

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

## REGULAR SCHOOL BOARD MEETING MINUTES

June 13, 2018

### ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

#### BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair  
Grace Laman, Vice Chair  
Matthew Lindstrom, Director  
Jenna Rickenbach, Director  
David Oser, Director

**ALSO PRESENT:** Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

### 1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, June 13, 2018, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

### 2.0 AHS STUDENT REPRESENTATIVE

None.

### 3.0 CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Regular Board Meeting, May 9, 2018
- B. Approve minutes of Board Study Session, May 9, 2018
- C. Employment of Tricia Almassi, 1.0 FTE Kindergarten Teacher at Astor Elementary, effective August 27, 2018
- D. Employment of Allison Tigard, 1.0 FTE Second Grade Teacher at Astor Elementary, effective August 27, 2018
- E. Employment of Charlet Robinson, 1.0 FTE First Grade Teacher at Astor Elementary, effective August 27, 2018

**DIRECTOR OSER MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

### 4.0 REPORTS

#### **A. ADMINISTRATIVE REPORTS**

Administrator Gohr reported the following:

- Today was the last day for Astor retirees – thank you to them
- Astor had a 100% meeting with the results being the best they have seen.

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- Lots going on to end the year including Astor's field day and perfect attendance rewards

Administrator Ploghoft reported the following:

- Great last week of school
- 5<sup>th</sup> grade was at camp kiwanilong
- Field day yesterday for the whole school
- Served root beer floats as a reward for meeting the Lewis & Clark school goal of reading 20,000 books – kids are doing great work
- Had last staff data meeting, celebrated the positives and appreciated staff

Administrator Brech reported the following:

- Super busy last few weeks of school – this year flew by
- 134 students completed the 8<sup>th</sup> grade showcase
- Enjoyed the first annual Astoria Middle School talent show
- Had 100% meeting to focus on literacy and reading – all scores have improved

Administrator Jackson reported the following:

- Last week was Astoria High graduation week – 125 students walked for graduation, with a few more expected to graduate within the month
- Class of 2018 earned 1.8 million in scholarship monies
- Thank you to everyone who participated

Administrator Clay reported the following:

- Have been working to complete reports for ODE
- Pre-school is gearing up for kindergarten – they graduate tomorrow

Curriculum Director Linder reported the following:

- Have been working to complete yearly reports
- The district hired a literacy coach for district-wide literacy support

Food Service Director Kelly reported the following:

- Food service is finishing up with end of year paperwork
- Several things on the horizon including summer feeding, sports meals, and summer school
- Procurement is done for next year vendors
- Met with smarter lunch room from DHS- will bring recipes and sample meals to try with summer feeding kids

Transportation Director Billy Eddy reported the following:

- This month was field trip month – they were all over the place
- Setting up for summer – eight driver in July
- Many summer projects for maintenance including district building repair and roof repair at Lewis and Clark

**B. PROFESSIONAL LEARNING COMMUNITY REPORT**

Melissa Linder referenced the overhead and discussed that the PLC report was a year-end report, and broken into a few sentence statement from each individual PLC group. She asked if there were any questions.

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**C. FACILITY REPORT**

Mr. Hoppes discussed the facility report. He explained that he would have a recommendation from the facilities committee for board on July 23, 2018. Mr. Hoppes briefly discussed his plans for community outreach regarding the bond measure. He discussed that he plans to participate in over 25 meetings with different community groups, and will inform the board of dates as they are scheduled. Director Oser briefly explained the formation of a political action committee (PAC) called *Yes for Astoria Kids*. He discussed that once the board approves the bond, the committee would raise funds and utilize community volunteers to support the bond measure. He explained that the committee would report regularly to the board.

**D. STUDENT ATTENDANCE REPORT**

Mr. Hoppes referenced the packet and explained that this report was discussed in detail during the study session.

**E. FOOD SERVICE REPORT**

Food Service Director Kelly referenced the report and asked if there were any questions. He explained the method for tracking and recording food service data and discussed the results. Mike Kelly briefly discussed possibility of modifying the labor percentage.

**F. MUSIC PROGRAM REPORT**

Mr. Hoppes explained that he wanted to bring back the music program report to the board. He discussed that he had met for five hours with administrators and music teachers, and they had come up with a solution to the issues within the department. The solution appears to satisfy core academic requirements, as well as educator scheduling. There was a brief discussion about communicating this information to interested persons.

**G. ENROLLMENT REPORT**

Mr. Hoppes referenced the enrollment report. He stated that the district was down 13 students this month. He added that the current average enrollment numbers are still well above the projected enrollment numbers. There was a brief discussion regarding individual school enrollment, including kindergarten.

**H. FINANCIAL REPORT**

Business Manager Landwehr referenced her report. She stated that finances are going well; Revenue is coming in, and expenditures going out as expected. Ms. Landwehr asked the group if there was any questions.

**I. GIFTS TO THE DISTRICT**

Chair Sampson read the Gifts to the District and thanked the contributors for their generosity.

**5.0 PATRON COMMENTS/QUESTIONS**

The board received public comment from one patron. Ralph Norgaard of Astoria discussed the topic of bullying and its connection with active violence. He offered strategy for identification, follow up and victim resources. There was a brief discussion regarding methods for handling bullying.

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## **6.0 INFORMATION**

The group reviewed the information items as presented.

## **7.0 UNFINISHED BUSINESS**

A. None

## **8.0 NEW BUSINESS**

The following items of New Business were presented:

### **A. Literacy Textbook Adoption**

Curriculum Director Linder explained the textbook adoption process. She stated that the decision came down to three different programs. The district is recommending the program that presented to be the most well-rounded of the three.

**DIRECTOR OSER MADE A MOTION TO APPROVE THE LITERACY TEXTBOOK ADOPTION AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

### **B. Astoria Education Association Memorandum of Understanding**

The group reviewed the document. Mr. Hoppes explained that the certified union had approved this memorandum.

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE ASTORIA EDUCATION ASSOCIATION MEMORANDUM OF UNDERSTANDING AS PRESENTED AND DIRECTOR LINDSTROM SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

### **C. Astoria School District Administrators Memorandum of Understanding**

The group reviewed the document. Mr. Hoppes explained that the memorandum was in line with the teacher's agreement.

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE ASTORIA SCHOOL ADMINISTRATORS MEMORANDUM OF UNDERSTANDING AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

### **D. Resolution Adopting the 2018-2019 Budget**

Chair Sampson read the resolution aloud line by line.

**DIRECTOR OSER MADE A MOTION TO APPROVE THE RESOLUTION ADOPTING THE 2018-2019 BUDGET AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

### **E. 2018-2018 Board Calendar**

Mr. Hoppes discussed the changes suggested. The group reviewed the calendar.

**DIRECTOR LAMAN MADE A MOTION TO APPROVE THE 2018-2019 BOARD CALENDAR WITH CHANGES AS PRESENTED AND DIRECTOR LINDSTROM SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

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**F. 2018-2019 Food Service Contract(s)**

The group reviewed the service contracts. Mr. Kelly explained that food service had three vendors up for contract renewal. He stated that he conducted an informal quote process, and the district chose the most economical vendor that suited its needs.

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE 2018-2019 FOOD SERVICE CONTRACT(S) AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**9.0 COMMENTS**

**A. FOR THE GOOD OF THE ORDER**

No Comment.

**B. SUPERINTENDENT**

Superintendent Hoppes:

- Congratulation on a great year
- Last week was a fun week – graduation was great
- There was a plaque presented at awards night to commemorate the naming of the Michael Foster Library. Scholarships, Inc. sponsored the plaque.

**C. BUSINESS MANAGER**

Mrs. Landwehr:

- There are many Instructional Aid positions available throughout the district – we expect a ripple effect. All of the available district positions can be accessed through the website.

**D. BOARD MEMBERS**

Director Rickenbach:

- Thank you to Billy Eddy for all the hard work with parents, meetings, scheduling, etc.
- Graduation was great
- Attendance numbers are very exciting
- The Daily Astorian is interested in facilitating journalism at the high school
- There is a lot of energy with the political action committee (PAC)

Director Lindstrom:

- Thank you to everyone for all of the hard work
- Appreciated the extra work for the music program – heading in the right direction
- Looking forward to hearing more about RTI

Director Oser:

- Congratulations to the graduating seniors
- The amount of scholarships earned is phenomenal – 107 students earned 1.813 million dollars in scholarship funds.

Vice Chair Laman:

- Echoed the gratitude for another wonderful school year

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- Thank you to staff for the extra work on music, literacy, and the numerous tasks that go unnoticed.

**E. BOARD CHAIR**

Chair Sampson:

- A heartfelt thank you to all the staff – we know that you are amazing, and it is nice to see the numbers reflect your work.
- Has been great to watch the shift occurring in our district.
- Thank you to Astoria School District Retirees

**10.0 FUTURE MEETINGS**

Chair Sampson read the upcoming meetings and events.

**A. Monday, July 23, 2018**  
6:00 P.M.

SPECIAL BOARD MEETING  
ASD Boardroom

**11.0 ADJOURNMENT**

**VICE CHAIR LAMAN MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

The meeting was adjourned at 8:32 P.M.

  
Board Chair

  
Superintendent Clerk