

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

## REGULAR SCHOOL BOARD MEETING MINUTES

January 10, 2018

### ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

#### BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair  
Grace Laman, Vice Chair  
Matthew Lindstrom, Director  
Jenna Rickenbach, Director  
David Oser, Director

**ALSO PRESENT:** Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

### 1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:40 P.M. on Wednesday, January 10, 2018, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

### 2.0 COMMUNITY RECOGNITION

Superintendent Hoppes announced that January was School Board Appreciation Month, and that our Board members would be this month's community recognition. The board was presented with thank you letters from Lewis & Clark Elementary School's third and fourth grade classrooms. AHS student representative, Kathy Perez read aloud the School Board Proclamation, and the Board was presented with signed and framed certificates of appreciation. The group applauded the board's contributions to the district, and the board posed together for a photo.

### 3.0 PATRON COMMENTS/QUESTIONS

None.

### 4.0 AHS STUDENT REPRESENTATION

AHS Student Representative, Kathy Perez reported the following information:

- Honors English and Honors Global attended "real life" field trip presented my medical teams in Tigard. The goal of the trip was to spread cultural awareness
- Orchestra concert is January 25, 2018
- Boys and Girls basketball played Estacada this week and are holding strong this season
- Wrestling has a duel today against Tillamook and Seaside (JV)
- The swim team is strong this year. The next meet is Saturday in Ranier.
- The first competition for dance team is February 3, 2018 at Canby High.
- Winter Ball is at the Red Building on January 20<sup>th</sup> and the theme is winter wonderland

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- January 27<sup>th</sup> is the German Dinner and Silent auction fundraiser for the exchange program
- The pancake feed for finals will be the 25<sup>th</sup> and 26<sup>th</sup> of January. The staff will serve pancakes, sausage and eggs to students.

### **5.0 CONSENT AGENDA**

The following consent agenda items were presented:

- A. Approve minutes of Regular Board Meeting, December 13, 2017
- B. Approve minutes of Board Study Session, December 13, 2017

**DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

### **6.0 REPORTS**

#### **A. ENROLLMENT REPORTS**

Superintendent Hoppes referenced the board packet and gave the enrollment report. Mr. Hoppes discussed the numbers, and suggested the possibility of capping enrollment from students entering from other districts. The group discussed the influx of students and district reaction to movement.

#### **B. FINANCIAL REPORT**

Business Manager Landwehr informed the group that that she is transitioning from audit to budget. She announced that next month would bring a draft budget calendar, for board review. Ms. Landwehr referenced the board packet and gave her report.

#### **C. FOOD SERVICE REPORT**

Food Service Director Mike Kelly discussed the food service report. Mr. Kelly announced that numbers are steady for participation. He went on to discuss the need to adjust the K-5 breakfast menu, and discussed using less prepared food and cooking more scratch meals.

#### **D. GIFTS TO THE DISTRICT**

Chair Sampson read the Gifts to the District and thanked the contributors for their generosity.

#### **E. STAFF WELLNESS REPORT**

Cynthia Harber referenced the board packet and discussed the wellness report. She announced that ASD took second place in the statewide walking competition. Ms. Harber discussed the individual-building wellness budgets, and how they are being used. She concluded that 75% of the district is engaging in some type of district wellness activity.

#### **F. FACILITY REPORT**

Superintendent Hoppes discussed the presentation given by BLR&B in study session. The group discussed options for dates of the special board meeting - facility tour.

### **7.0 INFORMATION**

The group reviewed the information items as presented.

## **8.0 UNFINISHED BUSINESS**

**A. BDDH - Public Comment at Board Meetings (Second Reading)**

Mr. Hoppes referenced the board packet and discussed the unfinished business items. There was a group discussion regarding policy BDDH. The group decided that there were a few more changes to the policy before it is approved as presented. Mr. Hoppes noted the suggested changes and offered to bring it back next month for board approval.

**B. CCG - Evaluation of Administrators (Second Reading)**

**C. GCN - Evaluation of Licensed Staff (DELETE) (Second Reading)**

**D. GCN/GDN – Evaluation of Staff (Second Reading)**

**E. GDN - Evaluation - Classified Staff (DELETE) (Second Reading)**

**F. EBBB - Injury/Illness Reports (Second Reading)**

**G. JHF - Student Safety (Second Reading)**

**H. GBEB - Communicable Disease – Staff (Second Reading)**

**I. JHCC - Communicable Disease – Students (Second Reading)**

**J. GBEDA - Drug and Alcohol Testing – Transportation Personnel (Second Reading)**

**K. GBEDA-AR - Drug and Alcohol Testing – Transportation Personnel (Second Reading)**

**L. GCA-License Requirements (Second Reading)**

**M. GCDA/GDDA – Criminal Records Check and Fingerprinting (Second Reading)**

**N. IICC – Volunteers (Second Reading)**

**O. IGBA - Students with Disabilities - Child Identification Procedures (Second Reading)**

**P. IGBAG-AR - Special Education -Procedural Safeguards (Second Reading)**

**Q. IGBAH - Special Education - Evaluation Procedures (Second Reading)**

**R. IGBAJ - Special Education - Free Appropriate Public Education (FAPE) (Second Reading)**

**S. IGBAJ-AR - Special Education - Free Appropriate Public Education (FAPE) (Second Reading)**

**T. JEC – Admissions (Second Reading)**

**U. JECA - Admission of Resident Students (Second Reading)**

Mr. Hoppes explained that the remaining unfinished items B through U were unchanged from the first reading and ready for board approval.

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE UNFINISHED BUSINESS ITEMS 8.B THROUGH 8.U AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

## **9.0 NEW BUSINESS**

The following items of New Business were presented:

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**A. DIVISION 22 STANDARDS**

Superintendent Hoppes asked the group to review Division 22 Standards as presented. Mr. Hoppes referenced the board packet, discussed barriers and suggested remedies to compliance.

**DIRECTOR OSER MADE A MOTION TO APPROVE THE DIVISION 22 STANDARDS AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**B. BALLOT MEASURE 101**

Mr. Hoppes discussed the Ballot Measure 101 statement that was released to district staff and parents. The group thoroughly discussed the pros and cons of taking a particular stance on the ballot measure. Each member took a turn discussing his or her views on the item.

**DIRECTOR OSER MADE A MOTION TO APPROVE AND ENDORSE THE STATEMENT THAT SUPERINTENDENT HOPPES RELEASED TO THE PUBLIC AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**C. IKF – GRADUATION REQUIREMENTS (FIRST READING)**

Superintendent Hoppes discussed that items C-M are at first reading. He referenced the document and brought the groups attention to changes as suggested by OSBA.

**D. IKFB – GRADUATION EXERCISES (FIRST READING)**

Mr. Hoppes referenced the board packet and discussed the item.

**E. JEA – COMPULSORY ATTENDANCE (FIRST READING)**

Mr. Hoppes discussed Senate Bill 3029 regarding delaying attendance. He explained that the changes are as suggested from OSBA.

**F. JFCG/JFCH/JFC – USE OF TOBACCO PRODUCTS, ALCOHOL, DRUGS OR INHALANT DELIVERY SYSTEMS (FIRST READING)**

The group reviewed the policy as presented. Mr. Hoppes explained that the legal age for tobacco was raised from 18 to 21 by Oregon legislature. The changes are as suggested by OSBA.

**G. JHCD – NON-PRESCRIPTION MEDICATION (DELETE) (FIRST READING)**

Mr. Hoppes explained line items G through J. He explained that OSBA is recommending that the board delete two separate medication policies and join them into one new policy.

**H. JHCDA – PRESCRIPTION MEDICATION (DELETE) (FIRST READING)**

**I. JHCD/JHCDA – MEDICATIONS(FIRST READING)**

**J. JHCD/JHCDA AR – MEDICATIONS**

**K. JOA – DIRECTORY INFORMATION(FIRST READING)**

Mr. Hoppes discussed the suggested changes. There was a brief discussion regarding the information required in the directory.

**L. KBA – PUBLIC RECORDS(FIRST READING)**

Superintendent Hoppes discussed the changes as recommended by OSBA for line items L-M.

**M. KBA-AR – PUBLIC RECORDS**

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**10.0 COMMENTS**

**A. FOR THE GOOD OF THE ORDER**

No Comment.

**B. SUPERINTENDENT**

Superintendent Hoppes:

- Recognized the Board for School Board Appreciation Month
- Informed the group that he is now a member of the City of Astoria Homeless Taskforce
- Announced that it is time for the Superintendent evaluation
- Stated that the District had three open Budget Committee positions and suggested conducting interviews next month.

**C. BUSINESS MANAGER**

Mrs. Landwehr:

- Thanked the Board for their commitment to the District

**D. BOARD MEMBERS**

Director Lindstrom:

- Thanked Administrator Ploghoft for the “thank you” cards
- Thanked his fellow Board members

Director Rickenbach:

- Thanked her fellow Board Members – appreciated their insight and varying opinions
- Informed Transportation Director Eddy that the bus “buddy system” was enjoyed

Director Oser:

- Appreciated the Board as a whole, and specifically from the perspective of respect and order – referred to certain other District Board meetings’ lack of order or respect.

Vice Chair Laman:

- Echoed the thank you for the cards
- Thanked the Board Members

**E. BOARD CHAIR**

Chair Sampson:

- Thanked the Lewis & Clark students for the cards
- Appreciated the building Administrators for guiding and fostering our future.

**11.0 FUTURE MEETINGS**

Chair Sampson read the upcoming meetings and events.

**A.** Wednesday, February 14, 2017

6:15 P.M.

BOARD STUDY SESSION

ASD Boardroom

**B.** Wednesday, February 14, 2017

7:30 P.M.

REGULAR BOARD MEETING

ASD Boardroom

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Chair Sampson excused the group for a short break and explained that they would return and enter into executive session at 9:05PM

**12.0 EXECUTIVE SESSION**

Per ORS 192.660(2)(d) – to conduct deliberations with persons designed by the governing body to carry on labor negotiations.

Chair Sampson closed open session and entered in to executive session at 9:07PM.

**13.0 OPEN SESSION**

Chair Sampson opened the meeting from executive session to open session at 9:16PM

**14.0 ADJOURNMENT**

**VICE CHAIR LAMAN MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

The meeting was adjourned at 9:17 P.M.

  
Board Chair

  
Superintendent/Clerk