

## REGULAR SCHOOL BOARD MEETING MINUTES

March 14, 2018

### ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

#### BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair  
Grace Laman, Vice Chair  
David Oser, Director  
Jenna Rickenbach, Director  
Matthew Lindstrom, Director

**ALSO PRESENT:** Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

### 1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:33 P.M. on Wednesday, March 14, 2018, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

### 2.0 COMMUNITY RECOGNITION

Chair Sampson announced that there would not be a community recognition recipient this month.

### 3.0 AMS PRESENTATION

Administrator Brech announced that Stanette Klatt and Roy Sanchez would be presenting for Astoria Middle School. Mr. Sanchez, Astoria Middle School Spanish teacher, presented information regarding meditation and mindfulness in the classroom. He discussed ideas on gaining and maintaining student attention. Mr. Sanchez led the group through a brief guided meditation. Mr. Sanchez introduced Stanette Klatt. Mrs. Klatt, Astoria Middle School Science teacher, discussed meditation and mindfulness in the classroom. She discussed student perception and methods of how to get students to a higher level of thinking. Mrs. Klatt referenced the overhead and gave examples of mindful thinking from her students in the form of class work assignments. Mrs. Klatt showed a brief presentation video to the group regarding mindfulness. Mr. Sanchez discussed the short-term and long-term feedback from the students. The presenters invited the group to brain awareness week at AMS, and a brain symposium on March 15, 2018. The group thanked AMS for their presentation and specifically thanked Mrs. Klatt and Mr. Sanchez for their time.

### 4.0 AHS STUDENT REPRESENTATIVE

Astoria High School Student representative Kathy Perez reported the following:

- Boys Baseball game today at North Marion
- Girls Softball game today at Gladstone

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

- Tomorrow is the first track meet at AHS
- Girls golf will have first match tomorrow at Scappoose
- Boys golf will have first match on March 22.
- Dance team is currently second in the state and headed to State competition the 16<sup>th</sup> and 17<sup>th</sup>
- Astoria robotics placed 3<sup>rd</sup> out of 37 teams, and are headed to the semifinals
- The career fair on February 21 was a great opportunity for students to expand their knowledge and get to know local jobs in our community
- Walldorf students will depart from PDX on Saturday
- Auditions are being held for Chitty Chitty Bang Bang today and tomorrow

### **5.0 CONSENT AGENDA**

The following consent agenda items were presented:

- A. Approve minutes of Regular Board Meeting, February 14, 2018
- B. Approve minutes of Board Study Session, February 14, 2018
- C. Approve minutes of Special Board Meeting, February 28, 2018

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

### **6.0 REPORTS**

#### **A. ADMINISTRATIVE REPORTS**

Curriculum Director Linder reported the following:

- Last week ELD team traveled to Eugene and presented information at a conference regarding push-in for Elementary students – 200 people sat in on their presentation with a great reception
- Thanked the Board for their support of the program

Administrator Gohr reported the following:

- Discussed upcoming kinder programs including kindergarten round-up, kinder camp, and Zumba classes.
- Discussed STEM projects arranged by ELD teachers
- AHS Robotics team will be visiting Astor

Administrator Ploghoft reported the following:

- AHS robotics team will be coming to Lewis & Clark as well
- AHS health occupation students coming to do some health activities including games called bag it, glow bugs, tooth fairy and eat this, not that.
- Testing after spring break

Administrator Brech reported the following:

- AMS sent a bus load of student to Astor for “Read Across America”
- AHS students came to AMS to share information on the 4H program.
- Track starts up the first week in April – there are 5 coaches and 150 student signed up

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

Administrator Jackson reported the following:

- Dance team is doing well and have a chance at a title – will be monitoring them on Friday
- Last Thursday the Oregon University System was at AHS - students were able to attend breakout sessions to apply to colleges
- Parent-Teacher conferences are coming up
- AHS will be presenting with the Robotics team for the upcoming board meeting

Administrator Clay reported the following:

- First family night coming up in a week
- Preschool is getting applications out – want to recruit families
- First fieldtrip to Astor to preview the school is coming up
- Special education data is under review in order to create a collaboration plan to bring all ASD students together.

Food Service Director Kelly reported the following:

- Attended Oregon School Nutrition
- Working on finishing USDA and jumping into the Summer Feeding Program
- Meal participation is about the same as last month – HS dropped off a little

Transportation Director Billy Eddy reported the following:

- Many sport shuttles and field trips running
- Upwards of 197 trips throughout the end of March
- Drivers did well during ice and snow driving conditions
- Sat in during the audit for Warrenton – going over the maintenance plan for ASD

Chair Sampson thanked Mr. Kelly and Mr. Eddy for their adaption to the added day to the school year.

#### **B. PROFESSIONAL LEARNING COMMUNITY REPORT**

Superintendent Hoppes announced that Curriculum Director Linder had to leave the meeting early to attend a seminar out of town. He referenced the overhead report and asked the group if there were any questions.

#### **C. FACILITY REPORT**

Mr. Hoppes discussed the facility report. He emphasized the work involved in facility planning. He informed the group that the district would be creating a survey together to gather voter data. Mr. Hoppes discussed the fund match application that ASD would be submitting in the morning.

#### **D. STUDENT ATTENDANCE REPORT**

Mr. Hoppes discussed the report. He explained administrator involvement in attendance.

#### **E. ENROLLMENT REPORT**

Superintendent Hoppes referenced the board packet and discussed the enrollment report. He noted that the district was down students, but above enrollment for this time last year.

#### **F. FINANCIAL REPORT**

Business Manager Landwehr informed the group that they had received the first estimate for the 2018-2019 fiscal year. She explained that the numbers are mostly the same, except for

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

enrollment numbers, which are higher than expected. Ms. Landwehr discussed impact aid for Coast Guard housing and methods for locating whose families who live outside of CG housing. The group discussed the new Coast Guard ships coming into the area, and the positive effect it may have on enrollment numbers.

**G. GIFTS TO THE DISTRICT**

Chair Sampson read the Gifts to the District and thanked the contributors for their generosity.

**7.0 PATRON COMMENTS/QUESTION**

None.

**8.0 INFORMATION**

The group reviewed the information items as presented.

**9.0 UNFINISHED BUSINESS**

Chair Sampson noted that there were no unfinished business items to review. The group took a brief break at 8:30PM to set up for the financial audit presentation. The group reconvened at 8:34PM.

**10.0 NEW BUSINESS**

The following items of New Business were presented:

**A. 2016-2017 FINANCIAL AUDIT PRESENTATION**

Superintended Hoppes discussed that Hannah Sirpless, Astoria School District's team manager with the audit company Pauly Rogers and co., CPA, would be presenting to the board via skype. The presentation projected on the overhead. Ms. Sirpless thanked the district for allowing her to present via skype. She referenced the hand out and guided the group through the document. Ms. Sirpless stated that the audit issued with a clean opinion. There was a brief discussion regarding general fund balance.

**DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE FINANCIAL AUDIT PRESENTATION AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**B. APPROVAL OF LICENSED AND ADMINISTRATIVE RECOMMENDATIONS**

The group reviewed the document.

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE LICENSED AND ADMINISTRATIVE RECOMMENDATIONS AS PRESENTED AND DIRECTOR LINDSTROM SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**C. ASTORIA HIGH SCHOOL DEDICATION**

Superintendent Hoppes discussed the memo regarding Michael Foster in the board packet. He went on to discuss the contributions that Mr. Foster has made to the school district and the community, including Scholarships, Inc. Mr. Jackson added that 94 seniors have applied for scholarship through the program this year. Mr. Hoppes explained that he would bring it back to the board in the form of a proclamation for their approval.

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

**D. CM – COMPLIANCE AND REPORTING STANDARDS (FIRST READING)**

Mr. Hoppes explained that the State Board had adopted new dates for reporting compliance.

**E. GBH/JECAC – STAFF/STUDENT/PARENT RELATIONS (FIRST READING)**

Mr. Hoppes discussed that the change is as recommended by OSBA.

**F. GBK/KGC – PROHIBITED USE, DISTRIBUTION OR SALE OF TOBACCO PRODUCTS AND INHALANT DELIVERY SYSTEMS (FIRST READING)**

Mr. Hoppes explained that OSBA recognizes more than one policy for tobacco. To minimize confusion, they have combined them.

**G. IGAC – TEACHING AND RELIGION (FIRST READING)**

The group reviewed the policy. Mr. Hoppes explained that this is a new sample policy as recommended by OSBA. The group briefly discussed the policy.

**H. IGAC-AR – RECOGNITION OF RELIGIOUS BELIEFS AND CUSTOMS**

**I. IGACA-AR – RECOGNITION OF RELIGIOUS BELIEFS AND CUSTOMS**

**J. IBDJA – RELATIONS WITH HOME-SCHOOLING STUDENTS (FIRST READING)**

Mr. Hoppes explained the change in policy as recommended by OSBA. There was a brief discussion regarding on-track students and testing.

**11.0 COMMENTS**

**A. FOR THE GOOD OF THE ORDER**

No Comment.

**B. SUPERINTENDENT**

Superintendent Hoppes:

- Reminded the group of the Special Study Session scheduled for April 4, 2018
- Regular April study session will be about the budget
- Tradition of Excellence nominee forms are being accepted and the award event will be held in May.

**C. BUSINESS MANAGER**

Mrs. Landwehr:

- The open position in the district office has been offered. The office should be fully staffed soon.
- The district office has been doing a great job of helping to cover the vacancy

**D. BOARD MEMBERS**

Director Rickenbach:

- The job fair was good
- Helped with CTE and externship – happy that many business owners are helping to facilitate coordination with the classroom.

Director Lindstrom:

- No comment

Director Oser:

- Congratulations to Mindy on a clean audit
- Thank you to facilities planning committee for their hard work
- Attended career day at Astor – fun to share knowledge with the students

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

- Noted the High School participation in the student walk-out and the teaching opportunities

Vice Chair Laman:

- Echo to facilities planning committee for their hard work
- Thank you to admin for the guided tours of their facilities
- AMS did something similar to the AHS walk-out – many students participated
- discussed the idea of walk-up instead of walk-out – walk-up to someone who is alone and make a new friend

**E. BOARD CHAIR**

Chair Sampson:

- Echoed the idea of walk-up, not walk-out
- Congratulations to the robotics team
- Thank you to Mindy and the staff regarding the audit
- Thank you to AMS for the wonderful art on display in the boardroom

**12.0 FUTURE MEETINGS**

Chair Sampson read the upcoming meetings and events.

- |   |   |
|---|---|
| A. Wednesday, April 4, 2018<br>6:15 P.M.  | <u>SPECIAL BOARD STUDY SESSION</u><br>ASD Boardroom |
| B. Wednesday, April 11, 2018<br>6:15 P.M. | <u>BOARD STUDY SESSION</u><br>ASD Boardroom         |
| C. Wednesday, April 11, 2018<br>7:30 P.M. | <u>REGULAR BOARD MEETING</u><br>ASD Boardroom       |

**13.0 EXECUTIVE SESSION**

Chair Sampson announced the meeting would take a short break at 9:07 P.M., which allowed the attendees to leave the boardroom in preparation for executive session. The board entered into executive session at 9:09 P.M. to review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing. (ORS 192.660(2))

**14.0 OPEN SESSION**

Chair Sampson moved the meeting into open session at 9:16 P.M.

**15.0 ADJOURNMENT**

**VICE CHAIR LAMAN MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

The meeting was adjourned at 9:16 P.M.

  
Board Chair

  
Superintendent/Clerk