group concurred. Mr. Hoppes stated that the board goals would be on the January study session and regular agenda.

THERE WAS NO VOTE ON THE 2018-2019 BOARD GOALS

H. WASHINGTON DC FIELDTRIP

The group reviewed the documents. Mr. Hensley discussed the trip's history at AMS and that Max Bigby put together and chaperoned the first trip in 1990. There was a brief discussion regarding possible changes to the itinerary depending on number of students wanting to participate.

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE WASHINGTON DC FIELDTRIP AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

I. WALLDORF GERMANY FIELDTRIP

The group reviewed the documents. Mr. Jackson explained that this was the 55th year of the Walldorf Exchange program. He explained the trip would begin on March 20, 2019. There was a brief discussion regarding fundraising.

DIRECTOR OSER MADE A MOTION TO APPROVE THE WALLDORF GERMANY TRIP AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

9.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

No Comment.

B. SUPERINTENDENT

Superintendent Hoppes:

- No Comment

C. BUSINESS MANAGER

Mrs. Landwehr:

- Thank you to the audit sub-committee, it really helped with the timeline

D. BOARD MEMBERS

Director Rickenbach:

- Thank you to Mrs. Landwehr and Mr. Hoppes for all of your hard work

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Director Lindstrom:

- Absent

Director Oser:

- Looking forward to work the bond will bring

Vice Chair Laman:

- Expressed hope regarding labor and construction availability for the bond work

E. BOARD CHAIR

Chair Sampson:

- Discussed the buzz around town regarding the school bond
- Appreciated everyone's hard work
- Excited to see the construction start

10.0 FUTURE MEETINGS

Chair Sampson read the upcoming meetings and events.

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| A. Wednesday, January 9, 2019
6:15 P.M. | <u>BOARD STUDY SESSION</u>
ASD Boardroom |
| B. Wednesday, January 9, 2019
7:30 P.M. | <u>REGULAR BOARD MEETING</u>
ASD Boardroom |

11.0 EXECUTIVE SESSION

Chair Sampson broke from regular session at 9:00 PM to enter into Executive Session in order to conduct deliberations with persons designated to carry on labor negotiations (ORS 192.660(2)(d)). The group entered into Executive Session at 9:03 PM and broke from Executive Session at 9:08 PM.

12.0 ADJOURNMENT

VICE CHAIR LAMAN MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The meeting was adjourned at 9:09 P.M.


Board Chair


Superintendent/Clerk