

ASTORIA SCHOOL DISTRICT 1C
785 Alameda Avenue
Astoria, OR 97103

REGULAR SCHOOL BOARD MEETING MINUTES

May 9, 2018

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair
Grace Laman, Vice Chair
Jenna Rickenbach, Director
David Oser, Director

Excused:

Matthew Lindstrom, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, May 9, 2018, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 COMMUNITY RECOGNITION

Superintendent Hoppes introduced attendees Jeanette Schacher, Columbia Memorial Hospital Medical Group Director and Erik Thorsen, Columbia Memorial Hospital Chief Executive Officer. Vice Chair Grace Laman read aloud a prepared statement describing the valuable collaboration between Columbia Memorial Hospital and Astoria School District. Mr. Thorsen thanked the District and agreed with the importance of the continued partnership between Columbia Memorial and Astoria School District. Mr. Thorsen briefly explained how the CMH meal funds donation came to fruition and on behalf of Columbia Memorial Hospital, presented Astoria School District Food Service Director, Mike Kelly with a donation check of \$2,000. Mr. Thorsen explained that the donation is intended for students that need assistance with the purchase of school breakfast or lunch for any reason. The attendees posed for a photo, and the group applauded their personal and business contributions to the district. The attendees thanked the group and excused themselves from the Boardroom.

3.0 AHS STUDENT REPRESENTATIVE

Astoria High School Student Representative Kathy Perez reported the following:

- Spring Sports are coming to a close.
- AHS Theater will be presenting Chitty Chitty Bang Bang during the weekends of May 18 and May 25 at the AHS Auditorium – they even have a life-size car!
- The 21st annual Wetlands field trip is coming up– many students will participate in the different wetland activities.

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- Senior class field trip will be at Wild Waves on Friday, June 1, 2018.
- There were 86 student applicants for Astoria Scholarships, Inc.
- Art show will be in the AHS commons during the May 19, 2018 showing of Chitty Chitty Bang Bang.
- 2018 Graduation will be on Saturday, June 9th at 4PM

4.0 CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Special Board Study Session, April 4, 2018
- B. Approve minutes of Regular Board Meeting, April 11, 2018
- C. Approve minutes of Board Study Session, April 11, 2018
- D. Approve minutes of Special Board Study Session, April 23, 2018

DIRECTOR OSER MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

5.0 REPORTS

A. ADMINISTRATIVE REPORTS

Administrator Gohr reported the following:

- Excited to start final STAR testing
- Astor attended the Ballet at the Liberty Theatre – it was great
- Beginning the process of placing students in classes for next year

Administrator Ploghoft reported the following:

- Fun to see L&C student participants in the Ballet
- Testing is coming up
- Excited for architecture tour and Camp Kiwanilong
- Students enjoyed a performance by the Zaniac

Administrator Berger reported the following:

- AMS surprised students with a Zaniac performance
- Classes are testing and finishing STAR assessments
- 41 student athletes qualified for State competition
- AMS began the three part 8th grade transition process

Administrator Jackson reported the following:

- Busy times at AHS right now – raising funds with a care foundation called communicare. Students are raising funds and distributing to many grants
- In the midst of exams – Math exam is next Monday
- AHS Varsity Baseball has secured 1st seed

Administrator Clay reported the following:

- Has been a whirlwind in the Special Education Department
- Continuing collaborative work towards inclusive education
- Working with state reporting and beginning student transitions between buildings

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Curriculum Director Linder reported the following:

- Tomorrow is Fiesta Ultima at AMS to celebrate emerging bilingual students
- Working with Elementary staff on English reading curriculum – will choose and purchase the product that serves the broad spectrum and is best for the group
- Working collaboratively towards inclusive education

Food Service Director Kelly reported the following:

- Finishing up on soliciting bids for next years' food service contracts
- Completing the school year and looking forward to next year
- Working on Summer Meal logistics

Transportation Director Billy Eddy:

- Completed 120-130 trips since last meeting
- Prepping for summer runs including summer school
- Streamlining routes for next year

B. PROFESSIONAL LEARNING COMMUNITY REPORT

Curriculum Director Melissa Linder referenced the board packet report and asked the group if there were any questions.

C. PARENT/TEACHER CONFERENCE REPORT

Each building administrator summarized his or her spring parent/teacher conference results. They discussed attendance rates, obstacles, communication, incentives and feedback. There was a brief discussion regarding the use of *parentvue* and its effect on parent/teacher conference participation; the group discussed different ideas to improve participation. Mr. Hoppes explained the plan moving forward into next year, restated the importance of educator feedback for parents and students, and encouraged the administrators to continue their good work. Administrator Kate Gohr presented some parent/teacher conference ideas for next year at Astor. There was a brief discussion about the schedule change, transportation and logistics.

D. FACILITY REPORTS

Superintendent Hoppes continued the discussion from the Study Session meeting. He stated that the Community Facility Committee had prioritized 75 million dollars in District facility needs. He explained that the district was working with a PR group in order to create a communication plan regarding the bond.

E. STUDENT ATTENDANCE REPORT

Mr. Hoppes discussed the attendance report. He explained that the attendance process was just that, and it will take continued time and effort to see results. The District Office and individual buildings have been putting a lot of time into addressing student attendance issues. Several staff member viewed a webinar training based on efficiency.

F. SPECIAL EDUCATION REPORT

Special Programs Director Kelly Clay referenced the board packet report and asked the group if there were any questions.

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G. ENROLLMENT REPORT

Superintendent Hoppes discussed that the District is down five students from March. Mr Hoppes went on to state that the District is well within the student enrollment budget, and will continue to budget conservatively for enrollment numbers into next year.

H. FINANCIAL REPORT

Business Manager Landwehr informed the group that the District Office was finished with its interim audit. She discussed the proposed budget document and its process within the Budget Committee. She informed the group that medical insurance rates had increased about 5%. Ms. Landwehr discussed that the District is finishing one year and working on the next.

I. GIFTS TO THE DISTRICT

Chair Sampson read the Gifts to the District and thanked the contributors for their generosity.

6.0 PATRON COMMENTS/ QUESTIONS

The Board took patron comments and questions from two speakers. Each speaker discussed information concerning the orchestra program. They discussed updated music information, community contributions to the orchestra program, upcoming negotiations, and outlook on program related solutions.

7.0 INFORMATION

The group reviewed the information items as presented.

8.0 UNFINISHED BUSINESS

Superintendent Hoppes explained that each of the unfinished business items were at second reading and ready for board approval. There was a brief discussion regarding immunization requirements and compliance.

A. IKF - Graduation Requirements (Second Reading)

B. JHFE-AR Reporting of Suspected Abuse of a Child (Second Reading)

C. JHCA/JHCB - Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening (Second Reading)

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE UNFINISHED BUSINESS ITEMS AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

9.0 NEW BUSINESS

The following items of New Business were presented:

A. 2018-2019 French Club Field Trip

Superintended Hoppes asked the group to review the 2018-2019 French Club field trip information as presented. Rebecca Pierce, AHS French Teacher, explained the proposed trip to the group. She discussed travel options, student numbers and proposed dates of travel.

DIRECTOR OSER MADE A MOTION TO APPROVE THE 2018-2019 FRENCH CLUB FIELD TRIP AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

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B. Provision 2 – Food Service Contract

The group reviewed the contract as presented. Food Service Director Mike Kelly presented his recommendation to the board. He explained the details of the non-pricing program at Astor and recommended the program extend to all buildings. He reviewed the participation numbers in free and reduced meals for each school, and explained that allowing everyone to participate in non-pricing would encourage more participation for all students.

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE PROVISION 2 – FOOD SERVICE CONTRACT AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

C. Surplus Items - Technology

The group reviewed the surplus items.

VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE SURPLUS ITEMS - TECHNOLOGY AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

10.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

No Comment.

B. SUPERINTENDENT

Superintendent Hoppes:

- The Clatsop Works program has 56 student internship participants – 25 from Astoria High School
- Recognized Teacher Appreciation Week – Thank you to our Teachers
- District Office submitted grant for after school program
- Appreciated the meeting audience and public comment

C. BUSINESS MANAGER

Mrs. Landwehr:

- No comment

D. BOARD MEMBERS

Director Rickenbach:

- Discussed the anticipation of the Clatsop Works program – excited for the possibilities
- Attended the Ballet with the kids – our students were very well behaved
- Thank you to our Teachers!

Director Lindstrom:

- Absent

Director Oser:

- Went to the Ballet at the Liberty – very well attended and a first rate performance
- Discussed AHS senior project presentations to classmates and community members

Vice Chair Laman:

- Discussed the Middle School's participation in the Loyalty Days Parade – Congrats to a second place finish!

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E. BOARD CHAIR

Chair Sampson:

- Thanked the attendees for coming
- Attended math night at Lewis & Clark – Great turnout and participation
- Thank you to the Community Facilities Group for all of their time and hard work.
- Thank you to Columbia Memorial for their generosity and continued partnership

11.0 FUTURE MEETINGS

Chair Sampson read the upcoming meetings and events.

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| A. Wednesday, May 23, 2018
6:00 P.M. | <u>BUDGET COMMITTEE MEETING</u>
ASD Boardroom |
| B. Wednesday, June 13, 2018
6:00 P.M. | <u>BUDGET HEARING</u>
ASD Boardroom |
| C. Wednesday, June 13, 2018
6:15 P.M. | <u>BOARD STUDY SESSION</u>
ASD Boardroom |
| D. Wednesday, June 13, 2018
7:30 P.M. | <u>REGULAR BOARD MEETING</u>
ASD Boardroom |

12.0 EXECUTIVE SESSION

Chair Sampson called for a brief break at 8:42 P.M. in order to reconvene in Executive Session. At 8:46 P.M. the Board opened Executive Session Per ORS 192.660(2)(d) – To conduct deliberations with persons designed by the governing body to carry on labor negotiations.


13.0 OPEN SESSION

The Board returned to Open Session at 9:06 P.M.


14.0 ADJOURNMENT

VICE CHAIR LAMAN MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The meeting was adjourned at 9:06 P.M.



Board Chair



Superintendent/Clerk